



Republic of the Philippines
Department of Education
REGION IV-A CALABARZON
DIVISION OF GENERAL TRIAS CITY
LUIS Y. FERRER JR. NORTH NATIONAL HIGH SCHOOL

23 March, 2023

SCHOOL MEMORANDUM

NO. 026, s. 2023

TO: Physical Facilities Coordinators
Council Heads
Cluster Heads
Advisers
Room Owners
All Others Concerned

RESTRUCTURING OF MODEL CLASSROOM IN THE NEW NORMAL

1. Pursuant to the Basic Education Learning Recovery Plan of the school Luis Y. Ferrer Jr. North National High School aligned with the Department guidelines in classroom structuring, this office issues this memorandum to provide guidelines to all advisers and council heads in the restructuring of model classroom in the new normal.
2. In view of this, the Physical Facilities Coordinators and M & E committees shall conduct an onsite monitoring and evaluation of the classroom on schedules to be provided by the team using the Model Classroom Rubrics. After the assessment process, the evaluation team will post on the door the Certificate of Award depending on the score earned by the classroom. See attached copy for reference.
3. Should there be queries and concerns, contact Mr. Elmer Casejeros, 09777013985

Schedule of Monitoring of Classrooms, Offices and Reading Museum

Initial Checking	March 23 – 29, 2023
Final Checking	April 11 – 12, 2023


NANETH P. SALVADOR, EdD
Principal I



Address: Wellington Place, Phase VI, Pasong Camachile II, General Trias City, Cavite, Philippines 4107
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Enclosure 1.

STAR-CLASSROOM CHECKLIST
 School Year 2022-2023

Grade Level: _____ Section: _____

No.	INDICATORS/CRITERIA	Meets all the Criteria ★ ★ ★ (3 stars)	Meets only 2 of the Criteria ★ ★ (2 stars)	Meets only 1 of the Criteria ★ (1 star)	None / No Effort (0 star)
1.	Over-all Appearance of Classroom <i>(Cleanliness, Orderliness & Neatness, shows color harmony, depicts calmness in the learning environment and pleasing to the eyes)</i>				
2.	Vision Mission and Core Values <i>(Readable, Framed, and Properly Hanged)</i>				
3.	National Heroes Picture, Pambansang Awit & Panunumpa sa Watawat Chart <i>(Framed/ Mounted, Readable, Covered & properly displayed).</i>				
4.	Door Labe/Sign Board-One School Design <i>(Presence of Teacher's Program, Class Program & Grade Level & Section Framed, Updated Accessible)</i>				
5.	Attendance Chart & Class Tracking System- One School Design <i>(Framed, Updated Enrolment, Accessible at Conspicuous location)</i>				
6.	Teacher's Table <i>(with plastic/ acrylic shields in cubicle form for health protection during distribution and retrieval of modules, with Classroom/ Teacher's Program, Seat Plan, School Form 1&2)</i>				
7.	Cabinet/Divider for IM's <i>(well maintained. Labeled and property Indexed IM's)</i>				
8.	Cabinet/Divider for Reading Materials				



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	(Well maintained, Labeled, adequate and appropriate to the reading level of learners)				
9.	Bulletin Board/Unit Board/ Subject Area Taught (Updated, Readable, Teacher's Creativity)				
10.	Display Area of Pupil/ Student's output (Updated, Readable Output and properly displayed)				
11.	Installed Standard Chalkboards/White Boards (presence of markers/ chalk/ eraser, curtain)				

Adviser: _____
Date Evaluated: _____

Cluster: _____
Council Head: _____

Evaluated by:

Name & Signature



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