



Republic of the Philippines  
**Department of Education**  
 REGION IV-A CALABARZON  
 DIVISION OF GENERAL TRIAS CITY  
**LUIS Y. FERRER JR. NORTH NATIONAL HIGH SCHOOL**

29 August 2023

**SCHOOL MEMORANDUM**

NO. 76, s. 2023

**COMPOSITION OF THE SCHOOL PERFORMANCE MANAGEMENT TEAM (PMT)**

1. Relative to the DepEd Order No. 2, s. 2015 entitled "Guidelines on the Establishment and Implementation of the Results-based Performance Management System (RPMS) in the Department of Education", all schools are instructed to establish a performance management team.
2. The school performance management team shall be composed of the following:

<b>Designation</b>	<b>Name</b>
<b>Chairperson</b> <i>Principal</i>	Dr. Naneth P. Salvador
<b>Members</b> <i>Master Teacher</i> <i>Non-teaching Representative</i> <i>Teachers Association Representative</i>	Erwin A. Asugui Angel Mae E. Plata Nancy S. Reyes
<b>Observer</b> <i>PTA Representative</i>	Norma M. Ramos
<b>Secretariat</b>	Administrative Office

3. The PMT shall have the following functions and responsibilities:
  - i. The Secretariat sets consultation meeting for the purpose of discussing the targets set in the office performance commitment and rating form;
  - ii. Members shall ensure that Office performance targets and measures, as well as the budget are aligned with those of the agency and that work distribution of Office/Units is rationalized;
  - iii. PMT recommends approval of the office performance commitment rating to the Head of the Agency;
  - iv. Identifies potential top performers and provide inputs to the PRAISE Committee for grant of awards and incentives; and



Address: Wellington Place, Phase VI, Pasong Camachile II, General Trias City, Cavite, Philippines 4107  
 Contact Numbers: (046) 235-0632 / 09190664246 / 09177146495  
 Email Address: 307823@deped.gov.ph


•Nurture •Optimize •Reconstitute •Transform •Hearten





Republic of the Philippines  
**Department of Education**  
REGION IV-A CALABARZON  
DIVISION OF GENERAL TRIAS CITY  
**LUIS Y. FERRER JR. NORTH NATIONAL HIGH SCHOOL**

- v. PMT adopts its own internal rules, procedures, and strategies in carrying out the above responsibilities including schedule of meetings and deliberations and delegation of authority to representatives in case of absence of its members.
4. For the information and guidance of all concerned.
5. Strict compliance and wide dissemination of this memorandum are earnestly desired.

  
**NANETH P. SALVADOR, EdD**  
Principal I

AEP / SM NO. 76, S. 2023  
08/29/2023



Address: Wellington Place, Phase VI, Pasong Camachile II, General Trias City, Cavite, Philippines 4107  
Contact Numbers: (046) 235-0632 / 09190664246 / 09177146495  
Email Address: 307823@deped.gov.ph

• Nurture • Optimize • Reconstitute • Transform • Hearten

