



Republic of the Philippines  
**Department of Education**  
REGION IV-A CALABARZON  
DIVISION OF GENERAL TRIAS CITY  
**LUIS Y. FERRER JR. NORTH NATIONAL HIGH SCHOOL**

12 September 2023

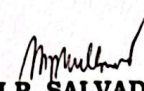
**SCHOOL MEMORANDUM**

No. 84, s. 2023

**CONDUCT OF FOCUS GROUP DISCUSSION (FGD) ON DEPED ORDER NO. 030, S. 2019, DEPED MANUAL OF STYLE (DMOS) AND DEPED ORDER NO. 031, S. 2019, DEPED SERVICE MARKS AND VISUAL IDENTITY MANUAL (DSMAVIM)**

To: All Teaching and Non-Teaching Personnel

1. This office announces the conduct of Focus Group Discussion (FGD) regarding the dissemination of information on **DepEd Order No. 030, s. 2019** (*DepEd Manual of Style*) and **DepEd Order No. 031, s. 2019** (*DepEd Service Marks and Visual Identity Manual*) on **September 13, 2023 at 11:05AM** in the **Junction Hall**.
2. The conduct of this activity aims to acquaint the teaching and non-teaching personnel with the standard design and application of Department service mark.
3. All teachers with ancillary tasks will be given a Special Order and Designation after the focus group discussion.
4. Attendance to the said activity shall be strictly monitored.
5. Immediate dissemination of and strict compliance with this memorandum is earnestly desired.

  
**NANETH P. SALVADOR, EdD**  
Principal I

NPS / SM NO. 84 S. 2023  
09/12/23



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