

Department of Education

REGION IV-A CALABARZON DIVISION OF GENERAL TRIAS CITY LUIS Y. FERRER JR. NORTH NATIONAL HIGH SCHOOL

24 October 2023

SCHOOL MEMORANDUM

No. 94, s. 2023

URGENT ENROLLMENT OF LEARNERS INTO THE SYSTEM (LIS)

To: LIS/EBEIS Coordinators and Support Staff Master Teacher/TIC All Teacher-Advisers

- 1. As we navigate through the school year, this office emphasizes the critical importance of enrolling our learners promptly into the Learner Information System (LIS).
- 2. Please ensure that YOU complete all necessary enrollment procedures for your assigned students. This is especially crucial for those who have availed themselves of the 6-hour policy. Timely enrollment will help us provide our learners with the best support and resources.
- 3. For the challenges encountered or assistance needed, do not hesitate to approach, **Sir Chris C. Gapusan**, LIS Coordinator.
- 4. For your strict COMPLIANCE.

NANETH/P. SALVADOR, EdD Principal I

NPS / SM NO. 94 S. 2023 10/24/23







