Department of Education
REGION IV-A CALABARZON
SCHOOLS DIVISION OF GENERAL TRIAS CITY

## MOOF REQUIREMENTS

	MOOD RE	Sources	MIDN I D
	Liquidation Report Cash Disbursement Register Photocopy of Disbursement Voucher (CA Liquidated)		Summary of Tax Withheld Narrative Report
Supplie	Official Receipts/Sales Invoices BIR Forms 2306/2307 Purchase Request Inspection and Acceptance Form Purchase Order Canvass from 3 suppliers (for purchases P1,000.00 and above) Inventory Custodian Slip (for non-consumable items) Pictures of Purchased Good/s (signed by the Inspection Committee)	Repair	s and Maintenance Official Receipts (OR) Delivery Receipts (if not itemized in OR) BIR Forms 2306/2307 Purchase Request Inspection and Acceptance Form Purchase Order Canvass from 3 suppliers (for purchases P1,000.00 and above) Program of Works signed by Division Engineer (Materials and Labor - P10,000.00 and above)
Fillelit	y Bond Reimbursement Expense Receipt (RER)		Pictures of Repair and Materials (signed by the Inspection Commit
Payroll	Payroll DTR Job Order Contract (signed by SDS)	748 748 748 748 748	Travel Order signed by SDS / Regional Director Memorandum Certificate of Appearance (original copy) Official Receipt (fare/registration fee/hotel accomodation) Boarding Pass/Airfare ticket (if available)
Utilitie	Official Receipt Billing Statement BIR Form 2306/2307	94 94 94 94 14	Driver's Trip Ticket, if applicable Certification of Travel Completed Itinerary of Travel (signed by SDS) Duly accomplished RER if van hired Certificate of Not Requiring Receipt (for P300.00 and below)
Registr	Travel Order signed by SDS / Regional Director Memorandum Certificate of Appearance Official Receipt (OR)	REMA Checke	Complete
			700

# 3 1 JAN 2024 0 1<sub>N 5</sub> 0 1 7 7 5 By: 3:05

January

2024

LUIS Y. FERRER JR. NORTH NATIONAL HIGH SCHOOL

			Serial No.:	00010-	24)33
	LIQUIDATIO	N REPORT	Serial No.: _	2029	7,000
	Period Covered	JANUARY 2024	Date:		
Entity Name :	DIVISION LUIS Y. FERRER J	N OF GENERAL TRIAS CITY - JR. NORTH NATIONAL HIGH SCHOOL	Responsibili	ty Center Co	ode: 307823
Fund Cluster:		01101101			
	PARTIC	CULARS		AMOUN	Г
Cash Advar	nce for the month of JAN	UARY 2024		₱197,600.	00
	glu "				
TOTAL AMOUNT	SPENT		<b>→</b>	₽	197,600.00
	SH ADVANCE PER DV N	IO. DTD.	<b>→</b>		197,600.00
	DED PER OR NO.		<b>—</b>	₽	197,000.00
AMOUNT TO BE			<b>→</b>		_
A Certified: Corr		B Certified: Purpose of travel /		ed: Supporting	
above data		cash advance duly accomplished	documents	complete and	proper
	MMUUlm P. BALVADOR, EdD Principal I	DAISY Z. MIRANDA, CESO V Schools Division Superintendent	CHR	ISTINE ANN Accountd	B. CORDERO ant III
			JEV No.:		
Date:		Date:	Date:		

### CASH DISBURSEMENTS REGISTER

Entity Name:
Sub-Office/District/Division
Municipality/City/Province

LUIS Y. FERRER JR. NORTH NATIONAL HIGH SCHOOL

DIVISION OF GENERAL TRIAS CITY GENERAL TRIAS CITY 01-101-101

Name of Accountable	e
Officer:	

Official Designation: Station: Register No.:

NANETH P. SALVADOR, EdD

Principal I

MOOE-Secondary

Sheet No. : Fund Cluster: BREAKDOWN OF PAYMENTS **Advances for Operating Expenses** (19901010) OTHERS 1% Amount DV/Payroll/ Check Amount 3% 2% UACS Object Code 5% Particulars Account Description Date 2020101004 (2020101003 (2020101002 (2020101001 Balance Payments Cash Advance 197,600.00 3,000.00 5020503000 Internet Expense 53.57 194,787.50 133.93 2.812.50 Payment for Converge ICT Solutions INC. internet expense 0000487560 01/11/2024 1,299.00 5020503000 Internet Expense 23.20 57.99 193,569.6 1,217.81 Payment for PLDT INC. (Guidance Office) 01/11/2024 0000487561 1,299.00 5020503000 Internet Expense 23.20 57.99 1,217.81 192,351.88 Payment for PLDT INC. (ICT/Computer Laboratory) 0000487562 01/11/2024 6,694.00 Repairs and Maintenance - Semi Expandable 5021321002 133.88 185,992.58 200.82 6.359.30 Office Equipment Payment for Air Express Pro Air Conditioning Services 0000487563 01/12/2024 3,600.00 5020201002 Payment for registration fee of 18 participants (individual Training Expenses 182,392.58 3,600.00 category) for attending the 2024 Division Schools Press 0000487564 01/12/2024 18,200.00 Conference (DSPC) 5021202000 Ignitorial Services 6,000.00 5021299000 Payment for Job order payroll (December 16, 2023 to January 158,192.58 Other General Services 24,200.00 0000487565 01/15/2024 15, 2024) 13.895.84 5020401000 Water Expenses 248.14 Payment for Agua Fuente Management, Inc. for the period 13,027.35 145,165.23 620.35 0000487566 01/17/2024 12/12/2023 to 01/10/2024 5,800.00 5020201002 Payment for registration fee of 29 participants (Radio Training Expenses 139,365.23 5,800.00 broadcasting, CDP, Online Publishing, Mobile Journalism ) for 0000487567 01/17/2024 attending the 2024 Division Schools Press Conference (DSPC) 37,510.00 5020321012 Semi-Expendable Sports Equipment 375.10 1,125.30 103.355.63 36,009.60 Payment for ACVI Enterprises 0000487568 40,380.00 01/23/2024 5020321012 Semi-Expendable Sports Equipment 360.54 65,138.85 1.802.68 38,216.78 Payment for Luigi & Gerardo Trading 0000487569 3,773.80 01/24/2024 5020301002 Office Supplies Expenses 37.74 113.21 3,622.85 61,516.00 0000487570 Payment for ACVI Enterprises 01/26/2024 39,600.00 5020322001 Semi-Expendable - Furnitures and Fixtures 396.00 1.188.00 38,016.00 23,500.00 Payment for Kenneth Albert Home Furnishing Shop 0000487571 01/29/2024 1,500.00 5020502001 Telephone Expenses - Mobile 22,000.00 1.500.00 16.000.00 0000487572 Reimbursement for School Head's mobile expense 5021202000 01/29/2024 Janitorial Services 6,000.00 5021299000 Other General Services Payment for Job order payroll 22,000.00 0.00 0000487573 01/29/2024 (January 16 to January 29, 2024) 225,051.64 1,169.38 481.99 2,627.33 2,672.94 197,600.00 0.00 Totals Recapitulation: Amount **UACS Object Code** Account Description 13,895.84 5020401000 Vater Expenses 5020402000 Bectricity Expenses 5,598.00 5020503000 nternet Expense 34,200.00 5021202000 lanitorial Services 12,000.00 5021299000 Other General Services 1,500.0 5020502001 lephone Expenses - Mobile 3,773.80 5020301002 office Supplies Expenses 5020399000 Other Supplies and Materials Expenses 39,600.0 5020322001 emi-Expendable - Furnitures and Fixtures 77,890.0 5020321012 emi-Expendable Sports Equipment 6,694.0 Repairs and Maintenance - Semi Expandable Office 5021321002 9.400.0 5020201002 raining Expenses (6,951.64 2020101000 Due to BIR 197,600.00 The total of the 'Advances for Operating Expenses - Payments' column must always be equal to the sum of the totals of the 'Breakdown or

CERTIFIED CORRECT:

RECEIVED BY:

Date:



## Republic of the Philippines **Department of Education**REGION IV-A CALABARZON DIVISION OF GENERAL TRIAS CITY

SCHOOL: LUIS Y. FERRER, JR. NORTH NATIONAL HIGH SCHOOL

DISTRICT: CITY OF GENERAL TRIAS

MONTH: JANUARY 2024

## SUMMARY OF TAX WITHHELD FROM SUPPLIERS/CONTRACTORS (GOODS/SERVICES)

0.	NAME OF PAYEE	ADDRESS	VAT /NON-VAT	TIN NO.	GROSS AMOUNT (Tax Base)	TAX RATE	2306 (Amount of Tax Deducted)	2307 (Amount of Tax Deducted)	REMARKS
1	CONVERGE ICT SOLUTIONS INC.	Dasmariñas City, Cavite	VAT	006-895-049-091	2,678.57	7%	133.93	53.57	^
+	PLDT INC. (GUIDANCE OFFICE)	Makati, City	VAT	000-488-793-000	1,159.82	7%	57.99	23.20	
$\dashv$	PLDT INC. (ICT/COMPUTER LABORATORY)	Makati, City	VAT	000-488-793-000	1,159.82	7%	57.99	23.20	
	AIR EXPRESS PRO AIR CONDITIONING SERVICES	Sampaloc Manila	NON-VAT	505-244-370-000	6,694.00	5%	200.82	133.88	
5	DEPED DIVISION OF GEN. TRIAS CITY (Registration fee of 18 participants (individual category) for attending the 2024 Division Schools Press Conference (DSPC))	General Trias City, Cavite	-	-	3,600.00	-		-	
6	NANETH P. SALVADOR [Relimbursement of salary for Job Order Personnels for the period December 16, 2023 to January 15, 2024]	-	-	-	24,200.00	-	-	-	
7	AGUA FUENTE MANAGEMENT, INC. (for the period December 12, 2023 to January 10, 2024)	Cainta, Rizal	VAT	010-530-420-000	12,407.00	7%	620.35	248.14	
8	DEPED DIVISION OF GEN, TRIAS CITY [Payment for registration fee of 29 participants (Radio broadcasting, CDP, Online Publishing, Mobile Journalism) for attending the 2024 Division Schools Press Conference (DSPC)]	General Trias City, Cavite	-	-	5,800.00		-	-	
9	ACVI ENTERPRISES	Trece Martires City, Cavite	NON-VAT	231-412-875-000	37,510.00	4%	1,125.30	375.10	
	LUIGI & GERARDO TRADING	Trece Martires City, Cavite	NON-VAT	215-885-979-00000	36,053.57	6%	1,802.68	360.54	
	ACVI ENTERPRISES	Trece Martires City, Cavite	NON-VAT	231-412-875-000	3,773.80	4%	113.21	37.74	
	KENNETH ELBERT HOME FURNISHING SHOP	Laguan Rizal, Laguna	NON-VAT	471-476-244-000	39,600.00	4%	1,188.00	396.00	
13	NANETH P. SALVADOR (MOBILE LOAD EXPENSE)	-	-	_ 1	1,500.0	-	-	-	
14	NANETH P. SALVADOR [Reimbursement of salary for Job Order Personnels for the period January 16 to 29, 2024]	~	-	-	22,000.0	-	-	-	
	**NOTHING FOLLOWS**								
				TOTAL	1	T	5,300.2	7 1,651.3	6,95

Certified Correct by:

NANETH I. SALVADOR, EdD Princiapl I

					Fun	d Cluster:	
		DIVISION OF GENERAL TE	RIAS CITY		 	e: 01/05/20	24
		DISBURSEMENT VO			DI.	No.: OOE-2024-	
		Cla margial Chec			Others: CASH		
ode of	MI	OS Check Commercial Cited		ee No:		RS/BURS N	
yment	t		TIN/Employ	N/A	20	024-01-0002	
ayee		VARIOUS SCHOOLS					
ddress	DIVIS	SION OF GENERAL TRIAS CITY	Responsibili	ty M	IFO/PAP	Am	ount
		Particulars	Center	_			
To downlo	oad MOOE a	allocation of various schools for the ry 2024 in the total amount of	моое	3104	400100002000 400100003000 400100004000		4,561,900.00
							4,561,900.00
		Amount Due es/Cash Advance necessary, lawful	1	der my direct	t supervision.		
		ALM Admir Printed Name, Design	A CAUZAD histrative Officer nation and Signa	· V	-visor		
			V				Credit
B. Acco	ounting Entr	y: Account Title		CS Code	Debit	900.00	
		y: Account Title ting Expenses Treasury, Modified Disbursement Sy	199	CS Code 90101000 10404000	Debit	900.00	
Advance		Account Title	/stem 199	90101000 10404000	Debit 4,561,	900.00	
Advance	es for Opera - National  tified: Cash availa	ting Expenses Treasury, Modified Disbursement Sy able Authority to Debit Account (when appli	vstem 199 10 D. A	90101000 10404000 pproved for I	Debit 4,561,	One Thousa	4,561,900.0
Advance Cash	es for Opera - National **  tified: Cash availa Subject to Supporting proper	ting Expenses Treasury, Modified Disbursement Sy	vstem 199 10 D. A	90101000 10404000 pproved for I	Payment  The Hundred Sixty  Pesos O	One Thousa	4,561,900.0
Advance Cash	es for Opera - National  tified: Cash availa Subject to Supporting proper ature	Account Title ting Expenses Treasury, Modified Disbursement Sy able Authority to Debit Account (when appli	vstem 199 10 D. Ag cable) For	pproved for I	Payment  The Hundred Sixty  Pesos O	One Thousa	4,561,900.0
Advance Cash C. Cer Sign	es for Opera - National **  tified: Cash availa Subject to Supporting proper	ting Expenses Treasury, Modified Disbursement Sy able Authority to Debit Account (when appli	vstem 199 10 D. Ag cable) For	pproved for I  ar Million Fiv	Payment  The Hundred Sixty Pesos Of the Market Sixty Pesos Of the Mark	One Thousanly  MIRAND  Division Sup	A, CESO V
Advance Cash C. Cer Sign	es for Opera - National 7  tified: Cash availa Subject to Supporting proper ature nted ame	Account Title ting Expenses Treasury, Modified Disbursement Sy able Authority to Debit Account (when applied documents complete and amount claim CHRISTINE ANN B. CORDE	zstem 199 10 D. Ap	pproved for I  I Million Fiving a signature I med Name	Payment  The Hundred Sixty Pesos Of the Market Sixty Pesos Of the Mark	One Thousanly  MIRAND  Division Sup	4,561,900.0
Advance Cash C. Cer Sign	es for Opera - National 7  tified: Cash availa Subject to Supporting proper ature nted ame	Account Title ting Expenses Treasury, Modified Disbursement Sy  able Authority to Debit Account (when applied documents complete and amount claim  CHRISTINE ANN B. CORDE  Accountant III  Head, Accounting Unit/Authorized Repr	zstem 199 10 D. Ap	pproved for I  I Million Fiving ignature Inted Name	Payment  The Hundred Sixty Pesos Of the Market Sixty Pesos Of the Mark	One Thousanly  MIRAND  Division Supad/Authorize	A, CESO V
C. Cer Sign Prin	tified: Cash availa Subject to Supporting proper ature nted ame	Account Title ting Expenses Treasury, Modified Disbursement Sy  able Authority to Debit Account (when applied applied applied and amount claims CHRISTINE ANN B. CORDE  Accountant III  Head, Accounting Unit/Authorized Reprosession 1988  JAN 05 2024	zstem 199 10 D. Ap	pproved for I  If Million Five  Interest Name  Position  Date	Payment  The Hundred Sixty Pesos Of Schools  Agency He	One Thousanly  MIRAND  Division Supad/Authorize	A, CESO V
Advance Cash  C. Cer  Sign  Prin Na  Pos	tified: Cash availa Subject to Supporting proper ature nted ame	Account Title ting Expenses Treasury, Modified Disbursement Sy  able Authority to Debit Account (when applied applied applied and amount claims CHRISTINE ANN B. CORDE  Accountant III  Head, Accounting Unit/Authorized Reprosession 1988  JAN 05 2024	zstem 199 10  D. Ap cable) Form ned S  RO Pri resentative	pproved for I  If Million Five  Integrature  Integration  Date  Bank Name	Payment  The Hundred Sixty Pesos Of the Market Sixty Pesos Of the Mark	One Thousanly  MIRAND  Division Supad/Authorize	A, CESO V Derintendent  d Representative  No.
Advance Cash  C. Cer  Sign  Prin Na  Pos	es for Opera - National 7  tified: Cash availa Subject to Supporting proper ature nted ame sition	Account Title ting Expenses Treasury, Modified Disbursement Sy able Authority to Debit Account (when applied applied applied and amount claims CHRISTINE ANN B. CORDE Accountant III Head, Accounting Unit/Authorized Reproperty JAN 05 2024	zstem 199 10  D. Ap cable) Form ned S  RO Pri resentative	pproved for I  If Million Five  Interest Name  Position  Date	Payment  The Hundred Sixty Pesos Of Schools  Agency He	One Thousanly  MIRAND  Division Supad/Authorize	A, CESO V Derintendent  d Representative  No.

DEPARTMENT OF EDUCATION DIVISION OF GENERAL TRIAS CITY

0 4 JAN 2024

## SCHOOL MOOE ALLOCATION (REGULAR)

			For the period	January 0	1, 2024 to	January 31, 2024			
y N	ame : <u>DIV</u> uster : 110	/ISION OF GENERAL TRIAS CITY 01101				Payroll No. : Sheet		of	3 Signature of
ial	BEIS School	School Name	Account Number	Gross Amount			Net Amount		Recipient
).	ID	Companyon transmission and the company of the compa					48,450.00	24010027	
	107044	Angel L. Bawalan Elementary School	2712-1034-37	48,450.00			191,900.00	24010028	
	107944	Gen. Gregorio S. Alona, Sr. Memorial Elementary School	2712-1034-96	191,900.00			144,400.00	24010029	
		Buenavista Elementary School	2712-1034-10	144,400.00/	,	4	91,200.00	24010030	-
-	107940	Gen. Trias Memorial Elementary School	2712-1037-04 /	91,200.00			30,400.00	24010031	
1	-		2712-1035-18	30,400.00			49,400.00	24010032	
5	107948		2712-1034-29	49,400.00			41,800.00	2401 0033	<b>X</b>
5	107949	G 1 -1	2712-1035-93/	41,800.00/			122,550.00/	2401 0034	V
7	107950		2712-1035-26	122,550.00			37,050.00	24010035	
В	107951		2712-1034-02	37,050.00/			110,200.00	240100 36	1
9			2712-1036-58 /	110,200.00			89,300.00	240 003	
0			2712-1035-85 /	89,300.00			48,450.00	24010038	
1		Pasong Kawayan II Elementary School	2712-1035-42	48,450.00/			52,250.00	2401 0030	
12		Tapia Elementary School	2712-1036-23	52,250.00/			146,300.00	2401 00 40	
13	107956		2712-103 <del>6-74</del> S	146,300.00			73,150.00	2401004	1
14	164008		2712-1036-74	73,150.00					
15	107957	Bacao Elementary School					1,276,800.00		
	CERTIF	Sub Total FIED: Services duly rendered as stated.		1,276,800.00	APPROVED FOR PAYMENT:	One Million Two Hundred Se	venty-Six Thousand Eight	Hundred Pesos Only	P1,276,800.0
	_	ALMA C. QRUZADA		Date	DAISY Z. Schools D	. MIRANDA, CESO V Division Superintendent	Date		
В	J	Administrative Officer V  CERTIFIED: Supporting documents complete and proper and cash avail in the amount of the complete and proper and cash avail in the amount of the complete and proper and cash avail in the amount of the complete and proper and cash available to the complete and cash available to the cash available to	nat of P <b>P1,276,800.00</b>			whose name appears on the payroll has been indicated opposite his/her name SSA P. SARMIENTO  Cashier III	paid the amount as	E ORS/BURS No. : Date : JEV No. : Date :	
		Accountant III		Date					

## SCHOOL MOOE ALLOCATION (REGULAR)

							Payroll No. :	2	of	3
lam	: DIVI	SION OF GENERAL TRIAS CITY								Signature of Recipient
luste	r:1101	101						Net Amount		
E	EIS	School Name	Account Number	Gross Amount				22,800.00	24010042	
	chool	School Hame	a contract of the contract of			Service and the service of		72,200.00	2401 00434	
	ID		2712-1034-88	22,800.00				- Commence of the Commence of	2401 0044	
1	7958	Caritas Bukid Kabataan Elementary School	2712-1033-99	72,200.00			· eh	85,500.00	24010045	
1	07959	Diego Mojica Memorial School	2712-1036-40 /	85,500.00				186,200.00	24010046	/
-	07960	Gen. Artemio Ricarte Memorial School	2712-1035-69	186,200.00/				171,000.00	24010047	·
-	07961	Mary Cris Elementary School	2712-1036-15	171,000.00				120,650.00	24010048	
-	07962	Navarro Elementary School	2712-1035-34	120,650.00				114,950.00	24010049	
-	07963	Parklane Elementary School /	2712-1035-77/	114,950.00				86,450.00	24010050	
_	07964	Cecilio M. Saliba Elementary School	2712-1037-12	86,450.00				158,650.00	2401005	
1	07965	San Francisco Elementary School	2712-1037-20	158,650.00				161,500.00	2401005	
1	107966	Santiago Elementary School	2712-1034-70	161,500.00				279,300.00	2401005	2
_	107900	Tropical Village Elementary School	2712-1036-31 /	279,300.00				192,850.00		
+	-	Sunny Brooke Elementary School /	2712-1036-07	192,850.00				129,200.00	24010057	-
+	164017	The state of the s	2712-1035-00/	129,200.00				279,300.00	2401005	lot y
1	164020	Pasong Kawayan in west Elements		279,300.00				182,400.00	2401005	9
1	0904139	Andres A. Nocon National High School Governor Luis A. Ferrer Jr. East National High School	2712-1033-80	182,400.00				2,242,950.00		-
1	090413	Governor Luis A. Ferrer Jr. Last Nation	2712-1036-66	2,242,950.00				3,519,750.00		
1	090413	8 Governor Ferrer National High School - Biclatan Annex		3,519,750.00				Saven Hi	undred Fifty Pesos Only	P3,519,7
		Sub Total		3,319,730.00	APPROVED FOR PAYMENT:	Three Million	Five Hundred N	ineteen Thousand Seven Hu	Allocation	
		Balance Forwarded			APPROVED FOR PATIMENT	1				
	CERTH	FIED: Services duly rendered as stated.				RANDA, CESO V				
	CLASSIC	14			DAISY E. MI	ion Superintendent		Date		
		ALMA C. PROGADA		Date			III - hon	a paid the amount as	E	
		Administrative Officer V			CERTIFIED: Each employee who	ose name appears on the	ne payroll has been	i paid the unions	ORS/BURS No.	:
		sample e and ploner, and cash ava	iilable		ind	icated opposite his/her	rname		Date:	
-	T	CERTIFIED: Supporting documents complete and plope, and cash ave	nount of P			- a pariento			JEV No. : Date :	
-	4	CHRISTINE ANN BEORDERO	/		MELISSA	P. SARMIENTO ashier III	producer with a first representation as a state of production of the state of the s		Date.	

## SCHOOL MOOE ALLOCATION (REGULAR)

For the period January 01, 2024 to

January 31, 2024

	ame : <u>DIV</u> uster : 110	<u>/ISION OF GENERAL TRIAS CITY</u> D1101				Payroll No. Sheet	3	of	3
Serial No.	BEIS School ID	School Name	Account Number	Gross Amount			Net Amount		Signature o Recipient
31	0904673	Luis Y. Ferrer Jr. North National High School	2712-1034-45 /	197,600.00	<b>2</b>		197,600.00	24010057	
32		Luis Y. Ferrer Jr. West National High School	2712-1034-61 /	187,150.00			187,150.00	24010058	
33	THE RESERVE THE PERSON NAMED IN COLUMN 2 I	Luis Y. Ferrer Jr. Senior High School	2712-1036-82/	657,400.00	)		657,400.00	24010059	/-
		***nothing follows***							
		Balance Forwarded		1,042,150.00			1,042,150.00		
		Grand Total		4,561,900.00			4,561,900.00		
A		ED: Services duly rendered as stated.				Four Million Five Hundred S		ndred Pesos Only	<b>P4</b> ,561,900.
		Administrative Officer V		Date		sion Superintendent	Date		
В		CERTIFIED: Supporting documents complete and proper; and cash availat			CERTIFIED: Each employee who ind	ose name appears on the payroll has been plicated opposite his/her name	oaid the amount as	CRS/BURS No. :	J
		all			METICCA	P. SARMIENTO		Date : JEV No. :	
		CHRIST NE ANN B. CORDERO Accountant III		Date		ashier III		Date :	



## Department of Education

REGION IV-A CALABARZON
DIVISION OF GENERAL TRIAS CITY
LUIS Y. FERRER JR. NORTH NATIONAL HIGH SCHOOL

DAISY Z. MIRANDA, CESO V

Schools Division Superintendent Division of General Trias City General Trias City, Cavite

## Madam:

I have the honor to submit herewith the Cash Disbursement Register for the month of January 2024 and Summary of Tax Withheld from Suppliers Contractors (Goods/Services) of the above-mentioned school.

Very truly yours,

NANETH P. SALVADOR, EdD

Principal I







 $\bullet \underline{N}$ urture  $\bullet \underline{O}$ ptimize  $\bullet \underline{R}$ econstitute  $\bullet \underline{T}$ ransform  $\bullet \underline{H}$ earten



## Department of Education

REGION IV-A CALABARZON

DIVISION OF GENERAL TRIAS CITY LUIS Y. FERRER JR. NORTH NATIONAL HIGH SCHOOL

## NARRATIVE ON THE UTILIZATION OF MOOE OF LUIS Y. FERRER, JR. NORTH NATIONAL HIGH SCHOOL FOR THE MONTH OF JANUARY 2024

Our school utilized ₱197,600.00 MOOE as payment for water bills, internet expenses, payment for December 16 to January 29, 2024 salary of school's Utility/Maintenance and Admin Aide, procurement of sports equipments that will be used during the City Athletic Meet 2024, payment for the registration of fee of the participants of the Division Schools Press Conference (DSPC), procurement of Korean blinds, reimbursement of School Head's postpaid plan and purchasing of school/office supplies.

NANETH P. SALVADOR, EdD

Principal 1







checked 3/12

0/23/18

## Republic of the Philippines

## Department of Education

## REGION IV-A CALABARZON SCHOOLS DIVISION OF GENERAL TRIAS CITY

## MOOE REQUIREMENTS

	Liquidation Report Cash Disbursement Register Photocopy of Disbursement Voucher (CA Liquidated)	N	Summary of Tax Withheld Narrative Report
Supplier	s and Other Materials Official Receipts/Sales Invoices BIR Forms 2306/2307 Purchase Request Inspection and Acceptance Form Purchase Order Canvass from 3 suppliers (for purchases P1,000.00 and above) Inventory Custodian Slip (for non-consumable items) Pictures of Purchased Good/s (signed by the Inspection Committee)		and Maintenance Official Receipts (OR) Delivery Receipts (if not itemized in OR) BIR Forms 2306/2307 Purchase Request Inspection and Acceptance Form Purchase Order Canvass from 3 suppliers (for purchases P1,000.00 and above) Program of Works signed by Division Engineer (Materials and Labor - P10,000.00 and above) Pictures of Repair and Materials (signed by the Inspection Committee)
Filelity	<b>Reimbursement Expense Receipt (RER)</b>	Tavellir	ng Expenses
Payroli	Payroll DTR Job Order Contract (signed by SDS)	Un Unt UA VIA	Travel Order signed by SDS / Regional Director Memorandum Certificate of Appearance (original copy) Official Receipt (fare/registration fee/hotel accomodation) Boarding Pass/Airfare ticket (if available) Driver's Trip Ticket, if applicable
Utilitie	Official Receipt Billing Statement BIR Form 2306/2307	VA VA	Certification of Travel Completed Itinerary of Travel (signed by SDS) Duly accomplished RER if van hired Certificate of Not Requiring Receipt (for P300.00 and below)
Registr Va Va Va	ration Fee Travel Order signed by SDS / Regional Director Memorandum Certificate of Appearance Official Receipt (OR)		Complete Incomplete

Doc.Ref.Code | SDO-OSDS-F001

Effectivity

04.19.23

Page 1-1

## MOOE



# LIQUIDATION REPORT

February

2024

LUIS Y. FERRER JR. NORTH NATIONAL HIGH SCHOOL

2	LIQUIDATI	ON REPORT	Serial No.:	2014 - 6	096
	Period Covered	FEBRUARY 2024	Date:		
Entity Name:		ON OF GENERAL TRIAS CITY - JR. NORTH NATIONAL HIGH SCHOOL	Responsibili	ity Center Cod	e: 307823
Fund Cluster:		01101101			
	PARTIC	CULARS		AMOUNT	
Cash Advance	e for the month of FEBR	UARY 2024		₱197,600.00	
TOTAL AMOUNT SPE	NT		<b>→</b>	₽	197,600.00
AMOUNT OF CASH AI	OVANCE PER DV NO	DTD	<b>→</b>	P	197,600.00
AMOUNT REFUNDED	PER OR NO.	_DTD	<b>→</b>		197,000.00
AMOUNT TO BE REIM	BURSED		<b>→</b>		
A Certified: Correctne	ss of the	B Certified: Purpose of travel / cash advance duly accomplished		Supporting mplete and prop	er
NANETU P. SAI	LVADOR, EdD	DAISY Z. MIRANDA, CESO V Schools Division Superintendent	CHRIST	Accountant III	RDERO
Date:		Detai	JEV No.:		
Date.		Date:	Date:		

## CASH DISBURSEMENTS REGISTER

	Name:	

LUIS Y. FERRER JR. NORTH NATIONAL HIGH SCHOOL

Sub-Office/District/Division	n:
Municipality/City/Province	:
Found Clusters	

DIVISION OF GENERAL TRIAS CITY	
GENERAL TRIAS CITY	
01-101-101	

Name of Accountable

Official Designation:

NANETH P. SALVADOR, EdD

Officer: Principal I Station: Register No. : Sheet No. : MOOE-Secondary

Dat-	DV/Payroll/ Check		Advances	(19901010)	penses	BREAKDOWN OF PAYMENTS								
Date	No.	Particulars		Amount		5%	3%	2%	1%	ОТНЕ	RS			
			Cash Advance	Payments	Balance	(202010100	(2020101003	(2020101002	(2020101001	Account Description	UACS Object Code	Amount		
			197,600.00											
02/08/2024	0000487574	Payment for Meralco for the period of 12/29/2023 to 01/28/2024		21,508.99	176,091.01	1,663.06	/	681.93	ł	Electricity Expenses	5020402000	23,853		
02/08/2024	0000487575	Payment for Converge ICT Solutions INC. internet expense		2,812.50	173,278.51	133.93	·	53.57	/	Internet Subscription Expenses	5020503000	3,000		
02/08/2024	0000487576	Payment for PLDT INC. (Guidance Office)		1,217.81	172,060.70	57.99		23.20		Internet Subscription Expenses	5020503000	1,299		
02/08/2024	0000487577	Payment for PLDT INC. (ICT/Computer Laboratory)		1,217.81	170,842.89	57.99		23.20		Internet Subscription Expenses	5020503000	1,299		
02/14/2024	0000487578	Payment for Luigi & Gerardo Trading		40,743.74	130,099.15	1,921.88				Semi-Expendable - Office Equipment Other Supplies and Materials Expenses	5020321002 5020399000	37,000 6,050		
02/19/2024	0000487579	Payment for Agua Fuente Management, Inc. for the period 01/11/2024 to 02/10/2024		10,659.60	119,439.55	507.60		203.04		Water Expenses	5020401000	11,370		
02/22/2024	0000487580	Payment for the siphoning of septic tank and declogging of drainage, sink & toilet.		15,000.00	, 104,439.55					Other General Services	5021299000	15,000		
02/22/2024	0000487581	Reimbursement for School Head's mobile expense		1,500.00	102,939.55					Telephone Expenses - Mobile	5020502001	1,500		
02/26/2024	0000487582	Payment for Shoppau office and school supplies trading		42,671.50	60,268.05	,	1,333.48	10, 11	444.49	Office Supplies Expenses Other Supplies and Materials Expenses	5020301002 5020399000	29,74 14,70		
02/27/2024	0000487583	Payment for ACVI Enterprises		8,578.05	51,690.00		268.06		89.35	Office Supplies Expenses	5020301002	8,935		
02/29/2024	0000487584	Payment for postage and courier services		3,290.00	48,400.00					Postage and Courier Services	5020501000	3,290		
2/29/2024	0000487585	Payment for Job order payroll (January 30 to February 29, 2024)		48,400.00	0.00					Janitorial Services Other General Services	5021202000 5021299000	35,200 13,200		
		Totals		197,600.00	0.00	4,342.45	1,601.54	984.94	918.22			205,447		
										Recapitulation:				
										Account Description	UACS Object Code	Amount		
										Water Expenses	5020401000	11,37		
										Electricity Expenses	5020402000	23,85		
										Internet Expense	5020503000	5,59		
										Janitorial Services	5021202000	35,20		
										Other General Services	5021299000	28,20		
										Telephone Expenses - Mobile	5020502001	1,50		
										Office Supplies Expenses	5020301002	38.67		
										Other Supplies and Materials Expenses	5020399000	20,75		
										Semi-Expendable - Office Equipment	5020321002	37,00		
										Postage and Courier Services	5020501000	3.29		
										Due to BIR	2020101000	(7.84)		
												197,60		
										The total of the 'Advances for Operating Expenses - Payments' column m Payments' colu	ast always be equal to the sum of the to	tals of the 'Breakdow		

NA NETH F. SALVADOR, EdD Principal I

MAR 1 8 2024



## Republic of the Philippines Department of Education REGION IV-A CALABARZON DIVISION OF GENERAL TRIAS CITY

SCHOOL: LUIS Y. FERRER, JR. NORTH NATIONAL HIGH SCHOOL

DISTRICT: CITY OF GENERAL TRIAS

MONTH: FEBRUARY 2024

### SUMMARY OF TAX WITHHELD FROM SUPPLIERS/CONTRACTORS (GOODS/SERVICES)

No.	NAME OF PAYEE	ADDRESS	VAT /NON-VAT	TIN NO.	GROSS AMOUNT (Tax Base)	TAX RATE	2306 (Amount of Tax Deducted)	2307 (Amount of Tax Deducted)	REMARKS
1	MERALCO	Rosario, Cavite	VAT	000-101-528-000	21,260.17 23,853.98	7%	1,663.06	681.93	
2	CONVERGE ICT SOLUTIONS INC.	Dasmariñas City, Cavite	VAT	006-895-049-091	2,678.57	7%	133.93	53.57	
3	PLDT INC. (GUIDANCE OFFICE)	Makati, City	VAT	000-488-793-000	1,159.82	7%	57.99	23.20	
4	PLDT INC. (ICT/COMPUTER LABORATORY)	Makati, City	VAT	000-488-793-000	1,159.82	7%	57.99	23.20	
5	LUIGI & GERARDO TRADING	Trece Martires City, Cavite	NON-VAT	215-885-979-00000	38,437.50	6%	1,921.88	384.38	
6	AGUA FUENTE MANAGEMENT, INC. (for the period January 11, 2024 to February 10, 2024)	Cainta, Rizal	VAT	010-530-420-000	10,152.00	7%	507.60	203.04	
7	NANETH P. SALVADOR (Reimbursement for the siphoning of septic tank and declogging of drainage, sink & tollet)	-	-	-	15,000.00	-	-	-	
8	NANETH P. SALVADOR (MOBILE LOAD EXPENSE )	-			1,500.00	-	-	-	
9	SHOPPAU OFFICE AND SCHOOL SUPPLIES TRADING	Muntinlupa, City	NON-VAT	444-898-011-0000	44,449.47	4%	1,333.48	444.49	
10	ACVI ENTERPRISES	Trece Martires City, Cavite	NON-VAT	231-412-875-000	8,935.46	4%	268.06	89.35	
11	NANETH P. SALVADOR (Postage and courier services)	-	-	-	3,290.00	-	-	-	
	NANETH P. SALVADOR [Reimbursement of salary for Job Order Personnels for the period January 30 to February 29, 2024]	-	-	-	48,400.00	-	-	-	
	**NOTHING FOLLOWS**								
				TOTAL			5,943.99	1,903.16	7,847.15

Certified Correct by:

Princiapl I

## REPORT OF ACCOUNTABILITY FOR ACCOUNTABLE FORMS For the months of FEBRUARY 2024

Entity Name: <u>LUIS Y. FERRER JR. NORTH NATIONAL HIGH SCHOOL -DIVISION OF GEN. TRIAS CITY</u>

Fund Cluster: 101

Accountable Form	S			Beginning Bala	ance		Receipt			Issue		Ending Balance		
Name of Form	Number	Face Value	Ownite	Inclusive	Serial Nos.	0	Inclusive	Serial Nos.		Inclusive !	Serial Nos.		Inclusive S	
Name of Form	Number	race value	Quantity	From	То	Quantity	From	То	Quantity	From	То	Quantity	From	То
Commercial Check Account No. 2712-1034-45			27	487574	487600				12	487574	487585	15	487586	48760
2/12-1034-43			200	514101	514300							200	514101	51420

CERTIFICATION

I hereby certify that the foregoing is a true statement of all accountable forms received, issued and transferred by me during the period above-stated and that the beginning and ending balances are correct.

NANETH P. SALVADOR, EdD
Principal I



## Department of Education

REGION IV-A CALABARZON
DIVISION OF GENERAL TRIAS CITY
LUIS Y. FERRER JR. NORTH NATIONAL HIGH SCHOOL

DAISY Z. MIRANDA, CESO V

Schools Division Superintendent Division of General Trias City General Trias City, Cavite

## Madam:

I have the honor to submit herewith the Cash Disbursement Register for the month of February 2024 and Summary of Tax Withheld from Suppliers Contractors (Goods/Services) of the above-mentioned school.

Very truly yours,

NANETH . SALVADOR, Edd

Principal I







 $\bullet \underline{N}$ urture  $\bullet \underline{O}$ ptimize  $\bullet \underline{R}$ econstitute  $\bullet \underline{T}$ ransform  $\bullet \underline{H}$ earten



## Department of Education

REGION IV-A CALABARZON
DIVISION OF GENERAL TRIAS CITY
LUIS Y. FERRER JR. NORTH NATIONAL HIGH SCHOOL

## NARRATIVE ON THE UTILIZATION OF MOOE OF LUIS Y. FERRER, JR. NORTH NATIONAL HIGH SCHOOL FOR THE MONTH OF FEBRUARY 2024

Our school utilized ₱197,600.00 MOOE as payment for water bills, internet expenses, payment for January 29 to February 29, 2024 salary of school's Utility/Maintenance and Admin Aide, payment for the siphoning of septic tank and declogging of drainage, sink & toilet, reimbursement of School Head's postpaid plan, payment for postage and courier services and purchasing of school office supplies and other supplies and materials.









## Department of Education

REGION IV-A CALABARZON SCHOOLS DIVISION OF GENERAL TRIAS CITY

## MOOE REQUIREMENTS

Liquidation Report Cash Disbursement Register
Photocopy of Disbursement Voucher (CA Liquidated) Summary of Tax Withheld and Other Materials Official Receipts/Sales Invoices BIR Forms 2306/2307 Purchase Request Inspection and Acceptance Form Purchase Order Canvass from 3 suppliers (for purchases P1,000.00 and above) Inventory Custodian Slip (for non-consumable items) Pictures of Purchased Good/s (signed by the Inspection Committee) Reimbursement Expense Receipt (RER) Payroll DTR Job Order Contract (signed by SDS) Official Receipt Billing Statement BIR Form 2306/2307 Travel Order signed by SDS / Regional Director Memorandum Certificate of Appearance Official Receipt (OR)



pairs and Maintenance Official Receipts (OR)

Delivery Receipts (if not itemized in OR) BIR Forms 2306/2307

Purchase Request Inspection and Acceptance Form

Purchase Order Canvass from 3 suppliers (for purchases P1,000.00 and above)

Program of Works signed by Division Engineer (Materials and Labor - P10,000.00 and above) Pictures of Repair and Materials (signed by the Inspection

Committee)

Travelling Expenses

Travel Order signed by SDS / Regional Director

Memorandum Certificate of Appearance (original copy)

Official Receipt (fare/registration fee/hotel accomodation)

Boarding Pass/Airfare ticket (if available)

Driver's Trip Ticket, if applicable Certification of Travel Completed

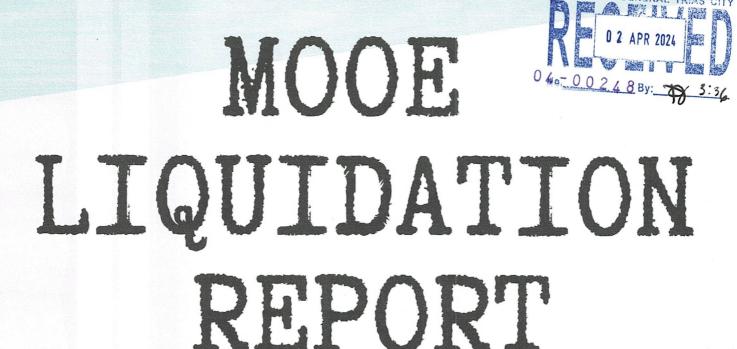
Itinerary of Travel (signed by SDS) Duly accomplished RER if van hired

Certificate of Not Requiring Receipt (for P300.00 and below)

RKS:

Complete Incomplete

Doc.Ref.Code	SDO-OSDS-F001		00
Effectivity	04.19.23	Page	1-1



March

2024

LUIS Y. FERRER JR. NORTH NATIONAL HIGH SCHOOL

3	LIQUIDAT	ON REPORT		Serial No.:	2024-7	0159
	Period Covered	MARCH	2024	Date:		***************************************
	DIVISIO	ON OF GENERAL TRIAS	CITY			
Entity Name :		R JR. NORTH NATIONAL		Responsibili	ty Center Co	de: 307823
Fund Cluster:		01101101				
	PARTI	CULARS			AMOUNT	
Cash Advance	e for the month of MA	RCH 2024			₱197,600.0	0
TOTAL AMOUNT SPE	NT.					
		DEP			₽	197,600.00
AMOUNT OF CASH AI					₽	197,600.00
AMOUNT REFUNDED						
AMOUNT TO BE REIM						_
A Certified: Correctness above data	ss of the	B Certified: Purpose of t		C Certified: documents cor	Supporting nplete and prop	per
NANETH P.ISAI	WADOR, EdD	DAISY Z. MIRANI Schools Division Su	DA, CESO V perintendent	CHRIST	INE ANN B. C Accountant II.	CORDERO
Date:		Data		JEV No.:	***************************************	
Juic.		Date:		Date:		

### CASH DISBURSEMENTS REGISTER

Entity Name:
Sub-Office/District/Division:
Municipality/City/Province:

Fund Cluster:

LUIS Y. FERRER JR. NORTH NATIONAL HIGH SCHOOL

DIVISION OF GENERAL TRIAS CITY
GENERAL TRIAS CITY
01-101-101

Name	of Accountable
000	

Officer:
Official Designation:
Station:
Register No.:

Sheet No. :

NANETH P. SALVADOR, EdD

Principal I

MOOE-Secondary

	DV/Payroll/ Check		Advances	s for Operating E (19901010)	xpenses					BREAKDOWN OF PAYMENTS			
Date	No.	Particulars		Amount		5%	3%	2%	1%	ОТНЕ	RS	***************************************	
			Cash Advance	Payments	Balance	(202010100	(2020101003	533555	(2020101001	Account Description	UACS Object Code	Amount	
			197,600.00			(202010100	202010100	2020101002	(2020101001				
03/11/2024	0000487586	Payment for Meralco for the period of 01/29/2024 to 02/28/2024		38,624.94	158,975.06	1,802.18		741.52		Electricity Expenses	5020402000	41,168.64	
03/11/2024	0000487587	Payment for Converge ICT Solutions INC. internet expense		2,812.50	156,162.56	133.93		53.57		Internet Subscription Expenses	5020503000	3,000.00	
03/11/2024	0000487588	Payment for PLDT INC. (Guidance Office)		1,217.81	154,944.75	57.99		23.20		Internet Subscription Expenses	5020503000	1,299.00	
03/11/2024	0000487589	Payment for PLDT INC. (ICT/Computer Laboratory)		1,217.81	153,726.94	57.99		23.20		Internet Subscription Expenses	5020503000	1,299.00	
03/14/2024	0000487590	Payment for Agua Fuente Management, Inc. for the period 02/11/2024 to 03/10/2024		10,401.30	143,325.64	495.30		198.12		Water Expenses	5020401000	11,094.72	
03/20/2024	0000487591	Payment for BTr-Fidelity Bond Fund/Bureau of the Treasury for the renewal of Fidelity Bond		1,500.00	141,825.64					Fidelity Bond Premiums	5021502000	1,500.00	
03/21/2024	0000487592	Payment for ACVI Enterprises		43,680.00	98,145.64		1,365.00		455.00	Office Supplies Expenses	5020301002	45,500.00	
03/25/2024	0000487593	Reimbursement for School Head's mobile expense		1,500.00	96,645.64					Telephone Expenses - Mobile	5020502001	1,500.00	
03/25/2024	0000487594	Payment for postage and courier services		5,560.00	91,085.64					Postage and Courier Services	5020501000	5,560.00	
03/27/2025	0000487595	Payment for ACVI Enterprises		4,637.42	86,448.22		144.92		48.31	Office Supplies Expenses	5020301002	4,830.65	
03/27/2026	0000487596	Payment for Luigi & Gerardo Trading		46,848.22	39,600.00	2,209.82			441.96	Other Supplies and Materials Expenses	5020399000	49,500.00	
03/27/2027	0000487597	Payment for Job order payroll (March 01 to 31, 2024)		39,600.00	0.00					Janitorial Services Other General Services	5021202000 5021299000	28,800.00 10,800.00	
		Totals		197,600.00	0.00	4,757.21	1,509.92	1,039.61	945.27			205,852.01	
						1,107121	1,007.72	1,007.01	743.27			203,832.01	
										Recapitulation:			
										Account Description	UACS Object Code	Amount	
										Water Expenses	5020401000	11,094.72	
										Electricity Expenses	5020402000	41,168.64	
										Internet Expense	5020503000	5,598.00	
										Janitorial Services	5021202000	28,800.00	
										Other General Services	5021299000	10,800.00	
										Telephone Expenses - Mobile	5020502001	1,500.00	
									Office Supplies Expenses	5020301002	50,330.65		
								Other Supplies and Materials Expenses	5020399000	49,500.00			
								Fidelity Bond Premiums	5021502000	1,500.00			
								Postage and Courier Services	5020501000	5,560.00			
										Due to BIR	2020101000	(8.252.01)	
										197,600.00			
					The total of the 'Advances for Operating Expenses – Payments' column must always be equal to the sum of the totals of the 'Brea					totals of the 'Breakdour of			
						Payments' columns.							

CERTIFIED CORRECT:

NANETH P. SALVADOR, EdD Principal I RECEIVED BY:

CHRISTINE ANN B. CORDERO
Accountant III

Date:



## Republic of the Philippines Department of Education REGION IV-A CALABARZON DIVISION OF GENERAL TRIAS CITY

SCHOOL: LUIS Y. FERRER, JR. NORTH NATIONAL HIGH SCHOOL

DISTRICT: CITY OF GENERAL TRIAS

MONTH: MARCH 2024

## SUMMARY OF TAX WITHHELD FROM SUPPLIERS/CONTRACTORS (GOODS/SERVICES)

No.	NAME OF PAYEE	ADDRESS	VAT /NON-VAT	TIN NO.	GROSS AMOUNT (Tax Base)	TAX RATE	2306 (Amount of Tax Deducted)	2307 (Amount of Tax Deducted)	REMARKS
1	MERALCO	Rosario, Cavite	VAT	000-101-528-000	36,043.61 37,076.24	7%	1,802.18	741.52	
2	CONVERGE ICT SOLUTIONS INC.	Dasmariñas City, Cavite	VAT	006-895-049-091	2,678.57	7%	133.93	53.57	
3	PLDT INC. (GUIDANCE OFFICE)	Makati, City	VAT	000-488-793-000	1,159.82	7%	57.99	23.20	
4	PLDT INC. (ICT/COMPUTER LABORATORY)	Makati, City	VAT	000-488-793-000	1,159.82	7%	57.99	23.20	
5	AGUA FUENTE MANAGEMENT, INC. (for five period February 11, 2024 to March 10, 2024)	Cainta, Rizal	VAT	010-530-420-000	9,906.00	7%	495.30	198.12	
6	BTr-FIDELITY BOND FUND / BUREAU OF THE TREASURY	-	-	-	1,500.00	-	-	-	
7	ACVI ENTERPRISES	Trece Martires City, Cavite	NON-VAT	231-412-875-000	45,500.00	4%	1,365.00	455.00	
8	NANETH P. SALVADOR (Mobile Load Expense )	-	-	-	1,500.00	-	-	-	
	NANETH P. SALVADOR (Postage and courier services)	-	-	-	5,560.00	-	-	-	
10	ACVI ENTERPRISES	Trece Martires City, Cavite	NON-VAT	231-412-875-000	4,830.65	4%	144.92	48.31	
11	LUIGI & GERARDO TRADING	Trece Martires City, Cavite	NON-VAT	215-885-979-00000	44,196.43	6%	2,209.82	441.96	
12	NANETH P. SALVADOR (Reimbursement of salary for Job Order Personnels for the period March 01 to 31, 2024)	-	-	-	39,600.00	-	-	•	
ŀ	**NOTHING FOLLOWS**								
				TOTAL	T				
				TOTAL			6,267.13	1,984.88	8,252.0

Certified Correct by:



### CASH IN BANK REGISTER

Entity Name: <u>DEPARTMENT OF EDUCATION</u>
Sub-Office/District/Division: <u>DIVISION OF GENERAL TRIAS CITY</u>
Municipality/City/Province: <u>GENERAL TRIAS CITY</u>

Fund Cluster : 1

Sheet No.: 1

Name of Disbursing Officer: NANETH P. SALVADOR, EdD

Station: LUIS Y. FERRER JR. NORTH NATIONAL HIGH SCHOOL

Bank: LANDBANK CA 2712-1034-45

COURT DOCADIO CAVITE BRANCH

						BREAKDOWN OF WITHDRAWALS/PAYMENTS												
		1		CASH IN BANI	K			MAINTE	NANCE AND OTH	ER OPERATING E	XPENSES				OTHERS			
Date	Check No.	Particulars	Deposits	Withdrawals/ Payments	Balance	Electricity Expenses	Water Expenses	Internet Subscription Expenses	Telephone Expenses - Mobile	Office Supplies Expenses	Other Supplies and Materials Expenses	Training Expenses	Labor and Wages	Account Description	UACS Code	Amount		
						(50204020)	(50204010)	(50205030)	(5020502001)	(50203010)	(50203990)	(5020201002)	(50216010)					
		Beginning balance			500.00													
		Liquidation for MOOE for the month of March 2024	197,600.00		198,100.00													
03/11/2024	0000487586	Payment for Meralco for the period of 01/29/ 2024 to 02/28/2024		38,624.94	159,475.06	38,624.94												
03/11/2024	00)0487587	Payment for Converge ICT Solutions INC. internet expense		2,812.50	156,662.56			2,812.50										
03/11/2024	0000487588	Payment for PLDT INC. (Guidance Office)		1,217.81	155,444.75			1,217.81										
03/11/2024	0000487589	Payment for PLDT INC. (ICT/Computer Laboratory)		1,217.81	154,226.94			1,217.81										
03/14/2024	0000487590	Payment for Agua Fuente Management, Inc. for the period 02/11/2024 to 03/10/2024		10,401.30	143,825.64		10,401.30								***************************************			
03/20/2024		Payment for BTr-Fidelity Bond Fund/Bureau of the Treasury for the renewal of Fidelity Bond		1,500.00	142,325.64									Fidelity Bond Premiums	5021502000	1,500.0		
03/21/2024	0000487592	Payment for ACVI Enterprises		43,680.00	98,645.64					43,680.00								
03/25/2024	0000487593	Reimbursement for School Head's mobile expense		1,500.00	97,145.64									Telephone Expenses - Mobile	5020502001	1,500.00		
03/25/2024	0000487594	Payment for postage and courier services		5,560.00	91,585.64									Postage and Courier Services	5020501000	5,560,00		
03/27/2024	0000487595	Payment for ACVI Enterprises		4,637.42	86,948.22					4,637.42								
03/27/2024	0000487596	Payment for Luigi & Gerardo Trading		46,848.22	40,100.00					46,848.22			4440					
03/27/2024	0000487597	Payment for Job order payroll (March 01 to 31, 2024)		39,600.00	500.00									Janitorial Services Other General Services	5021202000 5021299000	28,800.00 10,800.00		
					500.00													
			197,600.00	197,600.00	500,00	38,624.94	10,401.30	5,248.12	-	95,165.64	-	-	-			48,160.00		

Certified Correct:

NANETH P. SALVADOR, EdD PRINCIPAL I

Fund Cluston . 101

## REPORT OF ACCOUNTABILITY FOR ACCOUNTABLE FORMS For the months of MARCH 2024

Entity Name: LUIS Y. FERRER JR. NORTH NATIONAL HIGH SCHOOL -DIVISION OF GEN. TRIAS CITY

itity Name : <u>LUIS Y. FERR</u>	ER JR. NO	<u>)RTH NA</u>	TIONA	AL HIGH	SCHOOL	DIVI	SION OF	GEN. II	RIAS C	ITY		Fund (	Cluster : 1	.01
Accountable Forn	ns		T	Beginning Bala	ince		Receipt			Issue		Ending Balance		
N. CF		F W.1	Overstites	Inclusive S	Serial Nos.	Owentites	Inclusive S	Serial Nos.	Quantity	Inclusive S	Serial Nos.	Quantity	Inclusive S	Serial Nos.
Name of Form	Number	Face Value	Quantity	From	То	Quantity	From	То	Quantity	From	То	Quantity	From	То
Commercial Check Account No.			15	487586	487600				12	487586	487597	3	487598	4876
2712-1034-45			200	514101	514300							200	514101	5142

CERTIFICATION

I hereby certify that the foregoing is a true statement of all accountable forms received, issued and transferred by me during the period above-stated and that the beginning and ending balances are correct.

NANETH P. SALVADOR, EdD Principal I



## Department of Education

REGION IV-A CALABARZON

DIVISION OF GENERAL TRIAS CITY

LUIS Y. FERRER JR. NORTH NATIONAL HIGH SCHOOL

## NARRATIVE ON THE UTILIZATION OF MOOE OF LUIS Y. FERRER, JR. NORTH NATIONAL HIGH SCHOOL FOR THE MONTH OF MARCH 2024

Our school utilized ₱197,600.00 MOOE as payment for water bills, internet expenses, payment for March salary of school's Utility/Maintenance and Admin Aide, payment for the procurement of certificate holders, reimbursement of School Head's postpaid plan, payment for postage and courier services and purchasing of school office supplies and other supplies and materials.

NANETH P. SALVADOR, EdD

Principal I









## Department of Education

REGION IV-A CALABARZON
DIVISION OF GENERAL TRIAS CITY
LUIS Y. FERRER JR. NORTH NATIONAL HIGH SCHOOL

## DAISY Z. MIRANDA, CESO V

Schools Division Superintendent Division of General Trias City General Trias City, Cavite

## Madam:

I have the honor to submit herewith the Cash Disbursement Register for the month of March 2024 and Summary of Tax Withheld from Suppliers Contractors (Goods/Services) of the above-mentioned school.

Very truly yours,

NANETH P. SALVADOR, EdD

Principal I







	DIVISION	OF GENERAL TI	RIAS CITY		Fund Cluster:		
	DISBURS	SEMENT VO	OUCHER		01 Date: 03/05/2024 DV No.: MOOE-2024-03-0080		
Mode of Payment	MDS Check	Commercial Check	ADA	Others: CAS			
Payee	VARIOUS SCHO	OOLS	TIN/Employee N		ORS/BURS No.:		
Address	DIVISION OF GENERAL	TDIAC CITY		N/A	2024-03-0091		
Audress		RIASCITI	Responsibility				
	Particulars		Center	MFO/PAP	Amount		
	oad MOOE allocation of various: March 2024 in the total amount of		MOOE	310400100002000 310400100003000 310400100004000	4,561,900.00		
	Amount Due				4,561,900.00		
A. Certified	: Expenses/Cash Advance necess	sary, lawful and in	curred under my dir	ect supervision.			
B. Account	Printed ing Entry: Account Title		tve Office V and Signature of S UACS Code		Credit		
Advances fo	r Operating Expenses		1990101000				
Cash - Na	ational Treasury, Modified Disbu	rsement System	1010404000		4,561,900.00		
C. Certified			D. Approved fo	r Payment			
Sub	h available ject to Authority to Debit Account (v porting documents complete and amore		Four Million	Five Hundred Sixty One Pesos Only.	e Thousand Nine Hundred		
Signature	set		Signature	The	-6		
Printed Name	CHRISTINE ANN B.	CORDERO	Printed Name	DAISY Z. M	IRANDA, CESO V		
Position Accountant III			Position	Schools Divi	sion Superintendent		
	Head, Accounting Unit/Author	ized Representative		Agency Head/Au	thorized Representative		
Date	March 5, 202	24	Date				
E. Receipt	of Payment				JEV No.		
Check/ ADA No.:		Date :	Bank Nam	e & Account Number:			
Signature :		Date :	Printed Name:		Date		
Official Rec	eipt No. & Date/Other Document	ts					

## SCHOOL MOOE ALLOCATION (REGULAR)

For the period March 01, 2024 to

31/02/2024

	Name : <u>DIV</u> luster : 110	VISION OF GENERAL TRIAS CITY 01101						Payroll No. : Sheet	3	of	3
Serial No.	BEIS School ID	School Name	Account Number	Gross Amount					Net Amount		Signature of Recipient
31	0904673	Luis Y. Ferrer Jr. North National High School	2712-1034-45	208,000.00					197,600.00	24030281	
32	-	Luis Y. Ferrer Jr. West National High School	2712-1034-61	197,000.00					187,150.00	24030282	
33		Luis Y. Ferrer Jr. Senior High School	2712-1036-82	692,000.00					657,400.00	240 30283	
		***nothing follows***		1							
				1							
				1							
			AND A PARTY OF THE								
			***************************************								
			***************************************								
		Balance Forwarded		1,097,000.00					1,042,150.00		
		Grand Total		4,802,000.00					4,561,900.00		
A		ALMAC, CRUZADA Administrative Spricer V		Date	APPROVED FOR PAYME	1	NDA, CESO V	Five Hundred Six	ty One Thousand N	ine Hundred Pesos Only	P4,561,900.00
		V					4	II bas bas	d the emount of T	E	
В		CERTIFIED: Supporting documents complete and proper; and cash available			CERTIFIED: Each em	ployee whose i	name appears on the p ed of posite his/her na	ayron nas been pai me	d the amount as	ORS/BURS No. :	
		if the amount of	of P <b>P4,561,900.00</b>	-		(	( )			Date:	
		CHRISTINE AND B. CORDERO				MELISTAP. S	ARMIENTO			JEV No. :	
		Accountant III		Date		Cashi	er III			Date :	
					Commission of the Commission o		10				

checheds/14

best CDIL

DV DOY (1AIR)

- DV DOY (1AIR)

Billing Statement

Memorandum

tration Fee

BIR Form 2306/2307

Certificate of Appearance

Official Receipt (OR)

## Republic of the Philippines

## Department of Education

REGION IV-A CALABARZON
SCHOOLS DIVISION OF GENERAL TRIAS CITY

## MOOE REQUIREMENTS

Narrative Report

Liquidation Report Cash Disbursement Register
Photocopy of Disbursement Voucher (CA Liquidated) Summary of Tax Withheld es and Other Materials
Official Receipts/Sales Invoices BIR Forms 2306/2307 Purchase Request Inspection and Acceptance Form Purchase Order Canvass from 3 suppliers (for purchases P1,000.00 and above) Inventory Custodian Slip (for non-consumable items)
Pictures of Purchased Good/s (signed by the Inspection Committee) Fidelity Bond Ma Reimb Reimbursement Expense Receipt (RER) Payroll DTR Job Order Contract (signed by SDS) Official Receipt

Travel Order signed by SDS / Regional Director

Cash in Bank Register
Report of Accountability for Accountable Forms (RAAF)

Repairs and Maintenance
Official Receipts (OR)
Delivery Receipts (if not itemized in OR)
BIR Forms 2306/2307
Purchase Request
Inspection and Acceptance Form
Purchase Order
Canvass from 3 suppliers (for purchases P1,000.00 and above)
Program of Works signed by Division Engineer
(Materials and Labor - P10,000.00 and above)
Pictures of Repair and Materials (signed by the Inspection
Committee)

Travelling Expenses

Travelling Expenses

Travel Order signed by SDS / Regional Director
Memorandum

Memorandum

Certificate of Appearance (original copy)

Official Receipt (fare/registration fee/hotel accomodation)

Boarding Pass/Airfare ticket (if available)

Driver's Trip Ticket, if applicable

Certification of Travel Completed

Itinerary of Travel (signed by SDS)

Duly accomplished RER if van hired

Certificate of Not Requiring Receipt (for P300.00 and below)

Checked By:

Doc Ref Code	SDOO

Doc.Ref.Code	SDO-OSDS-F001	Rev	00
Effectivity	04.19.23	Page	1.1

## 

April

2024

LUIS Y. FERRER JR. NORTH NATIONAL HIGH SCHOOL

	LIQUIDATION	N REPORT	Serial No.:	2024-02	2
	Period Covered	APRIL 2024	Date:		
Entity Name :	DIVISION LUIS Y. FERRER JR	OF GENERAL TRIAS CITY - R. NORTH NATIONAL HIGH SCHOOL	Responsibili	ty Center Code	: 307823
Fund Cluster:		01101101			
	PARTICU	ILARS		AMOUNT	
Cash Advance	e for the month of APR	AIL 2024		₱197,600.00	
TOTAL AMOUNT S	PENT		<b>→</b>	₽	197,600.00
	ADVANCE PER DV NO	)DTD	<b>→</b>	₽	197,600.00
	ED PER OR NO		<b>→</b>		
AMOUNT TO BE RE			<b>→</b>		-
A Certified: Correct above data	etness of the	B Certified: Purpose of travel / cash advance duly accomplished		ed: Supporting complete and pro	per
NANETH P.	MUUM SALVADOR, EdD incipal I	DAISY Z. MIRANDA, CESO V Schools Division Superintendent  Date:	JEV No.: Date:	Accountant I	CORDERO
Date:					

## CASH DISBURSEMENTS REGISTER

Entity Name:	
Sub-Office/District/Division:	
Municipality/City/Province:	

Fund Cluster :

LUIS Y. FERRER JR. NORTH NATIONAL HIGH SCHOOL

DIVISION OF GENERAL TRIAS CITY GENERAL TRIAS CITY 01-101-101

Name of Accountable	
Officer:	
Official Designation:	
Station:	
Register No. :	
Sheet No.:	

NANETH P. SALVADOR, EdD

Principal I MOOE-Secondary

			Advances	for Operating Ex (19901010)	xpenses					BREAKDOWN OF PAYMENTS		
Date	DV/Payroll/ Check	Particulars		Amount		5%	3%	2%	1%	OTHER		
<i>D</i>	No.		Cash Advance	Payments	Balance		(2020101003	(2020101002	(2020101001	Account Description	UACS Object Code	Amount
			197,600.00									
04/17/2024	0000-487-598	Payment for Converge ICT Solutions INC. internet expense		2,812.50	194,787.50	133.93		53.57		Internet Subscription Expenses	5020503000	3,000.00
04/17/2024	0000-487-599	Payment for PLDT INC. (Guidance Office)		1,217.81	193,569.69	57.99		23.20		Internet Subscription Expenses	5020503000	1,299.00
04/17/2024	0000-487-600	Payment for PLDT INC. (ICT/Computer Laboratory)		1,217.81	192,351.88	57.99		23.20		Internet Subscription Expenses	5020503000	1,299.00
04/17/2024	0000-514-101	Reimbursement for the periodic maintenance service (PMS) of school's CADAC vehicle		8,506.00	183,845.88					Repairs and Maintenance - Motor Vehicles	5021306001	8,506.00
04/18/2024	0000-514-102	Payment for Copylandia Office Systems Corp.		26,218.91	157,626.97	1,236.74			247.35	Office Supplies Expenses	5020301002	27,703.00
04/19/2024	0000-514-103	Payment for Agua Fuente Management, Inc. for the period 03/11/2024 to 04/11/2024		6,612.90	151,014.07	314.90		125.96		Water Expenses	5020401000	7,053.7
04/24/2024	0000-514-104	Payment for Ziren Printing Shop		29,331.25	121,682.82	2	926.25	617.50		Printing and Publication Expenses	5029902000	30,875.0
04/29/2024	0000-514-105	Payment for Luigi & Gerardo Trading		42,305.35	79,377.47	1,995.54			399.11	Office Supplies Expenses	5020301002	44,700.0
04/29/2024	0000-514-106	Payment for ACVI Enterprises		40,842.47	38,535.00		1,276.33		425.44	Other Supplies and Materials Expenses 50203990		42,544.2
04/30/2024	0000-514-107	Reimbursement for School Head's mobile expense		1,500.00	37,035.00					Telephone Expenses - Mobile	5020502001	1,500.0
04/30/2024	0000-514-108	Payment for postage and courier services		1,835.00	35,200.00					Postage and Courier Services	5020501000	1,835.0
04/30/2024	0000-514-109	Payment for Job order payroll (April 01 to 30, 2024)		35,200.00	0.00	0				Janitorial Services Other General Services	5021202000 5021299000	25,600. 9,600.
		Totals		197,600.00	0.00	3,797.09	2,202.58	843.43	1,071.90			205,515.0
		Ioldis								Recapitulation:		
								-		Account Description	UACS Object Code	Amount
								-		Water Expenses	5020401000	7,053
			-			-	<del> </del>			Electricity Expenses	5020402000	
						<del> </del>				Internet Expense	5020503000	5,598
			-	<del> </del>	-	<del> </del>		1		Janitorial Services	5021202000	25,600.
				-						Other General Services	5021299000	9,600.
										Telephone Expenses - Mobile	5020502001	1,500
										Office Supplies Expenses	5020301002	72,403
										Other Supplies and Materials Expenses	5020399000	42,544
			-							Repairs and Maintenance - Motor Vehicles	5021306001	8,506
	-			1						Printing and Publication Expenses	5029902000	30,875
										Postage and Courier Services	5020501000	1,835
									-	Due to BIR	2020101000	(7,915. <b>197,600</b>
										The total of the 'Advances for Operating Expenses - Payments' column Payments' of	must always be equal to the sum of tholumns.	e totals of the 'Breakdown

CERTIFIED CORRECT:

NANETH P. SALVADOR, EdD Principal I

RECEIVED BY:

CHRISTINE ANN B. CORDERO
Accordinant III



## Republic of the Philippines **Department of Education**REGION IV-A CALABARZON DIVISION OF GENERAL TRIAS CITY

SCHOOL: LUIS Y. FERRER, JR. NORTH NATIONAL HIGH SCHOOL

DISTRICT: CITY OF GENERAL TRIAS

MONTH: APRIL 2024

## SUMMARY OF TAX WITHHELD FROM SUPPLIERS/CONTRACTORS (GOODS/SERVICES)

No.	NAME OF PAYEE	ADDRESS	VAT /NON-VAT	TIN NO.	GROSS AMOUNT (Tax Base)	TAX RATE	2306 (Amount of Tax Deducted)	2307 (Amount of Tax Deducted)	REMARKS
1	CONVERGE ICT SOLUTIONS INC.	Dasmariñas City, Cavite	VAT	006-895-049-091	2,678.57	7%	133.93	53.57	
2	PLDT INC. (GUIDANCE OFFICE)	Makati, City	VAT	000-488-793-000	1,159.82	7%	57.99	23.20	
3	PLDT INC. (ICT/COMPUTER LABORATORY)	Makati, City	VAT	000-488-793-000	1,159.82	7%	57.99	23.20	
4	NANETH P. SALVADOR (Reimbursement for the periodic maintenance service (PMS) of school's CADAC vehicle )	ement for the periodic maintenance service (PMS)		-	8,506.00	-	-	-	
5	COPYLANDIA OFFICE SYSTEMS CORPORATION Imus, Cavite VAT		002-332-000-00030	24,734.82	7%	1,236.74	247.35		
6	AGUA FUENTE MANAGEMENT, INC. (for the period March 11, 2024 to April 11, 2024)	Cainta, Rizal	VAT	010-530-420-000	6,298.00	7%	314.90	125.96	
7	ZIREN PRINTING SHOP	Trece Martires City, Cavite	NON-VAT	231-412-875-000	30,875.00	4%	926.25	617.50	
8	LUIGI & GERARDO TRADING	Trece Martires City, Cavite	NON-VAT	215-885-979-00000	39,910.71	6%	1,995.54	399.11	
9	ACVI ENTERPRISES	Trece Martires City, Cavite	NON-VAT	231-412-875-000	42,544.24	4%	1,276.33	425.44	
10	NANETH P. SALVADOR (Mobile Load Expense)	-	-	-	1,500.00	-	-	-	
11	NANETH P. SALVADOR (Postage and courier services)	-	-	-	1,835.00	-	-	-	
12	NANETH P. SALVADOR [Reimbursement of salary for Job Order Personnels for the period April 01 to 30, 2024]	-	-	-	35,200.00	-	-	-	
	**NOTHING FOLLOWS**								
F				TOTAL	T	T	5,999.67	1,915.33	7,915.0

Certified Correct by:

NANETH P. BALVADOR, EdD Princiapi I



## Department of Education

REGION IV-A CALABARZON
DIVISION OF GENERAL TRIAS CITY
LUIS Y. FERRER JR. NORTH NATIONAL HIGH SCHOOL

DAISY Z. MIRANDA, CESO V

Schools Division Superintendent Division of General Trias City General Trias City, Cavite

## Madam:

I have the honor to submit herewith the Cash Disbursement Register for the month of April 2024 and Summary of Tax Withheld from Suppliers Contractors (Goods/Services) of the above-mentioned school.

Very truly yours,

NANETH P. SALVADOR, EdD

Principal I









#### Republic of the Philippines

#### Department of Education

REGION IV-A CALABARZON

**DIVISION OF GENERAL TRIAS CITY** LUIS Y. FERRER JR. NORTH NATIONAL HIGH SCHOOL

#### NARRATIVE ON THE UTILIZATION OF MOOE OF LUIS Y. FERRER, JR. NORTH NATIONAL HIGH SCHOOL FOR THE **MONTH OF APRIL 2024**

Our school utilized ₱197,600.00 MOOE as payment for water bills, internet expenses, payment for April salary of school's Utility/Maintenance and Admin Aide, payment for the PMS of school CADAC vehicle, materials for the repair of photocopying machine, procurement of SF9/Student report card, payment for the procurement of office supplies and cleaning supplies, reimbursement of School Head's postpaid plan, payment for postage and courier services.

Principal I







#### CASH IN BANK REGISTER

Entity Name: <u>DEPARTMENT OF EDUCATION</u>
Sub-Office/District/Division: <u>DIVISION OF GENERAL TRIAS CITY</u>
Municipality/City/Province: <u>GENERAL TRIAS CITY</u>

Fund Cluster : 1

Sheet No.: 1

Name of Disbursing Officer: NANETH P. SALVADOR, EdD

Station:

LUIS Y. FERRER JR. NORTH NATIONAL HIGH SCHOOL LANDBANK CA 2712-1034-45

Bank:

Location: CEZ ROSARIO CAVITE BRANCH

										BREAKDO	WN OF WITI	HDRAWALS	PAYMENTS			
			C	ASH IN BANI	K		N	MAINTENANO	E AND OTH	ER OPERATI	NG EXPENSE	S		О	THERS	
Date	Check No.	Particulars	Deposits	Withdrawals/	Balance	Electricity Expenses	Water Expenses	Internet Subscription Expenses	Telephone Expenses - Mobile	Office Supplies Expenses	Other Supplies and Materials	Training Expenses	Labor and Wages	Account Description	UACS Code	Amount
				1 tly tile itto		(50204020)	(50204010)	(50205030)	(5020502001	(50203010)	(50203990)	(5020201002	(50216010)			
		Beginning balance			500.00											
		Liquidation for MOOE for the month of April 2024	197,600.00		198,100.00											
04/17/2024	0000-487-598	Payment for Converge ICT Solutions INC. internet expense		2,812.50	195,287.50			2,812.50								
04/17/2024	1	Payment for PLDT INC. (Guidance Office)		1,217.81	194,069.69			1,217.81								
04/17/2024	0000-487-600	Payment for PLDT INC. (ICT/Computer Laboratory)		1,217.81	192,851.88			1,217.81				MANAGEMENT OF THE PROPERTY OF				
04/17/2024	0000-514-101	Reimbursement for the periodic maintenance service (PMS) of school's CADAC vehicle		8,506.00	184,345.88									Repairs and Maintenance - Motor Vehicles	5021306001	8,506.00
04/18/2024	0000-514-102	Payment for Copylandia Office Systems Corp.		26,218.91	158,126.97					26,218.91						
04/19/2024	0000-514-103	Payment for Agua Fuente Management, Inc. for the period 03/11/2024 to 04/11/2024		6,612.90	151,514.07		6,612.90									
04/24/2024	0000-514-104	Payment for Ziren Printing Shop		29,331.25	122,182.82									Printing and Publication Expenses	5029902000	29,331.25
04/29/2024	0000-514-105	Payment for Luigi & Gerardo Trading		42,305.35	79,877.47					42,305.35						
04/29/2024	0000-514-106	Payment for ACVI Enterprises		40,842.47	39,035.00						40,842.47					
04/30/2024	0000-514-107	Reimbursement for School Head's mobile expense		1,500.00	37,535.00									Telephone Expenses - Mobile	5020502001	1,500.00
04/30/2024	0000-514-108	Payment for postage and courier services		1,835.00	35,700.00									Postage and Courier Services	5020501000	1,835.00
04/30/2024	0000-514-109	Payment for Job order payroll (April 01 to 30, 2024)		35,200.00	500.00									Janitorial Services Other General Services	5021202000 5021299000	25,600.00 9,600.00
					500.00											
			197,600.00	197,600.00	500.00	-	6,612.90	5,248.12	-	68,524.26	40,842.47	-	-			76,372.25

Certified Correct:

NANETH P. SALVADOR, EdD PRINCIPAL I

#### REPORT OF ACCOUNTABILITY FOR ACCOUNTABLE FORMS For the months of APRIL 2024

Entity Name: LUIS Y. FERRER JR. NORTH NATIONAL HIGH SCHOOL -DIVISION OF GEN. TRIAS CITY

Fund Cluster: 101

Accountable Forms				Beginning Bala	nce		Receipt			Issue			Ending Balanc	
		T		Inclusive S	Serial Nos.	0	Inclusive S	Serial Nos.	Quantity	Inclusive S	Serial Nos.	Quantity	Inclusive S	erial Nos.
Name of Form	Number	Face Value	Quantity	From	То	Quantity	From	То	Quantity	From	То	Quality	From	То
Commercial Check Account No.			3	487598	487600				3	487598	487600	0	-	-
2712-1034-45			200	514101	514300				9	514101	514109	191	514110	514200

CERTIFICATION

I hereby certify that the foregoing is a true statement of all accountable forms received, issued and transferred by me during the period above-stated and that the beginning and ending balances are correct.

NANETH P. SALVADOR, EdD
Principal I

	DIVISION OF GENERAL	TRIAS CITY		Fund Cluster :		
	DISBURSEMENT V	OUCHER		01 Date: 4/3/2024 DV No. : MOOE-2024-04-0127		
Mode of Payment	MDS Check Commercial Che	ck ADA	Others: CA	SH		
Payee	VARIOUS SCHOOLS	TIN/Employee N	No.: N/A	ORS/BURS No.:		
Address	DIVISION OF GENERAL TRIAS CITY		1071	2024-04-0158		
	Particulars	Responsibility Center	MFO/PAP	Amount		
	nd MOOE allocation of various schools for the pril 2024 in the total amount of	МООЕ	310400100002000 310400100003000 310400100004000	4.561,900.00		
	Amount Due  Expenses/Cash Advance necessary, lawful and			50 71,861200,00		
3. Accounti	Printed Name, Designation	afive Officer V on and Signature of S	Supervisor 24041	0385 - 24040		
Account	Account Title	UACS Code	Debit	Credit		
Advances for	Operating Expenses	1990101000				
Cash - Na	ttional Treasury, Modified Disbursement System	1010404000		4,561,900.00		
C. Certified	:	D. Approved fo	r Payment			
Subj	n available ect to Authority to Debit Account (when applicable) porting documents complete and amount claimed	Four Million I	rive Hundred Sixty One Pesos Only	e Thousand Nine Hundred		
Signature	ALL.	Signature	N	16		
Printed Name	CHRISTINE ANN B. CORDERO	Printed Name	DAISY Z. MI	RANDA, CESO V		
Position	Accountant III	Position	Schools Divis	ion Superintendent		
	Head, Accounting Unit/Authorized Representative		Agency Head/Aut	horized Representative		
Date	4/3/2024	Date				
Check/		Bank Name	& Account Number:	JEV No.		
ADA No. :	Date:	Printed Name:		Date		
Signature :	Date:					

#### **PAYROLL**

#### SCHOOL MOOE ALLOCATION (REGULAR)

April 30, 2024

For the period \_\_\_\_April 01, 2024 to \_\_\_\_

Entity	Name : <u>DI</u> Cluster : 11	VISION OF GENERAL TRIAS CITY							Payroll No.			
	7	VIIVI							Sheet	3	of	3
Seria No.	BEIS School ID	School Name	Account Number	Gross Amount						Net Amount		Signature of Recipient
31	0904673	Luis Y. Ferrer Jr. North National High School	2712-1034-45	208,000.00						197,600.00	24040415	
32	0904674	Luis Y. Ferrer Jr. West National High School	2712-1034-61	197,000.00						187,150.00	24040416	
33	0904803	Luis Y. Ferrer Jr. Senior High School	2712-1036-82	692,000.00		POPPORTURE TO THE PARTY OF THE				657,400.00	24040417	
		***nothing follows***				***************************************				037,400.00	- 1040017	
							*********************			<del> </del>	***************************************	
						,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,						
			ACA ATTACA DA SA	***************************************			*****************					***************************************
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					<del> </del>		***************************************					
					<del> </del>							
			***************************************		<del>                                     </del>							
			-								***************************************	
-							***************************************					
			-		-							
		Balance Forwarded		1 007 000 00		,						
		Grand Total		1,097,000.00	-					1,042,150.00		
A	1			4,802,000.00						4,561,900.00		
	CERTIFIE	ALMA C. GRUZADA  Administrative Officer V		Date	APPROVED FO	BA	ISY Z. MIRA	Four M NDA, CESO M Superintenden	Million Five Hundred Sixt V	by One Thousand N	iine Hundred Pesos Only	P4,561,900.00
В	T	CERTIFIED: Supporting documents complete and proper; and cash available			CEPTIFIED	r Each ampl	avaa uhaaa n		on the grown II be a become	Lal		
- Walter Communication of the	-	CHRISTING NN B. CORDERO Accountant III	P4,561,900.00	Date	CERTIFIED		h 1/	ARMIENTO	on the payroll has been pai s/her name	a the amount as	CRS/BURS No. : Date :  JEV No. : Date :	
				2404	APR 0 5	5 2024 2 4 0	4041	7			500.	

#### checked 6/11

#### Republic of the Philippines

#### Department of Education

#### REGION IV-A CALABARZON

#### SCHOOLS DIVISION OF GENERAL TRIAS CITY

#### MOOE REQUIREMENTS

Liquidation Report

Cash Disbursement Register Photocopy of Disbursement Voucher (CA Liquidated) Summary of Tax Withheld

Supplies and Other Materials

Official Receipts/Sales Invoices BIR Forms 2306/2307

Purchase Request

Inspection and Acceptance Form

Purchase Order

Canvass from 3 suppliers (for purchases P1,000.00 and above) Inventory Custodian Slip (for non-consumable items)
Pictures of Purchased Good/s (signed by the Inspection

Committee)

Fidelity Bond Reimb

Reimbursement Expense Receipt (RER)

Payroll

Job Order Contract (signed by SDS)

Official Receipt Billing Statement

BIR Form 2306/2307

ration Fee

Travel Order signed by SDS / Regional Director

Memorandum

Certificate of Appearance

Official Receipt (OR)

Narrative Report

Cash in Bank Register

Report of Accountability for Accountable Forms (RAAF)

Repairs and Maintenance

Official Receipts (OR)

Delivery Receipts (if not itemized in OR)

BIR Forms 2306/2307 Purchase Request

Inspection and Acceptance Form

Purchase Order

Canvass from 3 suppliers (for purchases P1,000.00 and above)

Program of Works signed by Division Engineer (Materials and Labor - P10,000.00 and above)

Pictures of Repair and Materials (signed by the Inspection

Committee)

Travelling Expenses
Travel Order signed by SDS / Regional Director
Memorandum
Certificate of A

Official Receipt (fare/registration fee/hotel accomodation)

Boarding Pass/Airfare ticket (if available)

Driver's Trip Ticket, if applicable

Certification of Travel Completed Itinerary of Travel (signed by SDS)

Duly accomplished RER if van hired

Certificate of Not Requiring Receipt (for P300.00 and below)

RKS:

Doc.Ref.Code	SDO-OSDS-F001 04.19.23	Rev	00
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# 2.<u>U24-06</u><sub>y</sub>=0192

May

2024

LUIS Y. FERRER JR. NORTH NATIONAL HIGH SCHOOL

	LIQUIDATIO	ON REPORT	Serial No	o.: <u>2024</u>	- 02B3
	Period Covered	MAY 2024	Date:		
Entity Name :		N OF GENERAL TRIAS CITY - JR. NORTH NATIONAL HIGH SCHOO	OL Respons	ibility Center	Code: 307823
Fund Cluster:		01101101			
	PARTIC	ULARS		AMOU	JNT
Cash Advance	e for the month of <b>M</b> A	AY 2024		₱197,60	00.00
TOTAL AMOUNT SPE	NT		<b>→</b>	₽	197,600.00
AMOUNT OF CASH A	DVANCE PER DV NO	DTD	<b></b>	₽	197,600.00
AMOUNT REFUNDED	PER OR NO	_DTD	-		
AMOUNT TO BE REIN	/BURSED		<b>-</b>		_
A Certified: Correctno above data  NANETH F. SA  Prince	wlm- LVADOR, EdD	B Certified: Purpose of travel / cash advance duly accomplished  DAISY Z. MIRANDA, CESO V Schools Division Superintendent	documen	ristine Account	n B. CORDERO
Date		Date	JEV No.:	:	

#### CASH DISBURSEMENTS REGISTER

Entity Name:	
Entity Name:  Sub-Office/District/Division  Municipality/City/Province: Fund Cluster:	:
Municipality/City/Province:	
Fund Cluster :	

LUIS Y. FERRER JR. NORTH NATIONAL HIGH SCHOOL

DIVISION OF GENERAL TRIAS CITY
GENERAL TRIAS CITY
01-101-101

Name o	f	Accountable
Officer		

Officer:
Official Designation:
Station:

#### NANETH P. SALVADOR, EdD

Principal I

| Station: | MOOE-Secondary | Sheet No. : | 1

	DIVID IIV CL. I		Advances	for Operating E	xpenses					BREAKDOWN OF PAYMENTS		
Date	DV/Payroll/ Check No.	Particulars		Amount	·	5%	3%	2%	1%	OTHE	RS	
			Cash Advance	Payments	Balance		(2020101003		(2020101001	Account Description	UACS Object Code	Amount
			197,600.00									
05/13/2024	0000-514-110	Payment for Meralco for the period of 02/29/2024 to 03/28/2024		43,542.20	154,057.80	2,039.80		837.98		Electricity Expenses	5020402000	46,419.98
05/13/2024	0000-514-111	Payment for Meralco for the period of 03/29/2024 to 04/28/2024		33,905.14	120,152.66	1,583.39		651.37		Electricity Expenses	5020402000	36,139.90
05/13/2024	0000-514-112	Payment for Converge ICT Solutions INC. internet expense		2,812.50	117,340.16	133.93		53.57		Internet Subscription Expenses	5020503000	3,000.00
05/13/2024	0000-514-113	Payment for PLDT INC. (Guidance Office)		1,217.81	116,122.35	57.99		23.20		Internet Subscription Expenses	5020503000	1,299.00
05/13/2024	0000-514-114	Payment for PLDT INC. (ICT/Computer Laboratory)		1,217.81	114,904.54	57.99		23.20		Internet Subscription Expenses	5020503000	1,299.00
05/13/2024	0000-514-115	Reimbursement of Sharmaine M. Villedo for the training expenses in attending the Occupational First Ald and Basic Life support training		1,000.00	113,904.54					Training Expenses	5020201002	1,000.00
05/20/2024	0000-514-116	Payment for Agua Fuente Management, Inc. for the period 04/12/2024 to 05/11/2024		5,574.45	108,330.09	265.45		106.18		Water Expenses	5020401000	5,946.08
05/27/2024	0000-514-121	Payment for Luigi & Gerardo Trading		46,445.98	61,884.11	2,190.85			438.17	Office Supplies Expenses Other Supplies and Materials Expenses	5020301002 5020399000	8,400.00 40,675.00
05/27/2024	0000-514-122	Payment for ACVI Enterprises		21,749.11	40,135.00		679.66		226.55	Office Supplies Expenses Other Supplies and Materials Expenses	5020301002 5020399000	180.32 22,475.00
05/30/2024	0000-514-125	Reimbursement for School Head's mobile expense		1,500.00	38,635.00					Telephone Expenses - Mobile	5020502001	1,500.00
05/30/2024	0000-514-126	Payment for postage and courier services		1,335.00	37,300.00					Postage and Courier Services	5020501000	1,335.00
05/30/2024	0000-514-127	Payment for Job order payroll (May 01 to 29, 2024)		37,300.00	0.00					Janitorial Services Other General Services	5021202000 5021299000	27,700.00 9,600.00
		Totals		197,600.00	0.00	6,329.40	679.66	1,695.50	664.72			206,969.28
	A									Recapitulation:		
										Account Description	UACS Object Code	Amount
										Water Expenses	5020401000	5,946.08
										Electricity Expenses	5020402000	82,559.88
										Internet Expense	5020503000	5,598.00
										Janitorial Services	5021202000	27,700.00
										Other General Services	5021299000	9,600.00
										Telephone Expenses - Mobile	5020502001	1,500.00
										Office Supplies Expenses	5020301002	8,580.32
										Other Supplies and Materials Expenses	5020399000	63,150.00
										Training Expenses	5020201002	1,000.00
										Postage and Courier Services	5020501000	1,335.00
										Due to BIR	2020101000	(9,369.28)
												197,600.00
										The total of the 'Advances for Operating Expenses – Payments' column n	must always be equal to the sum of the	e totals of the 'Breakdown of
										Payments' col		

CERTIFIED CORRECT:

Date:

NAMETH P. SALVADOR, Edd Principal I RECEIVED BY:

CHRISTINE ANN'B. CORDERO

6 /1c /2.6

Date: \_

#### CASH DISBURSEMENTS REGISTER

Entity Name:
Entity Name: Sub-Office/District/Division: Municipality/City/Province: Fund Cluster:
Municipality/City/Province:
Fund Cluster:

LUIS Y. FERRER JR. NORTH NATIONAL HIGH SCHOOL

DIVISION OF GENERAL TRIAS CITY	
GENERAL TRIAS CITY	
01-101-101	

Name of Accountable Officer: Official Designation: Station: Register No. : Sheet No. :

NANETI	I P. S.	ALVAD	OR, EdD

Principal I MOOE-Secondary

neck	Advances	s for Operating E (19901010)	xpenses					BREAKDOWN OF PAYMENTS		
Particulars		Amount	T	5%	3%	2%	1%	OTHE	RS	
	Cash Advance	Payments	Balance	(202010100	(2020101003	(2020101002	(2020101001	Account Description	UACS Object Code	Amount
	197,600.00									
Payment for Meralco for the period of 02/29/2024 to 03/28/2024		43,542.20	154,057.80	2,039.80	/	837.98		Electricity Expenses	5020402000	46,419.9
Payment for Meralco for the period of 03/29/ 2024 to 04/28/2024		33,905.14	120,152.66	1,583.39	/	651.37		Electricity Expenses	5020402000	36,139.9
2 Payment for Converge ICT Solutions INC. internet expense		2,812.50	117,340.16	133.93	/	53.57		Internet Subscription Expenses	5020503000	3,000.0
3 Payment for PLDT INC. (Guidance Office)		1,217.81	116,122.35	57.99		23.20		Internet Subscription Expenses	5020503000	1,299.0
4 Payment for PLDT INC. (ICT/Computer Laboratory)		1,217.81	114,904.54	57.99		23.20		Internet Subscription Expenses	5020503000	1,299.0
Reimbursement of Sharmaine M. Villedo for the training 5 expenses in attending the Occupational First Aid and Basic Life support training		1,000.00	113,904.54					Training Expenses	5020201002	1,000.0
Payment for Agua Fuente Management, Inc. for the period 04/12/2024 to 05/11/2024		5,574.45	108,330.09	265.45	/	106.18		Water Expenses	5020401000	5,946.0
Payment for Luigi & Gerardo Trading		46,445.98	61,884.11	2,190.85	/		438.17	Office Supplies Expenses Other Supplies and Materials Expenses	5020301002 5020399000	8,400. 40,675.
2 Payment for ACVI Enterprises		21,749.11	40,135.00		679.66		226.55	Office Supplies Expenses Other Supplies and Materials Expenses	5020301002 5020399000	180. 22,475.
Reimbursement for School Head's mobile expense		1,500.00	38,635.00					Telephone Expenses - Mobile	5020502001	1,500.0
Payment for postage and courier services		1,335.00	37,300.00					Postage and Courier Services	5020501000	1,335.0
Payment for Job order payroll (May 01 to 29, 2024)		37,300.00	0.00					Janitorial Services Other General Services	5021202000 5021299000	27,700. 9,600.
Totals		197,600.00	0.00	6,329.40	679.66	1,695.50	664.72			206,969.2
				0,027.10	077.00	1,070.00	004.72			200,700
								Recapitulation:		
								Account Description Water Expenses	UACS Object Code 5020401000	Amount 5,946.
								Electricity Expenses	5020401000	82,559.
									5020402000	5,598.
								Internet Expense  Janitorial Services		27,700.
									5021202000	9,600.
								Other General Services	5021299000 5020502001	1,500.
								Telephone Expenses - Mobile Office Supplies Expenses	5020302001	8,580.
								Office Supplies Expenses Other Supplies and Materials Expenses	5020301002	63,150.
										1,000.
									1,335.	
										(9,369.2
								DUE TO DIK	2020101000	
										197,600.0
CT:	D-0	Λ	Λ	Λ	Λ	RECEIVED B)	RECEIVED BY:	A I	Training Expenses Postage and Courier Services  Due to BIR  The total of the 'Advances for Operating Expenses - Payments' column Payments' on Paymen	Training Expenses 5020201002 Postage and Courier Services 5020501000  Due to BIR 2020101000  The total of the 'Advances for Operating Expenses - Payments' column must always be equal to the sum of the Payments' columns.

CHRISTINE ANN B. CORDERO



## Republic of the Philippines Department of Education REGION IV-A CALABARZON DIVISION OF GENERAL TRIAS CITY

SCHOOL: LUIS Y. FERRER, JR. NORTH NATIONAL HIGH SCHOOL

DISTRICT: CITY OF GENERAL TRIAS

MONTH: MAY 2024

#### SUMMARY OF TAX WITHHELD FROM SUPPLIERS/CONTRACTORS (GOODS/SERVICES)

No.	NAME OF PAYEE	ADDRESS	VAT /NON-VAT	TIN NO.	GROSS AMOUNT (Tax Base)	TAX RATE	2306 (Amount of Tax Deducted)	2307 (Amount of Tax Deducted)	REMARKS
1	MERALCO (02/29/ 2024 to 03/28/2024)	Rosario, Cavite	VAT	000-101-528-000	40,796.09 41,898.79	7%	2,039.80	837.98	1
2	MERALCO (03/29/ 2024 to 04/28/2024)	Rosario, Cavite	VAT	000-101-528-000	31,667.79 32,568.49	7%	1,583.39	651.37	
3	CONVERGE ICT SOLUTIONS INC.	Dasmariñas City, Cavite	VAT	006-895-049-091	2,678.57	7%	133.93	53.57	
4	PLDT INC. (GUIDANCE OFFICE)	Makati, City	VAT	000-488-793-000	1,159.82	7%	57.99	23.20	
5	PLDT INC. (ICT/COMPUTER LABORATORY)	Makati, City	VAT	000-488-793-000	1,159.82	7%	57.99	23.20	
	Reimbursement of Sharmaine M. Villedo for the training expenses in attending the Occupational First Aid and Basic Life support training	-	-	-	1,000.00	-	-	-	
7	AGUA FUENTE MANAGEMENT, INC. (for the period 04/12/2024 to 05/11/2024)	Cainta, Rizal	VAT	010-530-420-000	5,308.93	7%	265.45	106.18	,
8	LUIGI & GERARDO TRADING	Trece Martires City, Cavite	NON-VAT	215-885-979-00000	43,816.96	6%	2,190.85	438.17	
9	ACVI ENTERPRISES	Trece Martires City, Cavite	NON-VAT	231-412-875-00000	21,749.11	4%	679.66	226.55	
10	NANETH P. SALVADOR (Mobile Load Expense)	-	-	-	1,500.00	-	-	-	
11	NANETH P. SALVADOR (Postage and courier services)	-	-	-	1,335.00	-	-	-	
12	NANETH P. SALVADOR [Reimbursement of salary for Job Order Personnels for the period May 01 to 29, 2024]	-	-	-	37,300.00	-	-	<u>-</u>	
	**NOTHING FOLLOWS**								
F				TOTAL			7,009.06	2,360.22	9,369.28

Certified Correct by:





#### Republic of the Philippines

#### Department of Education

REGION IV-A CALABARZON
SCHOOLS DIVISION OFFICE OF GENERAL TRIAS CITY
LUIS Y. FERRER JR. NORTH NATIONAL HIGH SCHOOL
PHASE VI, WELLINGTON PLACE, PASONG CAMACHILE II, GENERAL TRIAS CITY, CAVITE

### NARRATIVE ON THE UTILIZATION OF MOOE OF LUIS Y. FERRER, JR. NORTH NATIONAL HIGH SCHOOL FOR THE MONTH OF MAY 2024

Our school utilized ₱197,600.00 MOOE as payment for water bills, internet expenses, payment for May salary of school's Utility/Maintenance and Admin Aide, reimbursement for registration fee in attending the seminar training, procurement of supplies and materials that will be used for the moving-up and recognition ceremony, reimbursement of School Head's postpaid plan, payment for postage and courier services.

NANETH P. SALVADOR, EdD



Address: Phase VI, Wellington Place, Pasong Camachile II,

Trias City, Cavite, Philippines 4107

Contact Numbers: (046) 884-15-68 / 09177146495

Email Address: 307823@deped.gov.ph



#### Republic of the Philippines

#### Department of Education

REGION IV-A CALABARZON
SCHOOLS DIVISION OFFICE OF GENERAL TRIAS CITY
LUIS Y. FERRER JR. NORTH NATIONAL HIGH SCHOOL
PHASE VI, WELLINGTON PLACE, PASONG CAMACHILE II, GENERAL TRIAS CITY, CAVITE

#### DAISY Z. MIRANDA, CESO V

Schools Division Superintendent Division of General Trias City General Trias City, Cavite

#### Madam:

I have the honor to submit herewith the Cash Disbursement Register for the month of May 2024 and Summary of Tax Withheld from Suppliers Contractors (Goods/Services) of the above-mentioned school.

Very truly yours,

NANETH P. SALVADOR, EdD

Principal I





Contact Numbers: (046) 884-15-68 / 09177146495

Email Address: 307823@deped.gov.ph

#### CASH IN BANK REGISTER

Entity Name: <u>DEPARTMENT OF EDUCATION</u>
Sub-Office/District/Division: <u>DIVISION OF GENERAL TRIAS CITY</u>

Municipality/City/Province: GENERAL TRIAS CITY

Fund Cluster : 1

Sheet No.: 1

Name of Disbursing Officer: NANETH P. SALVADOR, EdD

LUIS Y. FERRER JR. NORTH NATIONAL HIGH SCHOOL Station:

LANDBANK CA 2712-1034-45 Bank: Location: CEZ ROSARIO CAVITE BRANCH

										BREAKDO	WN OF WIT	HDRAWALS	/PAYMENTS			
			C	CASH IN BANI	K		N	MAINTENANO	CE AND OTH	ER OPERATI	NG EXPENSE	ES		(	OTHERS	
Date	Check No.	Particulars	Deposits	Withdrawals/	Balance	Electricity Expenses	Water Expenses	Internet Subscription Expenses	Telephone Expenses - Mobile	Office Supplies Expenses	Other Supplies and Materials	Training Expenses	Labor and Wages	Account Description	UACS Code	Amount
			•	Payments		(50204020)	(50204010)	(50205030)	(5020502001	(50203010)	(50203990)	(5020201002	(50216010)			
		Beginning balance			500.00											
		Liquidation for MOOE for the month of May 2024	197,600.00		198,100.00											
05/13/2024	0000-514-110	Payment for Meralco for the period of 02/29/ 2024 to 03/28/2024		43,542.20	154,557.80	43,542.20										
05/13/2024	0000-514-111	Payment for Meralco for the period of 03/29/ 2024 to 04/28/2024		33,905.14	120,652.66	33,905.14										
05/13/2024	0000-514-112	Payment for Converge ICT Solutions INC. internet expense		2,812.50	117,840.16			2,812.50								
05/13/2024	0000-514-113	Payment for PLDT INC. (Guidance Office)		1,217.81	116,622.35			1,217.81								
05/13/2024	0000-514-114	Payment for PLDT INC. (ICT/Computer Laboratory)		1,217.81	115,404.54			1,217.81								
05/13/2024	0000-514-115	Reimbursement of Sharmaine M. Villedo for the training expenses in attending the Occupational First Aid and Basic Life support training		1,000.00	114,404.54							1,000.00				
05/20/2024		Payment for Agua Fuente Management, Inc. for the period 04/12/2024 to 05/11/2024		5,574.45	108,830.09		5,574.45									{
05/27/2024	0000-514-121	Payment for Luigi & Gerardo Trading		46,445.98	62,384.11					7,950.00	38,495.98					
05/27/2024	0000-514-122	Payment for ACVI Enterprises		21,749.11	40,635.00					173.11	21,576.00					
05/30/2024	0000-514-125	Reimbursement for School Head's mobile expense		1,500.00	39,135.00				1,500.00							
05/30/2024	0000-514-126	Payment for postage and courier services		1,335.00	37,800.00									Postage and Courier Services	5020501000	1,335.00
05/30/2024		Payment for Job order payroll (May 01 to 29, 2024)		37,300.00	500.00									Janitorial Services Other General Services	5021202000 5021299000	27,700.00 9,600.00
					500.00											
			197,600.00	197,600.00	500.00	77,447.34	5,574.45	5,248.12	1,500.00	8,123.11	60,071.98	1,000.00	-			38,635.00

Certified Correct: NANETH P. SALVADOR, EdD PRINCIPAL I

#### CASH IN BANK REGISTER

Entity Name: <u>DEPARTMENT OF EDUCATION</u>
Sub-Office/District/Division: <u>DIVISION OF GENERAL TRIAS CITY</u>
Municipality/City/Province: <u>GENERAL TRIAS CITY</u>
Fund Cluster: \_\_\_\_I

Sheet No.: I
Name of Disbursing Officer: NANETH P. SALVADOR, EdD
Station: LUIS Y. FERRER JR. NORTH NATIONAL HIGH SCHOOL
Bank: LANDBANK CA 2712-1034-45
Location: CEZ ROSARIO CAVITE BRANCH

						BREAKDOWN OF WITHDRAWALS/PAYMENTS										
				CASH IN BANK				MAINTENA	NCE AND OTH	ER OPERATING	EXPENSES			01	HERS	
Date	Check No.	Particulars	Deposits	Withdrawals/	Balance	Electricity Expenses	Water Expenses	Internet Subscription Expenses	Telephone Expenses - Mobile	Office Supplies Expenses	Other Supplies and Materials Expenses	Training Expenses	Labor and Wages	Account Description	UACS Code	Amount
			Берозия	Payments		(50204020)	(50204010)	(50205030)	(5020502001)	(50203010)	(50203990)	(5020201002)	(50216010)			
		Beginning balance			500.00											
		Liquidation for MOOE for the month of May 2024	197,600.00		198,100.00											
		Liquidation for MOOE for the month of May 2024 (Additional MOOE)	161,500.00		359,600.00											
05/13/2024	0000-514-110	Payment for Meralco for the period of 02/29/ 2024 to 03/28/2024		43,542.20	316,057.80	43,542.20										
05/13/2024	0000-514-111	Payment for Meralco for the period of 03/29/ 2024 to 04/28/2024		33,905.14	282,152.66	33,905.14										
05/13/2024	0000-514-112	Payment for Converge ICT Solutions INC. internet expense		2,812.50	279,340.16			2,812.50								
05/13/2024	0000-514-113	Payment for PLDT INC. (Guidance Office)		1,217.81	278,122.35			1,217.81								
05/13/2024	0000-514-114	Payment for PLDT INC. (ICT/Computer Laboratory)		1,217.81	276,904.54			1,217.81								
05/13/2024	0000-514-115	Reimbursement of Sharmaine M. Villedo for the training expenses in attending the Occupational First Aid and Basic Life support training		1,000.00	275,904.54							1,000.00				
05/20/2024	0000-514-116	Payment for Agua Fuente Management, Inc. for the period 04/12/2024 to 05/11/2024		5,574.45	270,330.09		5,574.45									
05/23/2024	0000-514-117	Cancelled			270,330.09									a in the popul		
05/24/2024	0000-514-118	Payment for Jamellie Pick Up & Delivery Fire Extinguisher Trading		18,432.00	251,898.09									Semi-Expendable - DRRM Equipment	5020321008	18,432.00
05/24/2024	0000-514-119	Payment for Abenson Ventures Inc.		42,822.11	209,075.98									Semi-Expendable - Office Equipment	5020321002	42,822.11
05/23/2024	0000-514-120	Payment for FRJ Airconditioning Trading		46,138.39	162,937.59									Semi-Expendable - Office Equipment	5020321002	46,138.39
05/27/2024	0000-514-121	Payment for Luigi & Gerardo Trading		46,445.98	116,491.61					7,950.00	38,495.98					
05/27/2024	0000-514-122	Payment for ACVI Enterprises		21,749.11	94,742.50					173.11	21,576.00					
05/30/2024	0000-514-123	Payment for Luigi & Gerardo Trading		25,127.68	69,614.82						19,875.00			Semi-Expendable - Communication Equipment	5020321007	5,252.68
05/30/2024	0000-514-124	Payment for ACVI Enterprises		28,979.82	40,635.00						1,296.00			Semi-Expendable - ICT Equipment	5020321003	27,683.82
05/30/2024	0000-514-125	Reimbursement for School Head's mobile expense		1,500.00	39,135.00				1,500.00							
05/30/2024	0000-514-126	Payment for postage and courier services		1,335.00	37,800.00									Postage and Courier Services	5020501000	1,335.00
05/30/2024	0000-514-127	Payment for Job order payroll (May 01 to 29, 2024)		37,300.00	500.00								-	Janitorial Services Other General Services	5021202000 5021299000	9,600.00
					500.00											170.061.00
			359,100.00	359,100.00	500.00	77,447.34	5,574.45	5,248.12	1,500.00	8,123.11	81,242.98	1,000.00	-			178,964.00

Certified Correct:

#### REPORT OF ACCOUNTABILITY FOR ACCOUNTABLE FORMS

For the months of MAY 2024

Entity Name: LUIS Y. FERRER JR. NORTH NATIONAL HIGH SCHOOL -DIVISION OF GEN. TRIAS CITY

Fund Cluster: 101

Accountable Form	Accountable Forms		]	Beginning Bal	ance		Receipt			Issue		Ending Balance		
	T	T		Inclusive S	Serial Nos.	0	Inclusive S	Serial Nos.	0	Inclusive S	Serial Nos.	Quantity	Inclusive S	erial Nos.
Name of Form	Number	Face Value	Quantity	From	То	Quantity	From	То	Quantity	From	То	Quantity	From	То
Commercial Check Account No. 2712-1034-45			191	514110	514300				18	514110	514127	173	514128	514300
2/12-1034-43														
,														

CERTIFICATION

I hereby certify that the foregoing is a true statement of all accountable forms received, issued and transferred by me during the period above-stated and that the beginning and ending balances are correct.

NANETH P. SALVADOR, EdD

	DIVISION OF	GENERALT	rri	AS CITY			Fund	Cluster:
	DISBURSE	MENT V	OU	JCHER			Date: DV No MOO	05/03/2024
Mode of Payment	MDS Check C	ommercial Che	ck	ADA		Others: CAS	Н	
Payee	VARIOUS SCHOO	OLS		TIN/Employee N	o.: N/A	1		3URS No.: 05-0236
Address	DIVISION OF GENERAL	TRIAS CITY						
	Particulars		F	Responsibility Center	-	MFO/PAP		Amount
	ad MOOE allocation of various so May 2024 in the total amount of			моое	310	0400100002000 0400100003000 0400100004000		4,561,900.00
	Amount Due							4,561,900.00
A. Certifie	d: Expenses/Cash Advance necess Printed N	ALMA (	c./c	ndurred under my CRUZADA ve Officer V and Signature of		visor		07 2024
B. Accoun			V	UACS Code		Debit	1	Credit
Advances	Account Title  or Operating Expenses			1990101000		4,561,90	00.00	Credit
	National Treasury, Modified Disbu	rsement Systen	n	1010404000	)			4,561,900.00
C. Certifie	d:			D. Approved f	or Pa	yment		
Ca Su	sh available bject to Authority to Debit Account (v pporting documents complete and amo			Four Million	Five	Hundred Sixty On Pesos Only		usand Nine Hundred
Signature	Alste			Signature		À	l	•
Printed Name	CHRISTINE ANN B. C	CORDERO S	†	Printed Name		DAISY Z. M	IRAN	DA, CESO V
Position	Accountant III			Position				perintendent
	Head, Accounting Unit/Authoriz	zed Representativ	ve		+-	Agency Head/Au	thorize	ed Representative
Date	05/03/2024		dennium.	Date			-	
Check/ ADA No. :	of Payment	Date :			nc & A	ccount Number:		No.
Signature :	1	Date:		Printed Name:			Dat	е
Official Re	ceipt No. & Date/Other Documen	its						

1

#### **PAYROLL**

#### SCHOOL MOOE ALLOCATION (REGULAR)

			For the period	May 01,	2024	to		May 31, 20	24			
	me : <u>DIV</u> ster : 110	ISION OF GENERAL TRIAS CITY							Payroll No. : Sheet	3	of	3
Serial No.	BEIS School ID	School Name	Account Number	Gross Amount						Net Amount		Signature of Recipient
31	0904673	Luis Y. Ferrer Jr. North National High School	2712-1034-45	208,000.00						197,600.00	24050511	
MARKET PROPERTY.	ACCORDING TO STATE OF THE PARTY.	Luis Y. Ferrer Jr. West National High School	2712-1034-61	197,000.00						187,150.00	24050512	
		Luis Y. Ferrer Jr. Senior High School	2712-1036-82	692,000.00						657,400.00	24090 513	
		***nothing follows***										
-												
-												
												-
		Balance Forwarded	adalisa and a superior and a superio	1,097,000.00						1,042,150.00		
		Grand Total		4,802,000.00						4,561,900.00		1
A	CERTIFII	D: Services duly rendered as stated.			APPROVED FOR I	PAYMENT:	/ -	Four Millio	on Five Hundred Six	ty One Thousand	Nine Hundred Pesos Only	P4.561.900.00
ACCOUNT STREET,						2000	V 7 MIDA	DA, CESO V				
		ALMAC. CREZARA Administrative Office V		Date		Schoo	ols Division S	uperintendent		Date	1	
В		CERTIFIED: Supporting documents complete and proper, and cash available			CERTIFIED: I	ach employ	ee whose na	me appears on th	e payroli has been pa name	d the amount as	E	
D		the amount of P	P4,561,900.00	-			indicated	approprie his/her	name		ORS/BURS No. : Date :	-
		(NH)				848		RYDNTO			JEV No. :	
		CHRISTINE AND B. COADERO ACCOUNTANT III		Own I	188	· C	Casher	RYINTO	and the same of th		Date :	****
		Veconimist III		(י דד	5271	10	1					
			Constitution and an interest description and all the service of the second section of the second section and the second section and the second section and the second section as the second section and the second section as the section a	J( M	AY 0 7 20	)		$\cup$			24-05-06	2
				Consession	AY 0 7 20	4						

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checked 7/12

#### Republic of the Philippines

#### Department of Education

REGION IV-A CALABARZON
SCHOOLS DIVISION OF GENERAL TRIAS CITY

#### MOOE REQUIREMENTS

	Liquidation Report Cash Disbursement Register Photocopy of Disbursement Voucher (CA Liquidated) Summary of Tax Withheld		Narrative Report Cash in Bank Register Report of Accountability for Accountable Forms (RAAF)
	s and Other Materials Official Receipts/Sales Invoices BIR Forms 2306/2307 Purchase Request Inspection and Acceptance Form Purchase Order Canvass from 3 suppliers (for purchases P1,000.00 and above) Inventory Custodian Slip (for non-consumable items) Pictures of Purchased Good/s (signed by the Inspection Committee)	Repair ASS HA HA HA HA HA HA HA HA HA HA	s and Maintenance Official Receipts (OR) Delivery Receipts (if not itemized in OR) BIR Forms 2306/2307 Purchase Request Inspection and Acceptance Form Purchase Order Canvass from 3 suppliers (for purchases P1,000.00 and above) Program of Works signed by Division Engineer (Materials and Labor - P10,000.00 and above) Pictures of Repair and Materials (signed by the Inspection Committee)
Fidelity	<b>Bond</b> Reimbursement Expense Receipt (RER)	Ttavel	ling Expenses
Payroll	Payroll DTR Job Order Contract (signed by SDS)	134 134 134 134 134	Travel Order signed by SDS / Regional Director Memorandum Certificate of Appearance (original copy) Official Receipt (fare/registration fee/hotel accomodation) Boarding Pass/Airfare ticket (if available)
Utilitie	Official Receipt Billing Statement BIR Form 2306/2307	55 54 55 54 54 54 54 54 54 54 54 54 54 5	Driver's Trip Ticket, if applicable Certification of Travel Completed Itinerary of Travel (signed by SDS) Duly accomplished RER if van hired Certificate of Not Requiring Receipt (for P300.00 and below)
Registr FA VA- VA	ation Fee Travel Order signed by SDS / Regional Director Memorandum Certificate of Appearance Official Receipt (OR)	Checke	Complete Incomplete
			Doc.Ref.Code         SDO-OSDS-F001         Rev         00           Effectivity         04.19.23         Page         1-1

checked 7/12

2024-06,-0384

2024

LUIS Y. FERRER JR. NORTH NATIONAL HIGH SCHOOL

0.	LIQUIDATI	ON REPORT		Serial No.:	2624 -	0332
	Period Covered	JUNE 202	4	Date:		
Entity Name :		ON OF GENERAL TRIAS C JR. NORTH NATIONAL H		Responsibili	ity Center Cod	le: 307823
Fund Cluster:		01101101		<u> </u>	,	
	PARTIC	CULARS			AMOUNT	
Cash Advance	for the month of JU	JNE 2024			₱197,600.00	
TOTAL AMOUNT SPEN	NT					407.000.00
AMOUNT OF CASH AD	OVANCE PER DV NO	DTD		<b>-</b>	P	197,600.00
AMOUNT REFUNDED					P	197,600.00
AMOUNT TO BE REIM				<u> </u>		
A Certified: Correctnes		B Certified: Purpose of tra	vel /	C Certified:	Cumporting	-
above data	dom	cash advance duly accompl			mplete and propo	er
NANE TH F. SAL  Princip  Date:		DAISY Z. MIRANDA Schools Division Supe Date:	A, CESO V printendent	JEV No.:	Accountant III	ORDERO

#### CASH DISBURSEMENTS REGISTER

Entity Name:
Sub-Office/District/Division:
Municipality/City/Province:
Fund Cluster :

LUIS Y. FERRER JR. NORTH NATIONAL HIGH SCHOOL

DIVISION OF GENERAL TRIAS CITY	
GENERAL TRIAS CITY	
01-101-101	

Name	of Accountable
Officer	

Official Designation: Station:

NANETH	D	SALVADOR,	E.IF
INVALUE I II	г,	SALVADUK,	rar

Principal I

MOOE-Secondary

I

Register No. :
Sheet No. :

Date	DV/Payroll/ Check	Particulars	Advances	s for Operating E (19901010)	expenses					BREAKDOWN OF PAYMENTS		
2 1110	No.	raruculars		Amount		5%	3%	2%	1%	ОТНЕ	RS	
			Cash Advance	Payments	Balance	(202010100	(2020101003	(2020101002		Account Description	UACS Object Code	Amount
			197,600.00									
06/07/2024	0000-514-128	Payment for Meralco for the period of 04/29/ 2024 to 05/28/2024		44,797.23	152,802.77	1,987.96	/	818.41		Electricity Expenses	5020402000	47,603.
06/07/2024	0000-514-129	Payment for Converge ICT Solutions INC. internet expense		2,812.50	149,990.27	133.93	/	53.57	/	Internet Subscription Expenses	5020503000	3,000.
06/07/2024	0000-514-130	Payment for PLDT INC. (Guidance Office)		1,217.81	148,772.46	57.99	/	23.20	/	Internet Subscription Expenses	5020503000	1,299.
06/07/2024	0000-514-131	Payment for PLDT INC. (ICT/Computer Laboratory)		1,217.81	147,554.65	57.99		23.20	/	Internet Subscription Expenses	5020503000	1,299.
06/10/2024	0000-514-132	Cancelled			147,554.65							1,2//.
06/10/2024	0000-514-133	Payment for Luigi & Gerardo Trading		31,232.15	116,322.50	1,473.21	/		294.64 /	Other Supplies and Materials Expenses	5020399000	33,000.
06/10/2024	0000-514-134	Payment for Ziren Printing Shop		3,420.00	112,902.50		108.00	72.00	/	Printing and Publication Expenses	5029902000	
06/10/2024	0000-514-135	Payment for ACVI Enterprises		14,664.00	98,238.50		458.25	/	152.75	Other Supplies and Materials Expenses	5020399000	3,600.0
06/20/2024	0000-514-139	Payment for Agua Fuente Management, Inc. for the period 05/11/2024 to 06/10/2024		5,106.15	93,132.35	243.15		97.26		Water Expenses		15,275.0
06/21/2024	0000-514-140	Payment for One Built Hardware and Construction Supply		33,118.08	60,014.27		1,034.94		344.98		5020401000	5,446.5
06/26/2024	0000-514-143	Payment for ACVI Enterprises		6,814.27	53,200.00		212.95			Other Supplies and Materials Expenses Office Supplies Expenses	5020399000 5020301002	34,498.0
		Payment for the labor expense in the repair and maintenance		0,014.27	33,200.00		212.95		70.98	Other Supplies and Materials Expenses	5020399000	4,498. 2,600.
06/29/2024	0000-514-145	of compost pit, plant boxes, roof of the water tank and pathwalk of the school's garden area		21,000.00	32,200.00					Other General Services	5021299000	21,000.0
06/29/2024	0000-514-146	Reimbursement for School Head's mobile expense		1,500.00	30,700.00					Telephone Expenses - Mobile	5020502001	1,500.0
06/29/2024	0000-514-147	Payment for Job order payroll (May 30 to June 30, 2024)		30,700.00	0.00					Janitorial Services Other General Services	5021202000 5021299000	23,500.0
		Totals									3021277000	7,200.0
		iodis		197.600.00	0.00	3,954.23	1,814.14	1,087.64	863.35			205,319.3
										Recapitulation:		
										Account Description	UACS Object Code	Amount
										Water Expenses	5020401000	5,446.5
										Electricity Expenses	5020402000	47,603.6
										nternet Expense	5020503000	5,598.0
										Janitorial Services	5021202000	23,500.0
										Other General Services	5021299000	28,200.0
										Telephone Expenses - Mobile	5020502001	1,500.0
										Office Supplies Expenses	5020301002	4.498.2
										Other Supplies and Materials Expenses 5020399000		85,373.0
										Printing and Publication Expenses 5029902000		3,600.0
+									Due to BIR 2020101000		2020101000	(7,719.3
						i						
+										I	i	197,600.0

CERTIFIED CORRECT:

NANETH P SALVADOR, Edd Principal I RECEIVED BY:

CHRISTINE ANN B. CORDERO

2/1

Date:



# Republic of the Philippines Department of Education REGION IV-A CALABARZON DIVISION OF GENERAL TRIAS CITY

SCHOOL: LUIS Y. FERRER, JR. NORTH NATIONAL HIGH SCHOOL

DISTRICT: CITY OF GENERAL TRIAS

MONTH: JUNE 2024

#### SUMMARY OF TAX WITHHELD FROM SUPPLIERS/CONTRACTORS (GOODS/SERVICES)

Г	T	T	Т	I	1				
No		ADDRESS	VAT /NON-VAT	TIN NO.	GROSS AMOUNT (Tax Base)	TAX RATE	2306 (Amount of Tax Deducted)	2307 (Amount of Tax Deducted)	REMARKS
1	MERALCO (04/29/ 2024 to 05/28/2024)	Rosario, Cavite	VAT	000-101-528-000	39,759.29 40,820.50	7%	1,987.96	818.41	
2	CONVERGE ICT SOLUTIONS INC.	Dasmariñas City, Cavite	VAT	006-895-049-091	2,678.57	7%	133.93	53.57	
3	PLDT INC. (GUIDANCE OFFICE)	Makati, City	VAT	000-488-793-000	1,159.82	7%	57.99	23.20	
4	PLDT INC. (ICT/COMPUTER LABORATORY)	Makati, City	VAT	000-488-793-000	1,159.82	7%	57.99	23.20	
5	LUIGI & GERARDO TRADING	Trece Martires City, Cavite	NON-VAT	215-885-979-00000	29,464.29	7%	1,473.21	294.64	
6	ZIREN PRINTING SHOP	Trece Martires City, Cavite	NON-VAT	231-412-875-000	3,600.00	5%	108.00	72.00	
7	ACVI ENTERPRISES	Trece Martires City, Cavite	NON-VAT	231-412-875-000	15,275.00	4%	458.25	152.75	*
8	AGUA FUENTE MANAGEMENT, INC. (for the period 05/11/2024 to 06/10/2024)	Cainta, Rizal	VAT	010-530-420-000	4,863.00	7%	243.15	97.26	
9	ONE BUILT HARDWARE AND CONSTRUCTION SUPPLY	General Trias City, Cavite	NON-VAT	373-372-182-00000	34,498.00	4%	1,034.94	344.98	
10	ACVI ENTERPRISES	Trece Martires City, Cavite	NON-VAT	231-412-875-000	7,098.20	4%	212.95	70.98	
11	NANETH P. SALVADOR (Labor Expense)	-	-	-	21,000.00	-	-	-	
12	NANETH P. SALVADOR (Mobile Load Expense)	-	-	-	1,500.00	-	-	-	
13	NANETH P. SALVADOR (Reimbursement of salary for Job Order Personnels for the period May 30 to June 30, 2024]	-	-	-	30,700.00	-	-	-	
1	**NOTHING FOLLOWS**								
									-
				TOTAL			5,768.37	1,950.99	7,719.36

Certified Correct by:

NANETH I. SALVADOR, Edd Princiapi I



#### Republic of the Philippines

#### Department of Education

REGION IV-A CALABARZON
SCHOOLS DIVISION OFFICE OF GENERAL TRIAS CITY
LUIS Y. FERRER JR. NORTH NATIONAL HIGH SCHOOL
PHASE VI, WELLINGTON PLACE, PASONG CAMACHILE II, GENERAL TRIAS CITY, CAVITE

#### DAISY Z. MIRANDA, CESO V

Schools Division Superintendent Division of General Trias City General Trias City, Cavite

#### Madam:

I have the honor to submit herewith the Cash Disbursement Register for the month of June 2024 and Summary of Tax Withheld from Suppliers Contractors (Goods/Services) of the above-mentioned school.

Very truly yours,

NANETH P. SALVADOR, EdD

Principal I





Address: Phase VI, Wellington Place, Pasong Camachile II,

Trias City, Cavite, Philippines 4107

Contact Numbers: (046) 884-15-68 / 09177146495

Email Address: 307823@deped.gov.ph



#### Republic of the Philippines

#### Department of Education

REGION IV-A CALABARZON
SCHOOLS DIVISION OFFICE OF GENERAL TRIAS CITY
LUIS Y. FERRER JR. NORTH NATIONAL HIGH SCHOOL
PHASE VI, WELLINGTON PLACE, PASONG CAMACHILE II, GENERAL TRIAS CITY, CAVITE

# NARRATIVE ON THE UTILIZATION OF MOOE OF LUIS Y. FERRER, JR. NORTH NATIONAL HIGH SCHOOL FOR THE MONTH OF JUNE 2024

Our school utilized \$197,600.00 MOOE as payment for water bills, internet expenses, payment for June salary of school's Utility/Maintenance and Admin Aide, payment for the procurement of supplies and materials that were used during the moving-up and recognition ceremony, procurement of materials and payment of labor expense for the repair and maintenance of compost pit, plant boxes, roof of the water tank and path walk of the school's garden area, and reimbursement of School Head's postpaid plan.

NANETH F. SALVADOR, EdD

Principal I





Address: Phase VI, Wellington Place, Pasong Camachile II,

Trias City, Cavite, Philippines 4107

Contact Numbers: (046) 884-15-68 / 09177146495

Email Address: 307823@deped.gov.ph

#### CASH IN BANK REGISTER

Entity Name: <u>DEPARTMENT OF EDUCATION</u>

Sub-Office/District/Division: DIVISION OF GENERAL TRIAS CITY

Municipality/City/Province: GENERAL TRIAS CITY

Fund Cluster : 1

Sheet No.: 1

Name of Disbursing Officer: NANETH P. SALVADOR, EdD

Station: LUIS Y. FERRER JR. NORTH NATIONAL HIGH SCHOOL

LANDBANK CA 2712-1034-45 Location: CEZ ROSARIO CAVITE BRANCH

				CASH IN BAN							/PAYMENTS	S				
							1	MAINTENAN	CE AND OTH	ER OPERATI	NG EXPENSE	ES			OTHERS	
Date	Check No.	Particulars	Deposits	Withdrawals/ Payments	Balance	Electricity Expenses	Water Expenses	Internet Subscription Expenses	Telephone Expenses - Mobile	Office Supplies Expenses	Other Supplies and Materials	Training Expenses	Labor and Wages	Account Description	UACS Code	Amount
						(50204020)	(50204010)	(50205030)	(5020502001	(50203010)	(50203990)	(5020201002	(50216010)			
		Beginning balance			500.00											
06/05/2024		Liquidation for MOOE for the month of June 2024	197,600.00		198,100.00											
06/07/2024	0000-514-128	Payment for Meralco for the period of 04/29/ 2024 to 05/28/2024		44,797.23	153,302.77	44,797.23										
06/07/2024	0000-514-129	Payment for Converge ICT Solutions INC. internet expense		2,812.50	150,490.27			2,812.50								
06/07/2024		Payment for PLDT INC. (Guidance Office)		1,217.81	149,272.46			1,217.81								
06/07/2024	0000-514-131	Payment for PLDT INC. (ICT/Computer Laboratory)		1,217.81	148,054.65			1,217.81								
06/10/2024	0000-514-132	Cancelled			148,054.65											
06/10/2024	0000-514-133	Payment for Luigi & Gerardo Trading		31,232.15	116,822.50						31,232.15					
06/10/2024	0000-514-134	Payment for Ziren Printing Shop		3,420.00	113,402.50									Printing and Publication Expenses	5029902000	3,420.00
06/10/2024	0000-514-135	Payment for ACVI Enterprises		14,664.00	98,738.50						14,664.00			Expenses		,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,
06/20/2024	0000-514-139	Payment for Agua Fuente Management, Inc. for the period 05/11/2024 to 06/10/2024		5,106.15	93,632.35		5,106.15									
06/21/2024	0000-514-140	Payment for One Built Hardware and Construction Supply		33,118.08	60,514.27						33,118.08					
06/26/2024		Payment for ACVI Enterprises		6,814.27	53,700.00					4,318.27	2,496.00					
06/29/2024	0000 514 145	Payment for labor expense in the repair and maintenance of compost pit, plant boxes, roof of the water tank and pathwalk of the school's garden area		21,000.00	32,700.00									Other General Services	5021299000	21,000.00
06/29/2024	0000-514-146	Reimbursement for School Head's mobile expense		1,500.00	31,200.00									Telephone Expenses -	5020502001	1,500.00
06/29/2024	0000-514-147	Payment for Job order payroll (May 30 to June 30, 2024)		30,700.00	500.00									Janitorial Services Other General Services	5021202000 5021299000	23,500.00 7,200.00
					500.00											7,200,00
			197,600.00	197,600.00	500.00	44,797.23	5,106.15	5,248.12	-	4,318.27	81,510.23	-	-			56,620.00

Certified Correct:

NANETH P. SALVADOR, EdD PRINCIPAL I

#### CASH IN BANK REGISTER

Entity Name: <u>DEPARTMENT OF EDUCATION</u>
Sub-Office/District/Division: <u>DIVISION OF GENERAL TRIAS CITY</u>

Municipality/City/Province: GENERAL TRIAS CITY

Fund Cluster : 1

Sheet No.: 1

Name of Disbursing Officer: NANETH P. SALVADOR, EdD

Station:

LUIS Y. FERRER JR. NORTH NATIONAL HIGH SCHOOL

Bank:

LANDBANK CA 2712-1034-45 CEZ ROSARIO CAVITE BRANCH Location:

	1 ,			CASH IN DANK  BREAKDOWN OF WITHDRAWALS/PAYMENTS						'C						
7	1 1			CASH IN BAN	K			MAINTENAN	CF AND OTE		ING EXPENSE		S/PATIVLENTS			
Date	Check No.	Particulars				+	T	Internet	Telephone	Office	Other	S		(	OTHERS	
Direc	CHECK NO.	rarucuars	Deposits	Withdrawals/ Payments	Balance	Electricity Expenses	Water Expenses	Subscription Expenses	Expenses - Mobile	Supplies Expenses	Supplies and Materials	Training Expenses	Labor and Wages	Account Description	UACS Code	Amou
	<del></del>	2			<u></u> '	(50204020)	(50204010)	(50205030)	(502050200	(50203010)	(50203990)	(502020100	(50216010)			
	<del></del>	Beginning balance			500.00											
06/05/2024		Liquidation for MOOE for the month of June 2024	197,600.00		198,100.00											+
06/05/2024		Liquidation for MOOE for the month of June 2024 (Additional MOOE)	161,500.00		359,600.00											
06/07/2024	0000-314-128	Payment for Meralco for the period of 04/29/ 2024 to 05/28/2024		44,797.23	314,802.77	44,797.23										
06/07/2024	0000-314-129	Payment for Converge ICT Solutions INC. internet expense		2,812.50	311,990.27			2,812.50								
06/07/2024	1	Payment for PLDT INC. (Guidance Office)		1,217.81	310,772.46			1,217.81								+
06/07/2024		Payment for PLDT INC. (ICT/Computer Laboratory)		1,217.81	309,554.65			1,217.81								-
06/10/2024		CANCELLED			309,554.65											+
06/10/2024	0000-514-133	Payment for Luigi & Gerardo Trading		31,232.15	278,322.50						31,232.15					
06/10/2024		Payment for Ziren Printing Shop		3,420.00	274,902.50									Printing and Publication Expenses	5029902000	3,4
06/10/2024		Payment for ACVI Enterprises		14,664.00	260,238.50						14,664.00			LAPOHSUS		
06/14/2024		CANCELLED			260,238.50											
06/14/2024		Payment for Realflooring Corp.		36,234.02	224,004.48						36,234.02					-
06/19/2024	0000-314-138	Payment for Khia Gazel Glass Aluminum and Iron Works		47,471.50	176,532.98						47,471.50					
06/20/2024	0000-314-139	Payment for Agua Fuente Management, Inc. for the period 05/11/2024 to 06/10/2024		5,106.15	171,426.83		5,106.15									
06/21/2024		Payment for One Built Hardware and Construction Supply		33,118.08	138,308.75	-				-	33,118.08					
06/21/2024	0000-514-141	Payment for Luigi & Gerardo Trading		35,017.85	103,290.90									Semi-Expendable - Office Equipment	5020321002	35,
		Payment for Fastbuild Corporation		24,078.14	79,212.76						23,320.99		1	Transportation and Delivery Expenses	5029904000	ļ .
06/26/2024		Payment for ACVI Enterprises		6,814.27	72,398.49					4,318.27	2,496.00			Jenier, mpener		
06/24/2024		Payment for ACVI Enterprises		1,098.49	71,300.00						1,098.49					
06/29/2024	0000-514-145 n	Payment for labor expense in the repair and maintenance of compost pit, plant boxes, roof of the water tank and pathwalk of the school's garden area		21,000.00	50,300.00									Other General Services	5021299000	21,0
06/29/2024		Reimbursement for School Head's mobile expense		1,500.00	48,800.00									Telephone Expenses -	5020502001	1,5
06/29/2024	0000-314-147	Payment for Job order payroll (May 30 to June 30, 2024)		30,700.00	18,100.00								J	Janitorial Services Other General Services	5021202000 5021299000	23,50
06/29/2024		Payment for the Labor expense in the repair & maintenance of the Faculty toilet		17,600.00	500.00									Other General Services	5021299000	7,200 17,0
			1		500.00											
			359,100.00	359,100.00	500,00	44,797.23	5,106.15	5,248.12		4,318.27	189,635,23					109,9

Certified Correct:

NANETH P. SALVADOR, EdD

PRINCIPAL I

#### REPORT OF ACCOUNTABILITY FOR ACCOUNTABLE FORMS

For the months of **JUNE 2024** 

Entity Name: <u>LUIS Y. FERRER JR. NORTH NATIONAL HIGH SCHOOL -DIVISION OF GEN. TRIAS CITY</u>

Fund Cluster: 101

A				***************************************									Cluster.	
Accountable Form	is	T	]	Beginning Ba			Receipt			Issue			Ending Bala	nce
Name of Form	Number	Face Value	Quantity		Serial Nos.	Quantity	Inclusive	Serial Nos.	0	Inclusive S	Serial Nos.		Inclusive S	
			Quantity	From	То	Quantity	From	То	Quantity	From	То	Quantity	From	То
Commercial Check Account No. 2712-1034-45			173	514110	514300				21	514128	514148	152	514149	
														***************************************

CERTIFICATION

I hereby certify that the foregoing is a true statement of all accountable forms received, issued and transferred by me during the period above-stated and that the beginning and ending balances are correct.

NANETH P. SALVADOR, EdD Principal I

# DEPARTMENT OF EDUCATION DIVISION OF GENERAL TRIAS CITY SUBSIDIARY LEDGER CASH IN BANK - LOCAL CURRENCY/CURRENT ACCOUNT

For the account of: Luis Y. Ferrer Jr. North National High School

MOOE

			AMOUNT							
Date	Ref.	Particulars	Debit	Credit	Balance					
	Name of the state	Beginning Balance			500.00					
01/09/2024	2024-0033	MOOE - Jan. 2024	197,600.00		198,100.00					
01/31/2024		Liq. MOOE		197,600.00	500.00					
02/06/2024	2024-0096	MOOE - Feb. 2024	197,600.00		198,100.00					
02/29/2024		Liq. MOOE		197,600.00	500.00					
03/07/2024	2024-0159	MOOE - March 2024	197,600.00		198,100.00					
03/31/2024		Liq. MOOE		197,600.00	500.00					
04/08/2024	2024-0221	MOOE - April 2024	197,600.00		198,100.00					
04/30/2024		Liq. MOOE		197,600.00	500.00					
05/08/2024	2024-0283	MOOE - May 2024	197,600.00		198,100.00					
05/31/2024		Liq. MOOE		197,600.00	500.00					
05/08/2024	2024-0293	Additional MOOE - May 2024	161,500.00		162,000.00					
05/31/2024		Liq. MOOE		161,500.00	500.00					
06/05/2024	2024-0332	MOOE - June 2024	197,600.00		198,100.00					
06/30/2024		Liq. MOOE		197,600.00	500.00					
06/05/2024	2024-0333	Additional MOOE - June 2024	161,500.00		162,000.00					
06/30/2024		Liq. MOOE		161,500.00	500.00					
	***************************************									

CERTIFIED CORRECT:

Administrative Assistant III

	DIVISION	OF GENERAL TE	RIAS CITY		Fund Cluster :		
		SEMENT VO			01 Date: 06/03/2024 DV No. : MOOE-2024-06-0255		
Mode of Payment	MDS Check	Commercial Check	ADA	Others: CA	SH		
Payee	VARIOUS SCI	HOOLS	TIN/Employee	No.: N/A	ORS/BURS No.: 2024-06-0333		
Address	DIVISION OF GENER	AL TRIAS CITY			100100000		
	Particulars		Responsibility Center	MFO/PAP	Amount		
	ad MOOE allocation of various une 2024 in the total amount o		MOOE	310400100002000 310400100003000 310400100004000	1,001,700,00		
)	Amount Due				4,561,900.00		
A. Certified	d: Expenses/Cash Advance ned	ALMA C.	CRUXADA		JUN 0 4 2024 0 6 2 2 - 2 4 0 6 0 6		
		Traine, Designation	and Signature of	Supervisor 2 4 0 b (	0622-240606		
B. Accoun	Account Title	V	T ### 60 6 1				
Advances fo	or Operating Expenses		1990101000	Deoit	Credit		
	ational Treasury, Modified Dis	bursement System	1010404000	1,501,51	4,561,900.00		
Certified	1.		Diamondo	Boosse			
	h available		D. Approved for	or Payment			
Sub	ject to Authority to Debit Account		Four Million I	Five Hundred Sixty One Pesos Only	e Thousand Nine Hundred		
Signature	Al		Signature	fri-	1		
Printed Name	CHRISTINE ANN B.	CORDERO	Printed Name	DAISY Z. MI	RANDA, CESO V		
Position	Position Accountant III			Schools Divis	ion Superintendent		
	Head, Accounting Unit/Authorized Representative			Agency Head/Au	uthorized Representative		
Date	Date 06/03/2024			4 1			
E. Receipt	of Payment		Bank Marri	A Account Name	JEV No.		
Check/ ADA No. :		Date:	Dank Mane	& Account Number:			
Signature:		Date:	Printed Name: Date				
Official Rec	eipt No. & Date/Other Docume	ents			1		

#### **PAYROLL**

#### SCHOOL MOOE ALLOCATION (REGULAR)

June 30, 2024

For the period June 01, 2024 to

Entity N	ame : DI uster : 11	VISION OF GENERAL TRIAS CITY 01101							Payroll N	io. :		
Serial No.	BEIS School ID	School Name	Account Number	Gross Amount						Net Amount	of	Signature of Recipient
31	0904673	Luis Y. Ferrer Jr. North National High School	2712-1034-45	208,000.00					<del>                                     </del>			
32	0904674	Luis Y. Ferrer Jr. West National High School	2712-1034-61	197,000.00						197,600.00	2406065	
33	0904803	Luis Y. Ferrer Jr. Senior High School	2712-1036-82	692,000.00	-		-			187,150.00	24060653	
		***nothing follows***		1						657,400.00	24060694	
				<u> </u>								
				1	<del> </del>			-				
					-							
	-		1		-							
	-											
			-									
		Balance Forwarded										
	-			1,097,000.00						1,042,150.00		
A		Grand Total		4,802,000.00				a .		4,561,900.00		
	CERTIFIE	D: Services duly rendered as stated.			APPROVED FO	OR PAYMEN	Jen-	Four	Million Five Hundred	Sixty One Thousand	Nine Hundred Pesos Only	P4.561.900.00
	-	ALMA C. CILUZADA	NO STATEMENT STA			D:4	ISY Z. MIR	ANDA, CESO	v			
В		Administrative Officer V  CERTIFIED: Supporting documents complete and proper, and cash available		Date		Sel	nools Division	Superintender	nt	Date	*	
		the amount of F	m4 #41 000 00		CERTIFIE	D: Each empl	oyee whose	name appears	on the payroll has been is/her name	paid the amount as	E	
		I the amount of P	P4,561,900.00				incicae	ed opposite h	is/her name		ORS/BURS No. :	
	_	CHRISTINE ANN B. CORDERO					IELSSA P.	ALMIENTO			Date :	
		Accountant III		65° /A	2567		Cash	111			JEV No. : Date :	***************************************
	-			0)/5	77	N					Cally.	
				L		11	,	1				
				( JUN	0 4 2024			I				

24060622 - 24060654

Certificate of Appearance Official Receipt (OR)

#### Republic of the Philippines

#### Department of Education

REGION IV-A CALABARZON SCHOOLS DIVISION OF GENERAL TRIAS CITY

#### MOOE REQUIREMENTS

Narrative Report

	Liquidation Report Cash Disbursement Register Photocopy of Disbursement Voucher (CA Liquidated) Summary of Tax Withheld		Narrative Report Cash in Bank Register Report of Accountability for Accountable Forms (RAAF)
	es and Other Materials Official Receipts/Sales Invoices BIR Forms 2306/2307 Purchase Request Inspection and Acceptance Form Purchase Order Canvass from 3 suppliers (for purchases P1,000.00 and above) Inventory Custodian Slip (for non-consumable items) Pictures of Purchased Good/s (signed by the Inspection Committee)	Repair MA UM UM UM UM UM	rs and Maintenance Official Receipts (OR) Delivery Receipts (if not itemized in OR) BIR Forms 2306/2307 Purchase Request Inspection and Acceptance Form Purchase Order Canvass from 3 suppliers (for purchases P1,000.00 an Program of Works signed by Division Engineer (Materials and Labor - P10,000.00 and above) Pictures of Repair and Materials (signed by the Inspect Committee)
Fidelit	ry Bond Reimbursement Expense Receipt (RER)		Elling Expenses
Payrol	Payroll DTR Job Order Contract (signed by SDS)	V 4 C 5 5 C 5 C	Travel Order signed by SDS / Regional Director Memorandum Certificate of Appearance (original copy) Official Receipt (fare/registration fee/hotel accomodati Boarding Pass/Airfare ticket (if available) Driver's Trip Ticket, if applicable
	Official Receipt Billing Statement BIR Form 2306/2307	437 417 413 417	Certification of Travel Completed Itinerary of Travel (signed by SDS) Duly accomplished RER if van hired Certificate of Not Requiring Receipt (for P300.00 and b
Regis	tration Fee Travel Order signed by SDS / Regional Director	REM	ARKS:

UA UA UA	Purchase Order Canvass from 3 suppliers (for purchases P1,000.00 and above) Program of Works signed by Division Engineer (Materials and Labor - P10,000.00 and above) Pictures of Repair and Materials (signed by the Inspection Committee)
Travel UA UM	Travel Order signed by SDS / Regional Director Memorandum Certificate of Appearance (original copy) Official Receipt (fare/registration fee/hotel accomodation) Boarding Pass/Airfare ticket (if available) Driver's Trip Ticket, if applicable Certification of Travel Completed Itinerary of Travel (signed by SDS) Duly accomplished RER if van hired Certificate of Not Requiring Receipt (for P300.00 and below)

REMA	ARKS:
	Complete
	Incomplete
	CA
Check	ed By:
Date:	

Doc.Ref.Code	SDO-OSDS-F001	Rev	00
Effectivity	04.19.23	Page	1-1

# NOCE



# LIQUIDATION REPORT

Additional Fund



LUIS Y. FERRER JR. NORTH NATIONAL HIGH SCHOOL

LIQUIDATION REPORT				Serial No.:	2024 - 03	75	
	Period Covered	JULY 2024 Addit	tional MOOE	Date:			
ntity Name:	DIVISION OF GENERAL TRIAS CITY - LUIS Y. FERRER JR. NORTH NATIONAL HIGH SCHOOL					: 307823	
and Cluster:		01101101					
	PARTIC	TULARS			AMOUNT		
Cash Adva	nce for the month of						
		LY 2024 onal MOOE			₱161,500.00		
						-	
TOTAL AMOUNT	SPENT				₽	161,500.00	
AMOUNT OF CAS	H ADVANCE PER DV NO	DDTD		<u> </u>	₽	161,500.00	
AMOUNT REFUN	DED PER OR NO	DTD		<b>—</b>			
AMOUNT TO BE I	REIMBURSED	<b>—</b>					
A Certified: Correctness of the above data  B Certified: Purpose of travel / cash advance duly accomplished				Certified: Supporting documents complete and proper			
	Musulm SALVADOR, EdD Principal I		RANDA, CESO V on Superintendent	CHRI	Accountant I	CORDERO	
Date:		Date:		JEV No.: Date:			

			C	CASH DISB	URSEMEN	TS REG	ISTER					
Entity Name: LUIS Y. FERRER JR. NORTH NATIONAL HIGH SCHOOL							Name of Accountable Officer: Official Designation:		NANETH P. SALVADOR, EdD			
									Princip	al I		
Sub-Office/Distri	ct/Division:	DIVISION OF GENERAL TRIAS CITY						Station:	guation.			
Municipality/City	/Province:	GENERAL TRIAS CITY 01-101-101						Register No.	:	MOOE-Sec	ondary	
Fund Cluster :		01-101-101						Sheet No. :				
			Advances	for Operating Ex (19901010)	penses					BREAKDOWN OF PAYMENTS		
	DV/Payroll/ Check			Amount		5%	3%	2%	1%	OTHE	RS	
Date	No.	Particulars	Cash Advance	Payments	Balance			(2020101002		Account Description	UACS Object Code	Amount
			161,500.00									
07/23/2024	0000514-155	Payment for Richdome Glass and Aluminum Works		46,550.00	114,950.00		1,470.00	980.00		Other Supplies and Materials Expenses	5020399000	49,000.0
07/23/2024	0000-514-157	Payment for AVID Sales Corporation		40,695.48	74,254.52	1,919.60			383.92	Semi-Expendable - ICT Equipment	5020321003	42,999.0
07/23/2024	0000-514-158	Payment for Fastbuild Corporation		14,834.32	59,420.20	699.73			139.95	Other Supplies and Materials Expenses	5020399000	15,674.0
07/24/2024	0000-514-160	Payment for One Built Hardware and Construction Supply		9,052.80	50,367.40	)	282.90		94.30	Other Supplies and Materials Expenses	5020399000	9,430.0
07/29/2024	0000-514-164	Payment for the Labor expense in the repair & maintenance of the Male Faculty tollet		6,400.00	43,967.40					Other General Services	5021299000	6,400.0
07/29/2024	0000-514-165	Payment for Luigi & Gerardo Trading		43,967.40	0.00	2,073.93			414.79	Semi-Expendable - Office Equipment Office Supplies Expenses Other Supplies and Materials Expenses	5020321002 5020301002 5020399000	37,000. 8,826. 630
			-	141 500 00	0.0	0 4,693.20	1,752.9	0 980.0	0 1,032.96			169,959.
		Totals		161,500.00	0.0	1	.,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,					
							-	-	-	Recapitulation: Account Description	UACS Object Code	Amount
			-				1					
			1									
	-		1							Semi-Expendable - Office Equipment	5020321002	37,000.
	-		1							Office Supplies Expenses	5020301002	8,826.
	-								-	Other Supplies and Materials Expenses	5020399000	74,734.
	-								-	Seml-Expendable - ICT Equipment	5020321003	6,400
	-								-	Other General Services	5021299000	(8,459.
	-									Due to BIR	2020101000	
	-											161,500.
										The total of the 'Advances for Operating Expenses – Payments' colur Payments'	nn must always be equal to the sum of the columns.	totals of the 'Breakdown or
	CERTIFIED CORREC	NANEH I. SALVADOR, EdD					RECEIVED	BY:		CHRISTINE ANN B. CORDERO Accountage III		



#### Republic of the Philippines

#### Department of Education

#### REGION IV-A CALABARZON DIVISION OF GENERAL TRIAS CITY

SCHOOL: LUIS Y. FERRER, JR. NORTH NATIONAL HIGH SCHOOL

DISTRICT: CITY OF GENERAL TRIAS
MONTH: JULY 2024 (Additional MOOE)

#### SUMMARY OF TAX WITHHELD FROM SUPPLIERS/CONTRACTORS (GOODS/SERVICES)

No.	NAME OF PAYEE	ADDRESS	VAT /NON-VAT	TIN NO.	GROSS AMOUNT (Tax Base)	TAX RATE	2306 (Amount of Tax Deducted)	2307 (Amount of Tax Deducted)	REMARKS
1	richdome glass and aluminum works	General Trias City, Cavite	NON-VAT	708-451-746-00000	49,000.00	5%	1,470.00	980.00	
2	AVID SALES CORPORATION	Dasmarinas City, Cavite	VAT	004-869-216-039	38,391.96	6%	1,919.60	383.92	
3	FASTBUILD CORPORATION	lmus City, Cavite	VAT	007-714-934-006	13,994.64	6%	699.73	139.95	
4	ONE BUILT HARDWARE AND CONSTRUCTION SUPPLY	General Trias City, Cavite	NON-VAT	373-372-182-00000	9,430.00	4%	282.90	94.30	
5	NANETH P. SALVADOR (Labor expense)	-	-	-	6,400.00	•	-	-	
6	LUIGI & GERARDO TRADING	Trece Martires City, Cavite	VAT	215-885-979-00000	41,478.68	6%	2,073.93	414.79	
	**NOTHING FOLLOWS**								
-									
				TOTAL			6,446.16	2,012.96	8,459.12

Certified	Correct	by:	

NAMETH P. SALVADOR, EdD



# Department of Education

REGION IV-A CALABARZON SCHOOLS DIVISION OFFICE OF GENERAL TRIAS CITY LUIS Y. FERRER JR. NORTH NATIONAL HIGH SCHOOL PHASE VI, WELLINGTON PLACE, PASONG CAMACHILE II, GENERAL TRIAS CITY, CAVITE

DAISY Z. MIRANDA, CESO V

Schools Division Superintendent Division of General Trias City General Trias City, Cavite

# Madam:

I have the honor to submit herewith the Cash Disbursement Register for the month of July 2024 and Summary of Tax Withheld from Suppliers Contractors (Goods/Services) of the above-mentioned school for its additional MOOE allocation.

Very truly yours,

NANETH P. SALVADOR, EdD

Principal I









# Department of Education

REGION IV-A CALABARZON
SCHOOLS DIVISION OFFICE OF GENERAL TRIAS CITY
LUIS Y. FERRER JR. NORTH NATIONAL HIGH SCHOOL
PHASE VI, WELLINGTON PLACE, PASONG CAMACHILE II, GENERAL TRIAS CITY, CAVITE

# NARRATIVE ON THE UTILIZATION OF ADDITIONAL MOOE OF LUIS Y. FERRER, JR. NORTH NATIONAL HIGH SCHOOL FOR THE MONTH OF JULY 2024

Our school utilized ₱161,500.00 MOOE for the procurement of materials for repair and maintenance of Male Faculty toilet, payment of its labor expense, payment for the installation of glass partition for the school's Special Program in the Arts room, procurement of digital camera for the Journalism Club, procurement of smart television set and supplies and materials for Luis Y. Ferrer Jr. North-Parklane Annex.

NANETH P. SALVADOR, EdD

Principal 1







# CASH IN BANK REGISTER

Entity Name: DEPARTMENT OF EDUCATION

Sub-Office/District/Division: DIVISION OF GENERAL TRIAS CITY

Municipality/City/Province: GENERAL TRIAS CITY

Fund Cluster: 1

Sheet No.: 1

Name of Disbursing Officer: NANETH P. SALVADOR, EdD

Station: LUIS Y. FERRER JR. NORTH NATIONAL HIGH SCHOOL

Bank:

LANDBANK CA 2712-1034-45 Location: CEZ ROSARIO CAVITE BRANCH

					BREAKDOWN OF WITHDRAWALS/PAYMENTS												
			(	CASH IN BAN	K		MAINTENANCE AND OTHER OPERATING EXPENSES								OTHERS		
Date	Check No.	Particulars	Deposits	Withdrawals/ Payments	Balance	Electricity Expenses	Water Expenses	Internet Subscription Expenses	Telephone Expenses - Mobile	Office Supplies Expenses	Other Supplies and Materials Expenses	Training Expenses	Labor and Wages	Account Description	UACS Code	Amount	
						(50204020)	(50204010)	(50205030)	(5020502001	(50203010)	(50203990)	(5020201002	(50216010)				
		Beginning balance			500.00												
07/17/2024		Liquidation for MOOE for the month of July 2024 (Additional MOOE)	161,500.00		162,000.00												
07/23/2024	0000514-154	Cancelled			162,000.00												
07/23/2024	0000514-155	Payment for Richdome Glass and Aluminum Works		46,550.00	115,450.00						46,550.00						
07/23/2024	0000514-156	Cancelled			115,450.00												
07/23/2024	0000-514-157	Payment for AVID Sales Corporation		40,695.48	74,754.52									Semi-Expendable - ICT Equipment	5020321003	40,695.48	
07/23/2024	0000-514-158	Payment for Fastbuild Corporation		14,834.32	59,920.20						14,834.32						
07/24/2024	0000-514-160	Payment for One Built Hardware and Construction Supply		9,052.80	50,867.40						9,052.80						
07/29/2024	0000-514-164	Payment for the Labor expense in the repair & maintenance of the Male Faculty toilet		6,400.00	44,467.40									Other General Services	5021299000	6,400.00	
07/29/2024	0000-514-165	Payment for Luigi & Gerardo Trading		43,967.40	500.00					8,353.29	596.25			Semi-Expendable - Office Equipment	5020321002	35,017.86	
					500.00												
					500.00												
					500.00												
					500.00												
					500.00												
			161,500.00	161,500.00	500.00	-	-	-	-	8,353.29	71,033.37	-	-			82,113.34	

Certified Correct: PRINCIPAL I

# REPORT OF ACCOUNTABILITY FOR ACCOUNTABLE FORMS

For the months of **JULY 2024** 

Entity Name: LUIS Y. FERRER JR. NORTH NATIONAL HIGH SCHOOL -DIVISION OF GEN. TRIAS CITY

Fund Cluster: 101

Accountable Forms		1	Beginning Bal	ance	Receipt				Issue		Ending Balance			
N 05		F V.1	0	Inclusive S	Serial Nos.	Quantity	Inclusive S	Serial Nos.	Quantity	Inclusive S	Serial Nos.	Quantity	Inclusive S	
Name of Form	Number	Face Value	Quantity	From	То	Quantity	From	То	Quantity	From	То	Quantity	From	То
Commercial Check Account No.			152	514149	514300				22	514149	514170	130	514171	514300
2712-1034-45														

CERTIFICATION

I hereby certify that the foregoing is a true statement of all accountable forms received, issued and transferred by me during the period above-stated and that the beginning and ending balances are correct.

NANETH P. SALVADOR, EdD
Principal I

# Department of Education

REGION IV-A CALABARZON SCHOOLS DIVISION OF GENERAL TRIAS CITY

# MOOE REQUIREMENTS

Liquidation Report Cash Disbursement Register Photocopy of Disbursement Voucher (CA Liquidated) Summary of Tax Withheld

s and Other Materials

Official Receipts/Sales Invoices BIR Forms 2306/2307 Purchase Request Inspection and Acceptance Form Purchase Order

Canvass from 3 suppliers (for purchases P1,000.00 and above) Inventory Custodian Slip (for non-consumable items) Pictures of Purchased Good/s (signed by the Inspection

Fidelity Bond Reimb

Reimbursement Expense Receipt (RER)

DTR

Job Order Contract (signed by SDS)

Official Receipt Billing Statement BIR Form 2306/2307

Travel Order signed by SDS / Regional Director Memorandum Certificate of Appearance

Official Receipt (OR)

Narrative Report Cash in Bank Register Report of Accountability for Accountable Forms (RAAF)

Official Receipts (OR) Delivery Receipts (if not itemized in OR) BIR Forms 2306/2307

Purchase Request

Inspection and Acceptance Form

Purchase Order

Canvass from 3 suppliers (for purchases P1,000.00 and above)

Program of Works signed by Division Engineer (Materials and Labor - P10,000.00 and above)

Pictures of Repair and Materials (signed by the Inspection

Committee)

lling Expenses

Travel Order signed by SDS / Regional Director

Memorandum

Certificate of Appearance (original copy)

Official Receipt (fare/registration fee/hotel accomodation)
Boarding Pass/Airfare ticket (if available)

Driver's Trip Ticket, if applicable

Certification of Travel Completed Itinerary of Travel (signed by SDS)

Duly accomplished RER if van hired

Certificate of Not Requiring Receipt (for P300.00 and below)

RKS:

Complet Incomp

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 1-1

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# No. 024-08y:-018

2024

LUIS Y. FERRER JR. NORTH NATIONAL HIGH SCHOOL

	LIQUIDATIO	N REPORT	Serial No.:	2024 - 0414
	Period Covered	AUGUST 2024	Date:	
Entity Name :	DIVISION LUIS Y. FERRER JI	OF GENERAL TRIAS CITY - R. NORTH NATIONAL HIGH SCHOOL	Responsibili	ity Center Code: 307823
Fund Cluster:		01101101		
	PARTICU	ULARS		AMOUNT
Cash Advance	e for the month of AUG	UST 2024		₱197,600.00
TOTAL AMOUNT SP	PENT		<b>—</b>	₱ 197,600.00
AMOUNT OF CASH	ADVANCE PER DV NC	)DTD	<b>→</b>	₱ 197,600.00
AMOUNT REFUNDE	ED PER OR NO.	DTD.	<b>→</b>	
AMOUNT TO BE RE	IMBURSED		<b>→</b>	_
A Certified: Correct above data  NANETHP. S  Prin	SALVADOR, EdD	B Certified: Purpose of travel / cash advance duly accomplished  DAJSY Z. MIRANDA, CESO V Schools Division Superintendent	documents	ed: Supporting complete and proper
Date:		Date:	JEV No.: Date:	

# CASH DISBURSEMENTS REGISTER

Entity	Name:

LUIS Y. FERRER JR. NORTH NATIONAL HIGH SCHOOL

 DIVISION OF GENERAL TRIAS CITY	
 GENERAL TRIAS CITY	
 01-101-101	

Name of	Acco

ountable Officer: Official Designation:

# NANETH P. SALVADOR, EdD

Principal I MOOE-Secondary

Sub-Office/Distric	ct/Division:	DIVISION OF GENERAL TRIAS CITY	-					Station:	g			
Municipality/City	/Province:	GENERAL TRIAS CITY 01-101-101	_					Register No.	.:	MOOE-Secon	dary	
Fund Cluster :		01-101-101	_					Sheet No.:				
			Advance	es for Operating Ex (19901010)	penses					BREAKDOWN OF PAYMENTS OTHER	c	
Date	DV/Payroll/ Check	Particulars		Amount		5%	3%	2%	1%			Amount
Date	No.		Cash Advance	Payments	Balance		(2020101003	(2020101002	(2020101001	Account Description	UACS Object Code	Amount
			197,600.00									3,000.0
08/16/2024	0000-514-171	Payment for Converge ICT Solutions INC. internet expense		2,812.50	194,787.50	133.93		53.57	/	Internet Subscription Expenses	5020503000	
08/16/2024	0000-514-172	Payment for PLDT INC. (Guidance Office)		1,217.81	193,569.69	57.99		23.20		Internet Subscription Expenses	5020503000	1,299.0
08/16/2024	0000-514-173	Payment for PLDT INC. (ICT/Computer Laboratory)		1,217.81	192,351.88	57.99		23.20 /		Internet Subscription Expenses	5020503000	1,299.00
08/16/2024	0000-514-174	Cancelled			192,351.88							
08/16/2024	0000-514-174	Payment for Agua Fuente Management, Inc. for the period		10,013.84	182,338.04	476.85	/	190.74	/	Water Expenses	5020401000	10,681.4
08/24/2024	0000-514-179	07/11/2024 to 08/10/2024 Payment for J&S Aircon maintenance services		6,887.50	175,450.54		217.50	145.00	/	Repairs and Maintenance - Semi Expandable Office Equipment	5021321002	7,250.0
		(Aircon Cleaning)  Payment for labor expense in repainting of floors in the		5,000.00	170,450.54					Other General Services	5021299000	5,000.0
08/24/2024	0000-514-180	hallways and window grills Payment for J&S Aircon maintenance services		6,175.00			195.00	130.00		Repairs and Maintenance - Semi Expandable Office Equipment	5021321002	6,500.0
08/28/2024	0000-514-181	(Aircon repair/reprocessing)		-	117,971.52	2,184.15	/		436.83	Semi-Expendable - ICT Equipment	5020321003 5020399000	38,850. 10,075.
08/29/2024	0000-514-182	Payment for Luigi & Gerardo Trading		46,304.02	1	2,104.13	1,334.40	-	444.80 /	Other Supplies and Materials Expenses Office Supplies Expenses	5020301002	44,480.0
08/29/2024	0000-514-183	Payment for ACVI Enterprises		42,700.80	75,270.72		1,334.40	4	444.00 /	Office Supplies Expenses	5020301002	35,436.
08/30/2024	0000-514-184	Payment for Shoppau office and school supplies trading		39,770.72	35,500.00	1,875.98			375.20	Other Supplies and Materials Expenses	5020399000	6,585.
08/30/2024	0000-514-186	Reimbursement for School Head's mobile expense		1,500.00	34,000.00					Telephone Expenses - Mobile	5020502001	22,000
08/30/2024	0000-514-187	Payment for Job order payroll (August 01 to 31, 2024)		34,000.00	0.00					Janitorial Services Other General Services	5021299000	12,000
		p. regest 64 16 64 7 262 4			0.00							205.054
	-	Totals		197.600.00	0.00	4,786.8	9 1,746.9	0 565.7	1,256.8	3		205,956.
										Recapitulation:		
					-					Account Description	UACS Object Code	Amount
				-	-				1	Water Expenses	5020401000	10,68
				-	-	<del> </del>				Electricity Expenses	5020402000	
										Internet Expense	5020503000	5,59
					-					Janitorial Services	5021202000	22,00
					+	1	-			Other General Services	5021299000	17,00
					<del> </del>					Telephone Expenses - Mobile	5020502001	1,50
				-	+	<del>                                     </del>	<del>                                     </del>			Office Supplies Expenses	5020301002	79,91
				-	<del> </del>	-				Other Supplies and Materials Expenses	5020399000	16,66
										Repairs and Maintenance - Semi Expandable Office Equipment	5021321002	13,75
					1	1				Semi-Expendable - Office Equipment	5020321002	38,85
				-	1	1				Semi-Expendable - ICT Equipment	5020321003	
	-									Due to BIR	2020101000	(8,35 197,60
	-									The total of the 'Advances for Operating Expenses – Payments' column	a must always be equal to the sum of the	e totals of the 'Breakdown
										Payments' c	olumns.	
										, 11		

CERTIFIED CORRECT:

NANETH P. SALVADOR, EdD Principal I

RECEIVED BY:



# Republic of the Philippines **Department of Education**REGION IV-A CALABARZON DIVISION OF GENERAL TRIAS CITY

SCHOOL: LUIS Y. FERRER, JR. NORTH NATIONAL HIGH SCHOOL

DISTRICT: CITY OF GENERAL TRIAS

MONTH: AUGUST 2024

# SUMMARY OF TAX WITHHELD FROM SUPPLIERS/CONTRACTORS (GOODS/SERVICES)

No.	NAME OF PAYEE	ADDRESS	VAT /NON-VAT	TIN NO.	GROSS AMOUNT (Tax Base)	TAX RATE	2306 (Amount of Tax Deducted)	2307 (Amount of Tax Deducted)	REMARKS
1	CONVERGE ICT SOLUTIONS INC.	Dasmariñas City, Cavite	VAT	006-895-049-091	2,678.57	7%	133.93	53.57	
2	PLDT INC. (GUIDANCE OFFICE)	Makati, City	VAT	000-488-793-000	1,159.82	7%	57.99	23.20	
3	PLDT INC. (ICT/COMPUTER LABORATORY)	Makati, City	VAT	000-488-793-000	1,159.82	7%	57.99	23.20	
4	AGUA FUENTE MANAGEMENT, INC. (for the period 06/11/2024 to 07/10/2024)	Cainta, Rizal	VAT	010-530-420-000	9,536.99	7%	476.85	190.74	
	J&S AIRCON MAINTENANCE SERVICES	General Trias City, Cavite	NON-VAT	466-505-800-000	7,250.00	5%	217.50	145.00	
6	NANETH P. SALVADOR (Labor expense for repainting)	-		-	5,000.00	-	-	-	
	J&S AIRCON MAINTENANCE SERVICES	General Trias City, Cavite	NON-VAT	466-505-800-000	6,500.00	5%	195.00	130.00	
8	LUIGI & GERARDO TRADING	Trece Martires City, Cavite	VAT	215-885-979-00000	43,683.04	6%	2,184.15	436.83	
9	ACVI ENTERPRISES	Trece Martires City, Cavite	NON-VAT	231-412-875-000	44,480.00	4%	1,334.40	444.80	
10	SHOPPAU OFFICE AND SCHOOL SUPPLIES TRADING	Muntinlupa, City	VAT	444-898-011-0000	37,519.55	6%	1,875.98	375.20	
11	NANETH P. SALVADOR (Mobile Load Expense)	-	-	-	1,500.00	-	-	-	
12	NANETH P. SALVADOR (Reimbursement of salary for Job Order Personnels for the period August 01 to 31, 2024)	-	ar .	-	34,000.00	-	-	-	
	**NOTHING FOLLOWS**								
				TOTAL	I		6,533.79	1,822.54	8,356.33

Certified Correct by:

Princiapi I



# Department of Education

REGION IV-A CALABARZON
SCHOOLS DIVISION OFFICE OF GENERAL TRIAS CITY
LUIS Y. FERRER JR. NORTH NATIONAL HIGH SCHOOL
PHASE VI, WELLINGTON PLACE, PASONG CAMACHILE II, GENERAL TRIAS CITY, CAVITE

DAISY Z. MIRANDA, CESO V

Schools Division Superintendent Division of General Trias City General Trias City, Cavite

# Madam:

I have the honor to submit herewith the Cash Disbursement Register for the month of August 2024 and Summary of Tax Withheld from Suppliers Contractors (Goods/Services) of the above-mentioned school.

Very truly yours,

NANETH P. SALVADOR, EdD

Principal I





Address: Phase VI, Wellington Place, Pasong Camachile II,

Trias City, Cavite, Philippines 4107

Contact Numbers: (046) 884-15-68 / 09177146495



# Department of Education

REGION IV-A CALABARZON
SCHOOLS DIVISION OFFICE OF GENERAL TRIAS CITY
LUIS Y. FERRER JR. NORTH NATIONAL HIGH SCHOOL
PHASE VI, WELLINGTON PLACE, PASONG CAMACHILE II, GENERAL TRIAS CITY, CAVITE

# NARRATIVE ON THE UTILIZATION OF MOOE OF LUIS Y. FERRER, JR. NORTH NATIONAL HIGH SCHOOL FOR THE MONTH OF AUGUST 2024

Our school utilized ₱197,600.00 MOOE as payment for water bills, internet expenses, payment for August salary of school's Utility/Maintenance and Administrative Aide, cleaning of 6 spit type and 1 window type air-conditioning unit, reprocessing of 1 split type aircon, labor expense for the repainting of school hallway, covered court floor and window grills. Procurement of supplies and materials that will be distributed to Teachers, and reimbursement of School Head's postpaid plan.

NANETH P. SALVADOR, EdD

Principal I





Address: Phase VI, Wellington Place, Pasong Camachile II,

Trias City, Cavite, Philippines 4107

Contact Numbers: (046) 884-15-68 / 09177146495

# CASH IN BANK REGISTER

Entity Name: <u>DEPARTMENT OF EDUCATION</u>
Sub-Office/District/Division: <u>DIVISION OF GENERAL TRIAS CITY</u> Municipality/City/Province: GENERAL TRIAS CITY

Fund Cluster : 1

Sheet No.: 1

Name of Disbursing Officer: NANETH P. SALVADOR, EdD

Station: LUIS Y. FERRER JR. NORTH NATIONAL HIGH SCHOOL LANDBANK CA 2712-1034-45

Location: CEZ ROSARIO CAVITE BRANCH

										BREAKDO	WN OF WIT	HDRAWALS	PAYMENTS			
			C	ASH IN BANI	ζ.		N	MAINTENAN	CE AND OTH	ER OPERATI	NG EXPENSE	S		0	THERS	
Date	Check No.	Particulars	Deposits	Withdrawals/	Balance	Electricity Expenses	Water Expenses	Internet Subscription Expenses	Telephone Expenses - Mobile	Office Supplies Expenses	Other Supplies and Materials Expenses	Training Expenses	Labor and Wages	Account Description	UACS Code	Amount
				Payments		(50204020)	(50204010)	(50205030)	(502050200 1)	(50203010)	(50203990)	(502020100 2)	(50216010)			
		Beginning balance			500.00											
08/14/2024		Liquidation for MOOE for the month of August 2024	197,600.00		198,100.00											
08/16/2024	0000-514-171	Payment for Converge ICT Solutions INC. internet expense		2,812.50	195,287.50			2,812.50								
08/16/2024	0000-514-172	Payment for PLDT INC. (Guidance Office)		1,217.81	194,069.69			1,217.81								
08/16/2024	0000-514-173	Payment for PLDT INC. (ICT/Computer Laboratory)		1,217.81	192,851.88			1,217.81								
	0000-514-174	Cancelled			192,851.88											
08/16/2024	0000-514-175	Payment for Agua Fuente Management, Inc. for the period 07/11/2024 to 08/10/2024		10,013.84	182,838.04		10,013.84							Repairs and Maintenance -		
08/24/2024	0000-514-179	Payment for J&S Aircon maintenance services (Aircon Cleaning)		6,887.50	175,950.54									Semi Expandable Office Fourteent	5021321002	6,887.5
08/24/2024	0000-514-180	Payment for labor expense in repainting of floors in the hallways and window grills		5,000.00	170,950.54									Other General Services  Repairs and Maintenance -	5021299000	5,000.0
08/28/2024	0000-514-181	Payment for J&S Aircon maintenance services (Aircon repair/reprocessing)		6,175.00	164,775.54									Semi Expandable Office Equipment	5021321002	6,175.0
08/29/2024	0000-514-182	Payment for Luigi & Gerardo Trading		46,304.02	118,471.52						9,535.27			Semi-Expendable - ICT Equipment	5020321003	36,768.7
08/29/2024	0000-514-183	Payment for ACVI Enterprises		42,700.80	75,770.72					42,700.80				,		
08/30/2024	0000-514-184	Payment for Shoppau office and school supplies trading	-41	39,770.72	36,000.00					33,538.49	6,232.23					
08/30/2024	0000-514-186	Reimbursement for School Head's mobile		1,500.00	34,500.00									Telephone Expenses - Mobile	5020502001	1,500.
08/30/2024	0000-514-187	expense Payment for Job order payroll (August 01 to 31, 2024)		34,000.00	500.00									Janitorial Services Other General Services	5021202000 5021299000	22,000.0 12,000.0
					500.00											
					500.00											-
			197,600.00	197,600.00	500.00	-	10,013.84	5,248.12	-	76,239.29	15,767.50	-	-			90,331.

Certified Correct:

muchon NANETH P. SALVADOR, EdD PRINCIPAL I

# CASH IN BANK REGISTER

Entity Name: <u>DEPARTMENT OF EDUCATION</u>
Sub-Office/District/Division: <u>DIVISION OF GENERAL TRIAS CITY</u> Municipality/City/Province: GENERAL TRIAS CITY

Fund Cluster : 1

Sheet No.: 1

Name of Disbursing Officer: NANETH P. SALVADOR, EdD

Station: LUIS Y. FERRER JR. NORTH NATIONAL HIGH SCHOOL

LANDBANK CA 2712-1034-45 Bank:

CEZ ROSARIO CAVITE BRANCH Location:

				LACIT IN DANI	,						OWN OF WIT		PATMENTS	OTHERS			
				ASH IN BANI	`			MAINTENAN	CE AND OTH	ER OPERATI				Official			
Date	Check No.	Particulars	Deposits	Withdrawals/ Payments	Balance	Electricity Expenses (50204020)	Water Expenses (50204010)	Internet Subscription Expenses (50205030)	Telephone Expenses - Mobile (5020502001	Office Supplies Expenses (50203010)	Other Supplies and Materials (50203990)	Training Expenses (5020201002	Labor and Wages (50216010)	Account Description	UACS Code	Amount	
		Beginning balance			500.00												
08/14/2024		Liquidation for MOOE for the month of August 2024	197,600.00		198,100.00												
08/06/2024		Liquidation for MOOE for the month of August 2024 (Additional MOOE)	161,500.00		359,600.00												
08/16/2024	0000-514-171	Payment for Converge ICT Solutions INC. internet expense		2,812.50	356,787.50			2,812.50									
08/16/2024	0000-514-172	Payment for PLDT INC. (Guidance Office)		1,217.81	355,569.69			1,217.81									
08/16/2024	0000-514-173	Payment for PLDT INC. (ICT/Computer Laboratory)		1,217.81	354,351.88			1,217.81									
-	0000-514-174	Cancelled			354,351.88												
08/16/2024	0000-514-175	Payment for Agua Fuente Management, Inc. for the period 07/11/2024 to 08/10/2024		10,013.84	344,338.04		10,013.84							Semi-Expendable -	5020321002	35,017.8	
08/23/2024	0000-514-176	Payment for Luigi & Gerardo Trading		35,017.85	309,320.19					-	46,550.00			Office Rouinment			
08/24/2024	0000-514-177	Payment for Richdome Glass and Aluminum Works		46,550.00	262,770.19						46,550.00	-		Repairs and Maintenance	5021304099	42,187.5	
08/24/2024	0000-514-178	Payment for Remm Plumbing Repair Services		42,187.50	220,582.69					-		-	-	Repairs and Maintenance - Semi	5031331003	6,887.5	
08/24/2024	0000-514-179	Payment for J&S Aircon maintenance services (Aircon Cleaning)		6,887.50	213,695.19									Expandable Office Equipment	5021321002		
08/24/2024	0000-514-180	Payment for labor expense in repainting of floors in the hallways and window grills		5,000.00	208,695.19								-	Other General Services  Repairs and Maintenance - Semi	5021299000	5,000.0	
08/28/2024	0000-514-181	Payment for J&S Aircon maintenance services (Aircon repair/reprocessing)		6,175.00	202,520.19									Expandable Office Equipment	5021321002	6,175.0	
08/29/2024	0000-514-182	Payment for Luigi & Gerardo Trading		46,304.02	156,216.17						9,535.27			Semi-Expendable - ICT Equipment	5020321003	36,768.7	
08/29/2024	0000-514-183	Payment for ACVI Enterprises		42,700.80	113,515.37					42,700.80							
08/30/2024		Payment for Shoppau office and school supplies trading		39,770.72	73,744.65					33,538.49	6,232.23	-				-	
08/30/2024	0000-514-185	Payment for Shoppau Office and School Supplies		37,744.65	36,000.00					644.65	37,100.00	1		Telephone Expenses -			
08/30/2024		Reimbursement for School Head's mobile expense		1,500.00	34,500.00									Mobile	5020502001	1,500.0	
08/30/2024	0000-514-187	Payment for Job order payroll (August 01 to 31, 2024)		34,000.00	500.00									Janitorial Services Other General Services	5021202000 5021299000	12,000.00	
		, , , , , , , , , , , , , , , , , , , ,			500.00												
					500.00	1											
			359,100,00	359,100.00	500.00	-	10,013.84	5,248.12	-	76,883.94	99,417.50	-	-			167,536.6	

Certified Correct:

PRINCIPAL I

# REPORT OF ACCOUNTABILITY FOR ACCOUNTABLE FORMS For the months of <u>AUGUST 2024</u>

Entity Name: LUIS Y. FERRER JR. NORTH NATIONAL HIGH SCHOOL -DIVISION OF GEN. TRIAS CITY

Fund Cluster: 101

Accountable Form	Accountable Forms			Beginning Bal	ance		Receipt			Issue		Ending Balance		
Accountable 1 of 1	T	T		Inclusive S			Inclusive S	Serial Nos.	0	Inclusive S	Serial Nos.	Quantity	Inclusive S	
Name of Form	Number	Face Value	Quantity	From	То	Quantity	From	То	Quantity	From	То	Qualitity	From	То
Commercial Check Account No.			130	514171	514300				18	514171	514188	112	514189	514300
2712-1034-45														
												-		
												-		

CERTIFICATION

I hereby certify that the foregoing is a true statement of all accountable forms received, issued and transferred by me during the period above-stated and that the beginning and ending balances are correct.

NANETH P SALVADOR, EdD
Principal I

1		-	- manual 90	4- 2408	<b>689</b>	11			
	IVISIO	N OF GENERAL	TRIAS CITY		Fund Cl	uster :			
	U	RSEMENT V			DV No.	01 08/02/2024 : : : :2024-08-0405			
Mode of Payment	MDS Check	Commercial Che	ock ADA	Others: CAS					
Payee	VARIOUS SO	CHOOLS	TIN/Employee N	o.: N/A	ORS/BURS No.: 2024-08-0505				
Address	DIVISION OF GENE	RAL TRIAS CITY							
	Particulars		Responsibility Center	MFO/PAP	Amount				
To downlos month of Au	ad MOOE allocation of various and amount	ous schools for the	моое	310400100002000 310400100003000 310400100004000		4,561,900.00			
	Amount Due					4,561,900.00			
B. Account  Advances fo  Cash - No			UACS Code 1990101000 m 1010404000	Debit 4,561,5	900.00	Credit 4,561,900.0			
C. Certified	1.		D. Approved for	or Payment					
Cas Sub	h available oject to Authority to Debit Acco oporting documents complete an		) Four Million	Five Hundred Sixty O Pesos Onl		and Nine Hundred			
Signature	d	11/	Signature	A.	N				
Printed Name	CHRISTINE ANN	B. CORDERO	Printed Name	DAISY Z. N	IIRAND	A, CESO V			
Position	Account		Position	Schools Di					
-	Head, Accounting Unit/Au		Date	Agency Head/	Authorized	Representative			
Date	08/02/	2024	JEV No.						
Check/	of Payment	Date :	Bank Nar	ne & Account Number:					
ADA No. :			Printed Name:		Date				

Date :

Signature:

Official Receipt No. & Date/Other Documents

# **PAYROLL**

# SCHOOL MOOE ALLOCATION (REGULAR)

Entity Name : DIVISION OF GENERAL TRIAS CITY   Sheet   3   of												
		OCION OF CENEDAL TRIAS CITY	101 to p-100						3		of	3
Entity N	ame : DIV	1101									Sie	nature of
	BEIS		Account Number	Gross Amount					Net Amount		R	ecipient
				200 200 20		-						
	0004677	North National High School		The second division in								
	0904673	Luis Y. Ferrer Jr. North National High School		-		_			657,400.00			
	0904674	Luis Y, Ferrer Jr. West National Light School	2712-1036-82	692,000.00								
33	0904803	Luis Y. Ferrer Jr. Semor riigh School										
		nothing follows	1									
			1									
								_				
			-					_	1			
									+			
			_						-			
	1								+			
-	1			-					-			
-	+											
-	+					-						
-	+											
_	-	D. Leves Compared at		NAME AND ADDRESS OF THE OWNER, TH					4,561,900.00			-
	-			4,802,000.00					into One Thousand	Nine Hundred Pes	s Only	P4,561,900.0
_	-	Grand Total			APPROVED FOR	PAYMEN	T: Four Million	Five Hundred	Sixty One Thousand			
A	CERTIF	TED: Services duly rendered as stated.				DA	ISY Z. MIRANDA, CESO V					
		ALMA C. CRUZADA		Date	-	Sch	nools Division Superintendent		Date			
		Administrative Officer V		Date	CERTIFIED:		over whose name appears on the	payroll has been	paid the amount as	OR	E S/BURS No. :	
В	T	CERTIFIED: Supporting documents complete and proper, and cash available	P \$4,561,900.00				indicated opposite his her i	ame			te :	
-		he amount of	F F4,501,700.00	-		-	TELISTAP, SARMIENTO			1	V No. :	
		CHRISTINE AS B. CORDERO					Cishier III			Di	ite :	
		Accountant III		Date			O				CONTRACTOR OF THE PROPERTY OF THE PERSON OF	-
				***								
											75	

06/0/14

# Republic of the Philippines

# Department of Education

# REGION IV-A CALABARZON SCHOOLS DIVISION OF GENERAL TRIAS CITY

# MOOE REQUIREMENTS

	Liquidation Report Cash Disbursement Register Photocopy of Disbursement Voucher (CA Liquidated) Summary of Tax Withheld
Supplie	Official Receipts/Sales Invoices BIR Forms 2306/2307 Purchase Request Inspection and Acceptance Form Purchase Order Canvass from 3 suppliers (for purchases P1,000.00 and above) Inventory Custodian Slip (for non-consumable items) Pictures of Purchased Good/s (signed by the Inspection Committee)
Fillelit	y Bond Reimbursement Expense Receipt (RER)
Payrol 110	Payroll DTR Job Order Contract (signed by SDS)
Utilitie 1944	es Official Receipt Billing Statement

Travel Order signed by SDS / Regional Director

BIR Form 2306/2307

Memorandum Certificate of Appearance Official Receipt (OR)

Registration Fee

1	Narrative Report
	Narrative Report Cash in Bank Register
	Report of Accountability for Accountable Forms (RAAF

Répairs	and Maintenance
NA	Official Receipts (OR)
MA	Delivery Receipts (if not itemized in OR)
NA	BIR Forms 2306/2307
74	Purchase Request
NA	Inspection and Acceptance Form
194	Purchase Order
MA	Canvass from 3 suppliers (for purchases P1,000.00 and above)
NA	Program of Works signed by Division Engineer
	(Materials and Labor - P10,000.00 and above)
THAT	Pictures of Repair and Materials (signed by the Inspection
CALL	Committee)

Taavel	ling Expenses
144	Travel Order signed by SDS / Regional Director
MAD	Memorandum
14/14	Certificate of Appearance (original copy)
74	Official Receipt (fare/registration fee/hotel accomodation)
MA	Boarding Pass/Airfare ticket (if available)
NA	Driver's Trip Ticket, if applicable
IUA	Certification of Travel Completed
MA	Itinerary of Travel (signed by SDS)
ap	Duly accomplished RER if van hired
NA	Certificate of Not Requiring Receipt (for P300.00 and below)

REMA	RKS:
	Complete
	Incomplete
	a
Check	ed By:
Date:	10/7/14

Doc.Ref.Code	SDO-OSDS-F001	1001	00
Effectivity	04.19.23	Page	1-1

No 2024 - BD - 0358 BY



# LIQUIDATION REPORT

Additional Fund

eptember 2024

LUIS Y. FERRER JR. NORTH NATIONAL HIGH SCHOOL

	LIQUIDATIO	ON REPORT	Serial No.:	2024-	2571
	Period Covered	SEPTEMBER 2024 Additional MOOE	Date:		
Entity Name :		N OF GENERAL TRIAS CITY - JR. NORTH NATIONAL HIGH SCHOOL	Responsibili	ty Center Code	e: 307823
Fund Cluster:		01101101			
	PARTIC	CULARS		AMOUNT	
Cash Advance		EMBER 2024 ional MOOE		₱161,500.00	
TOTAL AMOUNT SPE	NT		-	₽	161,500.00
AMOUNT OF CASH A	DVANCE PER DV NO	DDTD	-	₽	161,500.00
AMOUNT REFUNDED	PER OR NO.	DTD	<b>→</b>		
AMOUNT TO BE REIM	MBURSED		-		_
	LVADOR, EdD	Certified: Purpose of travel / cash advance duly accomplished  DAISY Z. MIRANDA, CESO V Schools Division Superintendent  Date:		d: Supporting complete and proporting and proporting ANN B. Accountant III.	ORDERO

				CASH DIS	BURSEME	NTS REG	ISTER						
Entity Name:	et/Divisions	LUIS Y. FERRER JR. NORTH NATIONAL HIGH SCHOOL DIVISION OF GENERAL TRIAS CITY						Name of Acco		NANETH P. SALVADOR, EdD  Principal I			
Sub-Office/District/Division: Municipality/City/Province:		GENERAL TRIAS CITY	-				Station: Register No. :		MOOE-Secondary				
Fund Cluster :		01-101-101	•					Sheet No. :		1			
		Advances for Operating Expenses (19901010)							BREAKDOWN OF PAYMENTS				
Date	DV/Payroll/ Check No.	Particulars	Amount		5%	5% 3%		1%	ОТНЕ				
			Cash Advance	lvance Payments Balance		(2020101004)	(2020101003)	(2020101002)	(2020101001)	Account Description	UACS Object Code	Amount	
			161,500.00										
09/23/2024	0000-514-195	Payment for Shoppau Office and School Supplies Trading		39,182.15	122,317.85	1,848.21			369.64 /	Other Supplies and Materials Expenses	5020399000	41,400.00	
09/23/2024	0000-514-196	Payment for Luigi & Gerardo Trading		35,017.85	87,300.00	1,651.79	/		330.36	Semi-Expendable - Office Equipment	5020321002	37,000.00	
09/24/2024	0000-514-199	Payment for AVID Sales Corporation		43,534.76	43,765.24	2,053.53			410.71	Semi-Expendable - ICT Equipment	5020321003	45,999.00	
09/25/2024	0000-514-202	Payment for ACVI Enterprises		43,765.24	0.00		1,367.66	/	455.89	Semi-Expendable Sports Equipment	5020321012	45,588.79	
		Totals		161,500.00	0.00	5,553.53	1,367.66	0.00	1,566.60			168,988.79	
						AND THE PARTY OF T				Recapitulation:			
										Account Description	UACS Object Code	Amount	
										Semi-Expendable - Office Equipment	5020321002	37,000.00	
										Semi-Expendable - ICT Equipment	5020321003	45,999.00	
										Office Supplies Expenses	5020301002	-	
										Other Supplies and Materials Expenses	5020399000	41,400.00	
										Semi-Expendable Sports Equipment	5020321012	45.588.79	
										Due to BIR	2020101000	(8.487.79)	
												161,500.00	
										The total of the 'Advances for Operating Expenses – Payments' column Payments' o	must always be equal to the sum of the columns.	totals of the 'Breakdown of	
	CERTIFIED CORRECT:	NANETH P. SALVADOR, Edd Principal I	-				RECEIVED BY	r:		CHRISTINE ANN E CORDERO Accountant III			



# Republic of the Philippines Department of Education REGION IV-A CALABARZON DIVISION OF GENERAL TRIAS CITY

SCHOOL: LUIS Y. FERRER, JR. NORTH NATIONAL HIGH SCHOOL

DISTRICT: CITY OF GENERAL TRIAS

MONTH: SEPTEMBER 2024 (Additional MOOE)

# SUMMARY OF TAX WITHHELD FROM SUPPLIERS/CONTRACTORS (GOODS/SERVICES)

No.	NAME OF PAYEE	ADDRESS	VAT /NON-VAT	TIN NO.	GROSS AMOUNT (Tax Base)	TAX RATE	2306 (Amount of Tax Deducted)	2307 (Amount of Tax Deducted)	REMARKS
1	SHOPPAU OFFICE AND SCHOOL SUPPLIES TRADING	Muntinlupa City	VAT	444-898-011-0000	36,964.29	6%	1,848.21	369.64	
1/2	LUIGI & GERARDO TRADING	Trece Martires City, Cavite	VAT	215-885-979-00000	33,035.71	6%	1,651.79	330.36	
3	avid sales corporation	Dasmarinas City, Cavite	TAV	004-869-216-039	41,070.54	6%	2,053.53	410.71	
1	ACVI ENTERPRISES	Trece Martires City, Cavite	NON-VAT	231-412-875-000	45,588.79	4%	1,367.66	455.89	
1	**NOTHING FOLLOWS**						/		
$\vdash$				L					
				TOTAL			6,921.19	1,566.60	8,487.79

Certified Correct by:
NANETH P. SALVADOR, EdD
Princiapl I

### CASH IN BANK REGISTER

Entity Name: <u>DEPARTMENT OF EDUCATION</u>
Sub-Office/District/Division: <u>DIVISION OF GENERAL TRIAS CITY</u>
Municipality/City/Province: <u>GENERAL TRIAS CITY</u> Fund Cluster : 1

Sheet No.: 1

Sneet (No.: 1 Name of Disbursing Officer: NANETH P. SALVADOR, EdD
Station: LUIS Y. FERRER JR. NORTH NATIONAL HIGH SCHOOL

LANDBANK CA 2712-1034-45 Location: CEZ ROSARIO CAVITE BRANCH

										AKDOWN OF WITHDRAWALS/PAYMENTS							
		eck No. Particulars	C	CASH IN BANK	K	MAINTENANCE AND OTHER OPERATING EXPENSES								OTHERS			
Date	Check No.			Deposits	Withdrawals/ Payments	Balance	Electricity Expenses	Water Expenses	Internet Subscription Expenses	Telephone Expenses - Mobile	Office Supplies Expenses	Other Supplies and Materials Expenses	Training Expenses	Labor and Wages	Account Description	UACS Code	Amount
						(50204020)	(50204010)	(50205030)	(5020502001)	(50203010)	(50203990)	(5020201002)	(50216010)				
		Beginning balance			500.00												
		Liquidation for MOOE for the month of September 2024 (Additional MOOE)	161,500.00		162,000.00												
09/23/2024	0000-514-195	Payment for Shoppau Office and School Supplies Trading		39,182.15	122,817.85						39,182.15						
09/23/2024	0000-514-196	Payment for Luigi & Gerardo Trading		35,017.85	87,800.00									Semi-Expendable - Office Equipment	5020321002	35,017.8	
09/24/2024	0000-514-199	Payment for AVID Sales Corporation		43,534.76	44,265.24									Semi-Expendable - ICT Equipment	5020321003	43,534.7	
09/25/2024	0000-514-202	Payment for ACVI Enterprises		43,765.24	500.00									Semi-Expendable Sports Equipment	5020321012	43,765.2	
					500.00												
					500.00												
					500.00												
					500.00												
					500.00												
					500.00												
					500.00												
					500.00											-	
					500.00											-	
			161,500.00	161,500.00	500.00	-	-	-	-		39,182.15	-	-			122,317.8	

Certified Correct:

NANETH P. SALVADOR, EdD PRINCIPAL I

# REPORT OF ACCOUNTABILITY FOR ACCOUNTABLE FORMS For the months of <u>SEPTEMBER 2024</u>

Entity Name: LUIS Y. FERRER JR. NORTH NATIONAL HIGH SCHOOL -DIVISION OF GEN. TRIAS CITY

Fund Cluster: 101

Accountable Forms				Beginning Balance			Receipt			Issue		Ending Balance		
	1			Inclusive S			Inclusive Serial Nos.		Inclusive Serial Nos.		Serial Nos.	Quantity	Inclusive S	
Name of Form	Number	Face Value	Quantity	From	То	Quantity	From	То	Quantity	From To		Quantity	From	То
Commercial Check Account No.			112	514189	514300				16	514189	514204	96	514205	514300
2712-1034-45														
														***************************************
								-						

CERTIFICATION

I hereby certify that the foregoing is a true statement of all accountable forms received, issued and transferred by me during the period above-stated and that the beginning and ending balances are correct.

NANETH P. SALVADOR, EdD
Principal I



# Department of Education

REGION IV-A CALABARZON
SCHOOLS DIVISION OFFICE OF GENERAL TRIAS CITY
LUIS Y. FERRER JR. NORTH NATIONAL HIGH SCHOOL
PHASE VI, WELLINGTON PLACE, PASONG CAMACHILE II, GENERAL TRIAS CITY, CAVITE

**DAISY Z. MIRANDA, CESO V**Schools Division Superintendent
Division of General Trias City
General Trias City, Cavite

# Madam:

I have the honor to submit herewith the Cash Disbursement Register for the month of September 2024 and Summary of Tax Withheld from Suppliers Contractors (Goods/Services) of the above-mentioned school for its additional MOOE allocation.

Very truly yours,

NANETH P. SALVADOR, EdD

Principal I









# Department of Education

REGION IV-A CALABARZON
SCHOOLS DIVISION OFFICE OF GENERAL TRIAS CITY
LUIS Y. FERRER JR. NORTH NATIONAL HIGH SCHOOL
PHASE VI, WELLINGTON PLACE, PASONG CAMACHILE II, GENERAL TRIAS CITY, CAVITE

# NARRATIVE ON THE UTILIZATION OF ADDITIONAL MOOE OF LUIS Y. FERRER, JR. NORTH NATIONAL HIGH SCHOOL FOR THE MONTH OF SEPTEMBER 2024

Our school utilized \$161,500.00 MOOE for the procurement of whistle that will be given to Grade 9 & Grade 10 students, procurement of smart television set, procurement of camera and battery charger that will be issued to Filipino Journalism Club, and procurement of Sports equipments.

NANETH P. SALVADOR, EdD

Principal I







herlid ok 12/4

# Republic of the Philippines

# Department of Education

# REGION IV-A CALABARZON SCHOOLS DIVISION OF GENERAL TRIAS CITY

	MOOE REQ	UIRE	MENTS
	Liquidation Report Cash Disbursement Register Photocopy of Disbursement Voucher (CA Liquidated) Summary of Tax Withhold	T T	Narrative Report Cash in Bank Register Report of Accountability for Accountable Forms (RAAF)
Supplie		Repair Repair	S and Maintenance Official Receipts (OR) Delivery Receipts (if not itemized in OR) BIR Forms 2306/2307 Purchase Request Inspection and Acceptance Form Purchase Order Canvass from 3 suppliers (for purchases P1,000.00 and above) Program of Works signed by Division Engineer (Materials and Labor - P10,000.00 and above) Pictures of Repair and Materials (signed by the Inspection Committee)
Payroll	Reimbursement Expense Receipt (RER)  Payroll  DTR  Job Order Contract (signed by SDS)	Travell	ling Expenses Travel Order signed by SDS / Regional Director Memorandum Certificate of Appearance (original copy) Official Receipt (fare/registration fee/hotel accomodation)
Utilities	Official Receipt Billing Statement BIR Form 2306/2307		Boarding Pass/Airfare ticket (if available) Driver's Trip Ticket, if applicable Certification of Travel Completed Itinerary of Travel (signed by SDS) Duly accomplished RER if van hired Certificate of Not Requiring Receipt (for P300.00 and below)
Registr NA NA NA NA	ation Fee Travel Order signed by SDS / Regional Director Memorandum Certificate of Appearance Official Receipt (OR)	Checked	Complete Incomplete  By:    W   W
			Doc.Ref.Code SDO-OSDS-F001 Rev 00

Effectivity

04.19.23

Page 1-1

# DIMISION OF GENERAL TRIAS OCT 3 1 2024 2024 - 10by: 204

(/ctober

2024

LUIS Y. FERRER JR. NORTH NATIONAL HIGH SCHOOL

I				Appenaix
	LIQUIDATIO	N REPORT	Serial No.:	2014-0604
10	Period Covered	OCTOBER 2024	Date:	,
Entity Name :	DIVISION LUIS Y. FERRER JE	OF GENERAL TRIAS CITY - R. NORTH NATIONAL HIGH SCH	OOL Responsibility	
Fund Cluster:		01101101	Responsibility (	Center Code: 307823
	PARTICU	LARS	A	AMOUNT
Cash Advance	for the month of OCTOE	BER 2024	₽1	97,600.00
TAL AMOUNT SPENT				
MOUNT OF CASH ADV	ANCE PER DV NO	DTD.	₽	197,600.00
	R OR NODTI		₽	197,600.00
OUNT TO BE REIMBU			<b>→</b>	
Certified: Correctness of bove data	ļ'	Certified: Purpose of travel / h advance duly accomplished	C Certified: Suppor	ting and proper
NANETH P. SALVA Principal I		DAISY Z. MIRANDA, CESO V Schools Division Superintendent	CHRISTINE A.	N B. CORDERO
×	Date:		JEV No.:	

# CASH DISBURSEMENTS REGISTER

Entity Name:	
Sub-Office/District/D vi	sio

LUIS Y FERRER JR. NORTH NATIONAL HIGH SCHOOL

	LOIS I FERRER JR. NORTH NATIONAL HIGH SCHOOL
Sub-Office/District/D vision:	DIVISION OF GENERAL TRIAS CITY
Municipality/City/Prevince: Fund Cluster:	GENERAL TRIAS C TY
rund Cluster:	01-101-101

Name of Accountable Officer: Official Designation:

Station Register No. : NANETH P. SALVADOR, EdD

 Principal I	**********
	-
 MOOE-Secondary	-

Sheet No. : Advances for Operating Expenses D'//Payroll/ Check Date (19901010) BREAKDOWN OF PAYMENTS Particulars Amount 5% 3% 2% OTHERS 1% Cash Advance Payments Balance 202010100 (2020101003 2020101002 (20201(1001 Account Description UACS Object Code Amc unt 197,600,00 10/14/2024 0000-514-205 Payment fo Meralco for the period of  $0\epsilon/29/2024$  to 07/28/202446,403.91 151,196.09 1,758.61 725.23 lectricity Expenses 5020402000 48,887.75 10/14/2024 0000-514-206 gayment for Meralco for the period of 08/29/2024 to 09/28/2024 39,332.87 111,863,22 1,840.66 756.01 Electricity Expenses 5020402000 41,929.54 10/14/2024 0000-514-207 Payment fo Meralco for the period of 05/29/2024 to 10/28/2024 41,414.41 70,448.8 1,944.72 797.62 Electricity Expenses 5020402000 10/14/2024 44,156,75 0000-514-208 Cancelled 70,448.8 10/14/2024 0000-514-209 Payment to Converge ICT Solutions INC internet expense 2,812.50 67,636.3 133.93 53.57 Internet Subscription Expenses 5020503000 3,000.00 10/14/2024 0000-514-210 Payment to PLDT INC. (Guidance Office) 1,217.8 66,418,50 57.99 23.20 Internet Subscription Expenses 5020503000 1,299.00 10/14/2024 0000-514-211 Payment to PLDTINC. (ICT/Computer Laboratory) 1,217.81 65,200.69 57.99 23.20 nternet Subscription Expenses 5020503000 10/14/2024 Payment to Agua Fuente Management Inc. for the period 1,299.00 0000-514-212 09/11/2024 o 10/10/2024 9,152.85 56,047.84 435.85 174.34 Water Expenses 5020401000 9,763.04 Reimbursement of Naneth P. Salvador for attending the 2024 10/14/2024 0000-514-213 National Teachers Month Kick-off Program 2,000.00 54,047.8 Training Expenses 5020201002 Reimbursement for food expense in the conduct of 1st Qtr. State 2,000.00 10/14/2024 0000-514-214 of the School Address 3,183,00 50,864.84 Training Expenses 5020201002 3,183.00 10/14/2024 0000-514-215 Payment to Ziren Printing Shop 2,565.00 48,299.84 81.00 54.00 Printing and Publicatior Expenses 5029902000 2,700.00 10/28/2024 0000-514-216 Payment fo Luigi & Gerardo Trading 7,489.84 40,810.00 353.29 Office Supplies Expenses 70.66 5020301002 7,700.00 Other Supplies and Ma erials Expenses 10/31/2024 0000-514-221 5020399000 Payment to postage and courier services 213.79 2,510.00 38,300.00 Postage and Courier Services 5020501000 2,510.00 10/31/2024 0000-514-222 Reimbursen ent for School Head's mobile: expense 1,500.00 36,800.00 Telephone Expenses - Alobile ayment to Job order payroll 5020502001 1,500.00 10/31/2024 0000-514-223 October 01 to 31, 2024) 36,800.00 0.00 Janitorial Services 5021202000 23,000.00 Other General Services Totals 5021299000 197.600.00 13,800.00 0.00 6,583.04 81.00 2,607.17 '0.66 206,941.87 Account Description JACS Object Code Amount Vater Expenses 5020401000 9.763.04 Electricity Expenses 5020402000 134,974.04 nternet Expense 5020503000 5,598.00 Janitorial Services 5021202000 23,000,00 Other General Services 5021299000 13,800.00 Telephone Expenses - Mc bile 5020502001 1,500.00 Office Supplies Expenses 5020301002 7,700.00 Other Supplies and Materials Expenses 5020399000 213.79 raining Expenses 5020201002 5,183.00 Postage and Courier Services 5020501000 2,510.00 Printing and Publication Expenses 5029902000 2,700.00 Due to BIR 2020101000 (9,341.87) 197,600.00 The total of the 'Advances for Oj crating Expenses - Payments' column must also sys be equal to the sum of the totals of the 'Bre skdown of CELTIFIED CORRECT: Payments' columns, RECEIVED BY: mmmmy

NAMETH P. SALVADOF, EdD

Accountant II

# CASH DISBURSEMENTS REGISTER

Entity Name:	
Sub-Office/District Municipality/City	ct/Division:
Municipality/City	/Province:
Fund Cluster :	

LUIS Y. FERRER JR. NORTH NATIONAL HIGH SCHOOL

DIVISION OF GENERAL TRIAS CITY GENERAL TRIAS CITY 01-101-101

Name of Accountable
Officer:
Official Designation:
Station:
Register No.:
Sheet No.:

NANETH P. SALVADOR,	Ed
 	~

dD Principal I MOOE-Secondary

Payroll/ Check No. Particulars		ces for Operating (19901010) Amount	Penaca	-				BREAKDOWN OF PAYMENTS			
	Cash Advance		Balance	5%	3%	2%	1%	0	THERS		
	197,600.0	0		(20201010	(20201010	03 (202010100	02 (20201010	Account Description	UACS Object Code	Amount	
00-514-205 Payment for Meralco for the period of 06/29/ 2024 to 07/28				-	-	-					
00-514-206 Payment for Meralco for the period of 08/29/ 2024 to 09/28		46,403.9	101,770.0		-	725.23		Electricity Expenses	5020402000	48,8	
00-514-207 Payment for Meralco for the period of 09/29/ 2024 to 10/28		39,332.87	1		-	756.01		Electricity Expenses	5020402000	41,9	
00-514-208 Cancelled	72024	41,414.41	70,448.8	1,944.72		797.62		Electricity Expenses	5020402000	44,1	
0-514-209 Payment for Converge ICT Solutions INC. internet expense			70,448.8							44,1	
0-514-210 Payment for PLDT INC. (Guidance Office)		2,812.50		133.93		53.57		Internet Subscription Expenses	5020503000	3,0	
0-514-211 Payment for PLDT INC. (ICT/Computer Laboratory)		1,217.81	66,418.50			23.20		Internet Subscription Expenses	5020503000	1,29	
Payment for Agua Fuente Management, Inc. for the period 09/11/2024 to 10/10/2024		1,217.81	65,200.69	57.99		23.20		Internet Subscription Expenses	5020503000	1,29	
0-514-213 Reimbursement of Naneth P. Salvador for attending the 202 National Teachers Month Kick-off Program	4	9,152.85		435.85		174.34		Water Expenses	5020401000	9,76	
Po-514-214 Reimbursement for food expense in the conduct of 1st Qtr. Soft the School Address	tate	2,000.00	54,047.84					Training Expenses	5020201002	2,00	
P-514-215 Payment for Ziren Printing Shop		3,183.00	50,864.84					Training Expenses	5020201002	3,18	
-514-216 Payment for Luigi & Gerardo Trading		2,565.00 7,489.84	48,299.84		81.00	54.00		Printing and Publication Expenses	5029902000	2,70	
-514-221 Payment for postage and courier services		2,510.00	40,810.00	353.29			70.66	Office Supplies Expenses Other Supplies and Materials Expenses	5020301002 5020399000	7,70	
-514-222 Reimbursement for School Head's mobile expense		1,500.00	38,300.00					Postage and Courier Services	5020501000	2,510	
Payment for Job order payroll (October 01 to 31, 2024)		36,800.00	0.00					Telephone Expenses - Mobile	5020502001	1,500	
Totals		197,600.00	0.00	6,583.04	81.00	2,607.17	70.66	Janitorial Services Other General Services	5021202000 5021299000	23,000 13,800	
									-	206,941.	
								Recapitulation:			
								Account Description	UACS Object Code	Amount	
								Vater Expenses	5020401000	9,763.	
								lectricity Expenses	5020402000	134,974.	
								nternet Expense	5020503000	5,598.	
								anitorial Services	5021202000	23,000.	
								ther General Services	5021299000	13,800.0	
							Te	elephone Expenses - Mobile	5020502001		
								ffice Supplies Expenses	5020301002	1,500. 7,700.	
								ther Supplies and Materials Expenses	5020399000		
								aining Expenses	5020201002	213.	
							Po	ostage and Courier Services	5020501000	5,183.0	
							Pri	nting and Publication Expenses	5029902000	2,510.0 2,700.0	
							Du	e to BIR	2020101000	(9,341.8)	
										197,600.00	
CORRECT:							Т	he total of the 'Advances for Operating Expenses - Payments' column is	must always be equal to the sum of the totals		
NANETH P. SALVADOR, EdD						RECEIVED BY:		RECEIVED BY:	RECEIVED BY:	The total of the 'Advances for Operating Expenses – Payments' column must always be equal to the sum of the totals Payments' columns.  RECEIVED BY:	

Date:

CHRISTINE ANN B. CORDERO
Accountant III



# Republic of the Philippines Department of Education REGION IV-A CALABARZON DIVISION OF GENERAL TRIAS CITY

SCHOOL: LUIS Y. FERRER, JR. NORTH NATIONAL HIGH SCHOOL

DISTRICT: CITY OF GENERAL TRIAS

MONTH: OCTOBER 2024

# SUMMARY OF TAX WITHHELD FROM SUPPLIERS/CONTRACTORS (GOODS/SERVICES)

No.	NAME OF PAYEE  MERALCO 06/29/ 2024 to 07/28/2024	ADDRESS	VAT /NON-VAT	TIN NO.	GROSS AMOUNT (Tax Base)	TAX RATE	2306 (Amount of Tax	2307 (Amount of Tax	REMARKS
		Rosario, Cavite	VAT	000-101-528-000	35,172.29		Deducted)	Deducted)	
	MERALCO 07/29/ 2024 to 08/28/2024	Rosario, Cavite	VAT	000-101-528-000	36,261.33		1,758.61	725.23	
_	MERALCO 08/29/ 2024 to 09/28/2024	Rosario, Cavite	VAT	000-101-528-000	37,800.43		1,840.66	756.01	
4	AGUA FUENTE MANAGEMENT, INC. (for the period 09/11/2024 to 10/10/2024)	Cainta, Rizal	VAT		39881.23	/%	1,944.72	797.62	
5	CONVERGE ICT SOLUTIONS INC.	Dasmariñas City, Cavite	VAT	010-530-420-000	8,717.00	7%	435.85	174.34	
6	PLDT INC. (GUIDANCE OFFICE)	Makati, City	VAT	006-895-049-091	2,678.57	7%	133.93	53.57	
	PLDT INC. (ICT/COMPUTER LABORATORY)	Makati, City	VAT	000-488-793-000	1,159.82	7%	57.99	23.20	
8 1	NANETH P. SALVADOR Reimbursement for attending the 2024 National Teachers Aporth Kick-off Programs	,	VAI	000-488-793-000	1,159.82	7%	57.99	/ 23.20	
1	IANETH P. SALVADOR	-	-	-	2,000.00	-	-	_	
9 11	Reimbursement for food expense in the conduct of 1st Qtr. tate of the School Address)	-	-	_	0.101				
o zi	ren printing shop	Trece Martires City, Cavite			3,183.00	-	-		
3 11	JIGI & GERARDO TRADING	and a straight of the straight	NON-VAT	231-412-875-000	2,700.00	5%	81.00	54.00	
1	A GERARDO IRADING	Trece Martires City, Cavite	VAT	215-885-979-00000	7,065.88	6%	252.00		
1 NA	ANETH P. SALVADOR eimbursement for postage and courier services)						353.29	70.66	
T	NETH P. SALVADOR	-	-	-	2,510.00	-		-	
(M	obile Load Expense)	_		-	1.500.00				
IRe	NETH P. SALVADOR eimbursement of salary for Job Order Personnels for the riod October 01 to 31, 2024j	-	-		1,500.00		-		
	OTHING FOLLOWS**				36,800.00	-		-	
	d Correct by:		ITC	OTAL					

NANETH P. SALVADOR, Edd Princiapl I

# REPORT OF ACCOUNTABILITY FOR ACCOUNTABLE FORMS For the month of **OCTOBER 2024**

Entity Name: <u>LUIS Y. FERRER JR. NORTH NATIONAL HIGH SCHOOL -DIVISION OF GEN. TRIAS CITY</u>

recountable Fol		Beginning Ba	lance		Receipt	F GEN. T	T			Fund Cluster : 101				
Name of Form	Number	Face Value	Quantity	Inclusive Serial Nos.		0	Inclusive Cari 121		Issue			Ending Balance		
			Quantity	From	То	Quantity	From	To	Quantity -	Inclusive Se		Quantity	Inclusive Se	erial Nos
Commercial Check Account No. 2712-1034-45			96	514205	514300				19	From 514205	То		From	То
2772 1054-45										314203	514223	77	514224	51
					ERTIFIC									

I hereby certify that the foregoing is a true statement of all accountable forms received, issued and transferred by me during the period above-stated and that the beginning and ending balances are correct.

Entity Name: <u>DEPARTMENT OF EDUCATION</u> Sub-Office/District/Division: DIVISION OF GENERAL TRIAS CITY

Municipality/City/Province: GENERAL TRIAS CITY

Fund Cluster : 1

Sheet No.: 1

Name of Disbursing Officer: NANETH P. SALVADOR, EdD

Station: LUIS Y. FERRER JR. NORTH NATIONAL HIGH SCHOOL LANDBANK CA 2712-1034-45

Date	Check No.	Particulars	1	CASH IN B	ANTE		Location: CEZ ROSARIO CAVITE BRANCH  BREAKDOWN OF WITHDRAWALS/PAYMENTS  MAINTENANCE AND OTHER OPERATING EXPENSES										
				CASH IN B	ANK												
						_				OTHER OPERA	TING EXPENS	ES		OTHERS			
			Deposits	Withdrawal Payments		Electrici Expense		Callandia	on Expense	s - Supplies Expenses	Supplies a Materials	Expenses (502020100	Labor and Wages	Account Description		Amou	
		Beginning balance				(50204020)	0) (502040	0) (50205030)	0) (50205020		Expenses () (50203990)						
10/10/2024		Cash advance for Regular MOOE for the month of October			532.	13						2)	(30210010)	-			
10/10/2024	-	2024	197,600.0	90	198,132.1	3			1								
	-	Cash advance for additional MOOE for the month of October 2024	161,500.0	00	359,632.1	3			-								
10/22/2024	-	Cash advance for Special Education Fund	60,000.0	0	419,632.1	3	-									_	
10/14/2024	0000-514-205	07/28/2024		46,403.9	+											-	
0/14/2024	0000-514-206	Payment for Meralco for the period of 08/29/ 2024 to 09/28/2024				10,100.5										-	
0/14/2024	0000-514-207			39,332.8	,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	07,002.0	37									-	
0/14/2024	0000-514-208		+	41,414.41	292,480.9	12,717.7	1										
0/14/2024	0000-514-209	Payment for Converge ICT Solutions INC. internet expense		-	292,480.94												
0/14/2024	0000-514-210	Payment for PLDT INC. (Guidance Office)	<b></b>	2,812.5	289,668.44			2,812.50									
0/14/2024	0000-514-211	Payment for PLDT INC. (ICT/Computer Laboratory)		1,217.8	288,450.63		1	1,217.81									
0/14/2024	0000-514-212	Payment for Agua Fuente Management, Inc. for the period 09/11/2024 to 10/10/2024	-	1,217.81	,			1,217.81									
0/14/2024	0000-514-213	Reimbursement of Naneth P. Salvador, for the Line		9,152.85	278,079.97		9,152.8	5									
1/14/2024		2024 National Teachers Month Kick-off Program		2,000.00	276,079.97												
0/14/2024		Reimbursement for food expense in the conduct of 1st Qtr. State of the School Address		3,183.00	272,896.97					-				Fraveling Expenses - ocal	5020101000	2,00	
/14/2024		Payment for Ziren Printing Shop		2,565,00	270,331.97			-						ood Supplies	5020305000	3,1	
28/2024	0000-514-216	Payment for Luigi & Gerardo Trading		7,489.84	262,842.13								P	rinting and	5020002000		
/28/2024		Payment for Luigi & Gerardo Trading		35,017.85	202,842.13					7,287.50	202.34		Pu	iblication Expenses	5029902000	2,56	
28/2024	0000-514-218	Payment for IVM Hardware & Construction Supply											Se	emi-Expendable -			
28/2024		Payment for Shoppau Office and School Supplies Trading		35,775.00 46,242.50	192,049.28						35,775.00	-	Of	fice Equipment	5020321002	35,01	
28/2024		Payment for ACVI Enterprises			145,806.78					22,581.79				mi-Expendable - ICT	50000		
31/2024	0000-514-221 F	Payment for postage and courier services		44,464.65	101,342.13					44,464.65				uipment	5020321003	23,660	
31/2024		Reimbursement for School Head's mobile expense		2,510.00	98,832.13								Po	stage and Courier			
1/2024	0000-514-223 P	Payment for Job order payroll October 01 to 31, 2024)		1,500.00	97,332.13				1,500.00				Ser	vices	5020501000	2,510	
				36,800.00	60,532.13								Jan	itorial Services	5021202222		
					60,532.13								Oth	er General Services	5021202000 5021299000	23,000.0 13,800.0	
			419,100.00	359,100.00	60,532.13	127,151.19	9,152.85	5,248.12	1,500.00	74,333.94	25.075.21						
						THE REAL PROPERTY AND ADDRESS OF THE PERSON NAMED AND ADDRESS		Water Committee of the	-,550.00	14,000.94	35,977.34	-	-				

mound NANETH P. SALVADOR, EdD PRINCIPAL I



# Department of Education

REGION IV-A CALABARZON
SCHOOLS DIVISION OFFICE OF GENERAL TRIAS CITY
LUIS Y. FERRER JR. NORTH NATIONAL HIGH SCHOOL
PHASE VI, WELLINGTON PLACE, PASONG CAMACHILE II, GENERAL TRIAS CITY, CAVITE

**DAISY Z. MIRANDA, CESO V** Schools Division Superintendent Division of General Trias City General Trias City, Cavite

# Madam:

I have the honor to submit herewith the Cash Disbursement Register for the month of October 2024 and Summary of Tax Withheld from Suppliers Contractors (Goods/Services) of the above-mentioned school.

Very truly yours,

NANETH P. SALVADOR, EdD

Principal I





Address: Phase VI, Wellington Place, Pasong Camachile II,

Trias City, Cavite, Philippines 4107

Contact Numbers: (046) 884-15-68 / 09177146495



# Department of Education

REGION IV-A CALABARZON
SCHOOLS DIVISION OFFICE OF GENERAL TRIAS CITY
LUIS Y. FERRER JR. NORTH NATIONAL HIGH SCHOOL
PHASE VI, WELLINGTON PLACE, PASONG CAMACHILE II, GENERAL TRIAS CITY, CAVITE

# NARRATIVE ON THE UTILIZATION OF MOOE OF LUIS Y. FERRER, JR. NORTH NATIONAL HIGH SCHOOL FOR THE MONTH OF OCTOBER 2024

Our school utilized ₱197,600.00 MOOE as payment for electricity bills, water bills, internet expenses, payment for October salary of school's Utility/Maintenance and Administrative Aide, reimbursement for travelling expense, payment for food expense for the conduct of 1st quarter SOSA, procurement of tarpaulins, reimbursement for postage & courier expense, procurement of office supplies, other supplies and materials, and reimbursement of School Head's postpaid plan.

NANETH P. SALVADOR, EdD

Principal I





Address: Phase VI, Wellington Place, Pasong Camachile II,

Trias City, Cavite, Philippines 4107

Contact Numbers: (046) 884-15-68 / 09177146495

### DIVISION OF GENERAL TRIAS CITY Fund Cluster: **Entity Name** 01 DISBURSEMENT VOUCHER Date: 10/01/2024 DV No.: Mode of MOOE-2024-10-0574 MDS Check Commercial Check Payment ADA Others (Please specify) LUIS Y. FERRER JR. NORTH NATIONAL Payee TIN/Employee No.: HIGH SCHOOL ORS/BURS No .: N/A Address Luis Y. Ferrer Jr. North National High School 2024-10-0681 Particulars Responsibility MFO/PAP Center Amount To download October 2024 MOOE allocation to Luis Y. Ferrer Jr. North National High School for the amount of...... LBP Account Number: 2712-1034-45 MOOE 310400100003000 197,600.00 Amount Due A. Certified: Expenses/Cash Advance necessary, lawful and incurred under my direct supervision. P 197,600,00 ALMA C. CRUXADA Administrative Officer V Printed Name, Designation and Signature of Supervisor Accounting Entry: Account Title Advances for Operating Expenses **UACS** Code Debit Credit 1990101000 Cash - National Treasury, Modified Disbursement System 197,600.00 10104040 00 197,600.00 C. Certified: D. Approved for Payment Cash available Subject to Authority to Debit Account (when applicable) One Hundred Ninety Seven Thousand Six Hundred Pesos Supporting documents complete and amount claimed proper Signature Signature Printed CHRISTINE ANN B. CORDERO Name Printed Name DAISY Z. MIRANDA, CESO V Accountant III Position Schools Division Superintendent Position Head, Accounting Unit/Authorized Representative Agency Head/Authorized Representative Date 10/01/2024 Date E. Receipt of Payment Check/ JEV No. ADA No.: Date: Bank Name & Account Number: Signature: Date: Printed Name Official Receipt No. & Date/Other Documents Date

### Republic of the Philippines

### Department of Education

### REGION IV-A CALABARZON SCHOOLS DIVISION OF GENERAL TRIAS CITY

	MOOE REQ	UIREMENTS
	Liquidation Report Cash Disbursement Register Photocopy of Disbursement Voucher (CA Liquidated) Summary of Tax Withheld	Narrative Report Cash in Bank Register Report of Accountability for Accountable Forms (RAAF)
Fidelity	Official Receipts/Sales Invoices BIR Forms 2306/2307 Purchase Request Inspection and Acceptance Form Purchase Order Canvass from 3 suppliers (for purchases P1,000.00 and above) Inventory Custodian Slip (for non-consumable items) Pictures of Purchased Good/s (signed by the Inspection Committee)  7 Bond Reimbursement Expense Receipt (RER)	Repairs and Maintenance  Official Receipts (OR) Delivery Receipts (if not itemized in OR) BIR Forms 2306/2307 Purchase Request Inspection and Acceptance Form Purchase Order Canvass from 3 suppliers (for purchases P1,000.00 and above) Program of Works signed by Division Engineer (Materials and Labor - P10,000.00 and above) Pictures of Repair and Materials (signed by the Inspection Committee)
Payroll Utalities Registr	Payroll DTR Job Order Contract (signed by SDS)  Official Receipt Billing Statement BIR Form 2306/2307  ation Fee Travel Order signed by SDS / Regional Director Memorandum Certificate of Appearance Official Receipt (OR)	Travelling Expenses Travelling Expenses Travel Order signed by SDS / Regional Director Memorandum Certificate of Appearance (original copy) Official Receipt (fare/registration fee/hotel accomodation) Boarding Pass/Airfare ticket (if available) Driver's Trip Ticket, if applicable Certification of Travel Completed Itinerary of Travel (signed by SDS) Duly accomplished RER if van hired Certificate of Not Requiring Receipt (for P300.00 and below)  REMARKS:  Complete Incomplete
		Date:  2  u  W

Doc.Ref.Code	SDO-OSDS-F001	Rev	00
Effectivity	04.19.23	Page	1-1

checked stella

## MOOE MOOE LIGUIDATION REPORT

Jovember & December 2024

LUIS Y. FERRER JR. NORTH NATIONAL HIGH SCHOOL



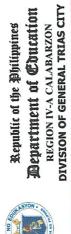
			1		1
	LIQUIDATIO	ON REPORT	Serial No.	: 2024-	- 0678
	Period Covered	NOVEMBER & DECEMBER 2	2024 Date:		
Entity Name :	DIVISIO LUIS Y. FERRER	ON OF GENERAL TRIAS CITY - JR. NORTH NATIONAL HIGH SCI	HOOL Responsi	bility Center C	Code: 307823
Fund Cluster:		01101101			
	PARTIC	CULARS		AMOUN	T
Cash Advanc	e for the month of NOVEMBER	& DECEMBER 2024		₱605,136	5.68
TOTAL AMOUNT SP	ENT		<b>→</b>	P	605,136.68
AMOUNT OF CASH	ADVANCE PER DV N	NODTD	-	P	605,136.68
AMOUNT REFUNDE	ED PER OR NO	DTD	<b>→</b>		
AMOUNT TO BE RE			<b>→</b>		
A Certified: Correct	tness of the	B Certified: Purpose of travel / cash advance duly accomplished		ified: Supporting	
NANETH P. S	Mulm SALVADOR, EdD ncipal I	DAISY Z. MIRANDA, CES Schools Division Superintend		IRISTINE Account	B. CORDERO ant III
			JEV No	.:	
Date:		Date:	Date:		

Appendix 43

### CASH DISBURSEMENTS REGISTER

Entity Name:		DOIS I. LEMEN ON THE PROPERTY OF THE PROPERTY					Offic	Official Designation:		Frincipal		
Sub-Office/District/Division:	t/Division:	DIVISION OF GENERAL TRIAS CITY CENEDAL TRIAS CITY					Station:	ou:		MOOE-Secondary	dary	
Municipality/City/Province: Fund Cluster:	/Province:	GENERAL I KIAS CH Y 01-101-101					Regi	Register No. : Sheet No. :				
			Advances	Advances for Operating Expenses	nses					BREAKDOWN OF PAYMENTS		
	DV/Payroll/ Check	Particulars		(19901010) Amount		%%	3%	2%	%1	OTHERS	11ACS Object Code	Amount
Date	No.		Cash Advance	Payments	Balance (2	004	1003	1002	(2020101001	Account Description	OVC2 color	
			605,136.68					9				
11/02/2024	0000-514-225	Payment for registration tee of 49 participants in attending the		12,250.00	592,886.68			1	Tra	Iraining Expenses	5020201002	12,250.00
	000 113 0000	ZVZ+ZVZJ DVBIOT SCHOOL TO COMPANY			592,886.68							1
-	0000-514-229	Carcelled		281250	590.074.18	133.93		53.57	Int	Internet Subscription Expenses	5020503000	3,000.00
11/12/2024	0000-514-230	Payment for Converge ICT Solutions INC. internet expense		2,012,00	2000	27.00		23.20	<u>r</u>	Internet Subscription Expenses	5020503000	1,299.00
11/12/2024	0000-514-231	Payment for PLDT INC. (Guidance Office)		1,217.81	588,856.37	57.39		03.03		Sanary and American	5020503000	1,299.00
11/12/2024	0000-514-232	Payment for PLDT INC. (ICT/Computer Laboratory)		1,217.81	587,638.56	57.99		23.20		erner subscription Lyperisos	0001070003	10176.32
11/13/2024	0000-514-233	Payment for Agua Fuente Management, Inc. for the period		9,540.30	578,098.26	454.30		181.72	×	Water Expenses	5020401000	15 030 12
11/12/2024	0000-514-236	Payment for Meralco for the period of 09/29/ 2024 to 10/28/2024		14,939.94	563,158.32	703.68		286.50	ă	Electricity Expenses	5020402000	
	0000-514-937	Cancelled			563,158.32							
K000/71/11	0000-514-238	Powment for M & C Tour Services		87,780.00	475,378.32		1 2,772.00	1,848.00	ž.	raining Expenses	5020201002	92,400.00
11/10/2024		Trading		34,224.00	441,154.32		1,069.50	(1)	356.50	Office Supplies Expenses	5020301002	35,650.00
11/25/2024	0000-514-239	Payment for Mizkac Consumer Goods inclined							J-J-	Telephone Expenses - Mobile	5020502001	1,500.00
11/29/2024	0000-514-240	Reimbursement for School Head's mobile expense for me morning of November		1,500.00	439,654.32					nitorial Services	5021202000	22,000.00
11/29/2024	0000-514-241	Payment for Job order payroll (November 01 to 30, 2024)		34,000.00	405,654.32				0	Other General Services	5021299000	1,140.00
11/29/2024	0000-514-242	Reimbursement for the procurement of Accountable forms		1,140.00	404,514.32				<b>∢</b>	Accountable Form Expenses	0000000000	51 734 04
19/09/9094	0000-514-243	Payment for Meralco for the period of 10/29/ 2024 to 11/28/2024		48,677.27	355,837.05	2,162.76		894.01	Ш	Electricity Expenses	3020402000	
	110000	Daymont for Converse ICT Solutions INC. internet expense		2,812.50	353,024.55	133.93		53.57	=	Internet Subscription Expenses	5020503000	3,000.00
12/02/2024	447-410-0000	acht a and in the internal and inte		1,217.81	351,806.74	57.99		23.20	_=_	Internet Subscription Expenses	5020503000	1,299.00
12/02/2024	0000-514-245	Payment for PLD1 INC. (Consulted Circo)		1,217.81	350,588.93	57.99		23.20	=	Internet Subscription Expenses	5020503000	1,299.00
12/02/2024	27 10000	to the state of th			350,588.93							00101
	+	Carcelled		27,179.50	323,409.43		858.30	572.20		Printing and Publication Expenses Other Supplies and Materials Expenses	5029902000	21,600.00
12/06/2024	+	Payment for titen Printing Shop		47.481.00			1,499.40		09.666	Training Expenses	5020201002	49,980.00
12/07/2024	0000-514-249	Payment for hayme's Catering services										
	0000-514-250	Cancelled								Flectricity Expenses	5020402000	56,907.44
12/09/2024	0000-514-251	Advance Payment for Meralco bill		56,907.44						Office Supplies Expenses	5020301002	5,560.00
12/09/2024	0000-514-252	Payment for Copylandia		5,262.15	213,758.84	248.21				Office Supplies Expenses	5020301002	16,250.00
12/09/2024	0000-514-253	Payment for ACVI Enterprises		42,480.00	171,278.84		1,327.50		442.50	Other Supplies and Materials Expenses	5020399000	10.956.96
	+	Point of and				2.00		195.66		Water Expenses	5020401000	

										5000301000	43,500.00
12/10/2024	0000-514-255	Payment for Shoppau Office and School Supplies Trading	41,169.65	119,837.04	1,941.96		ñ	388.39 Of	Office Supplies Expenses		
	730 114 0000	Parison		119,837.04							,
	0000-514-256	Cancelled	000	07 000 70				ŏ	Cash, Treasury	202010100	22,753.25
12/10/2024	0000-514-257	Cash, Treasury	77,733.25	77,003.77				+		5020501000	7,440.00
12/13/2024	0000-514-258	Reimbursement for postage and courier services	7,440.00	89,643.79				Po	Postage and Courier Services	000	00000
12/13/2024	0000-514-259	Reimbursement for School Head's mobile expense for the month	1,500.00	88,143.79				Te	Telephone Expenses - Mobile	5020502001	20,900.00
	0000-514-260	Cancelled		88,143.79						000000	11,400.00
7000/21/01	0000-514-261	Powment for Job Order Premium	15,000.00	73,143.79				30	Janitorial Services Other General Services	5021295000	5,000.00
**************************************	0000-514-262	Provment for Luici & Gerardo Tradina	40,843.88	32,299.91	1,926.60			385.32	Office Supplies Expenses Other Supplies and Materials Expenses	5020301002	4,120.00
12/10/2024	0000-514-263	Expreent for boarder powell	32,299.91	00:00				30	Janitorial Services Other General Services	5021299000	11,399.91
12/10/10/1		(December 01 to 31, 2024)	405.136.68	0.00	8,426.48	7,526.70	4,178.03	2,621.95			100,000
		Totals	2000					-	Doconiulation		
									Account Description	UACS Object Code	Amount
								2	Water Expenses	5020401000	21,133.28
								- u	Flectricity Expenses	5020402000	124,571.60
									Internet Expense	5020503000	11,196.00
									Ignitorial Services	5021202000	52,900.00
									Other General Services	5021299000	28.399.91
									Telephone Expenses - Mobile	5020502001	3,000.00
									Office Supplies Expenses	5020301002	139,995.80
									Other Supplies and Materials Expenses	5020399000	53,720.00
									Training Expenses	5020201002	154,630.00
									Accountable form Expenses	5020302000	1,140.00
									Postage and Courier Services	5020501000	7,440.00
									Printing and Publication Expenses	5029902000	7,010.00
									Cash, Treasury	2020101000	77.133.43
									Due to BIR	2020101000	(22,753.16)
											605,136.68
									The total of the 'Advances for Operating Expenses – Pegments' column and always be oqual to the sum of the totals of the 'Recalciown of The total of the 'Advances for Operating Expenses – Pegments' columns.	nn must always be equal to the sum of the columns.	e totals of the 'Breakdown of
						RECEIVED BY:					
	CERTIFIED CORRECT:	\								25	
		NANETHIP: SALVADOR, EdD Principal I							Accountant III		
								Date:			
		Date:									



SCHOOL: LUIS Y. FERRER, JR. NORTH NATIONAL HIGH SCHOOL DISTRICT: CITY OF GENERAL TRIAS MONTH: NOVEMBER & DECEMBER 2024

# SUMMARY OF TAX WITHHELD FROM SUPPLIERS/CONTRACTORS (GOODS/SERVICES)

Š	NAME OF PAYEE	ADDRESS	VAT /NON-VAT	TIN NO.	GROSS AMOUNT (Tax Base)	TAX RATE	2306 (Amount of Tax Deducted)	2307 (Amount of Tax Deducted)	REMARKS
_	DEPED DIVISION OF GEN. TRIAS CITY (registration feel 4) participants in aftending the 2024-2025 Division Schools Press Condession of Nation 1	General Trias City, Cavite	-	1	12,250.00		1	,	
2		Dasmariñas City, Cavite	VAT	006-895-049-091	2,678.57	7%	133.93	53.57	
(1)	PLDT INC. (GUIDANCE OFFICE) - NOVEMBER	Makati, City	VAT	000-488-793-000	1,159.82	7%	57.99	23.20	
1 4	PLDT INC. (ICT/COMPUTER LABORATORY) - NOVEMBER	Makati, City	VAT	000-488-793-000	1,159.82	7%	57.99	23.20	
d	AGUA FUENTE MANAGEMENT, INC. Ifor the period 10/11/2024 to 11/10/2024)	Cainta, Rizal	VAT	010-530-420-000	00'980'6	7%	454.30	181.72	
10	MERALCO 09/29/ 2024 to 10/28/2024	Rosario, Cavite	VAT	000-101-528-000	14,073.63	7%	703.68	286.50	
1	M & C TOUR SERVICES	Paco, Manila	NON-VAT	220-769-194-000	92,400.00		2,772.00	1,848.00	
8	MIZRAC CONSUMER GOODS TRADING	General Trias City, Cavite	NON-VAT	612-867-479-0000	35,650.00	4%	1,069.50	356.50	
0	NANETH P. SALVADOR (Mobile Load Expense-November)	,		,	1,500.00				
2			ı	,	34,000.00			,	
=	_	·			1,140.00				
2	-	Rosario, Cavite	VAT	000-101-528-000	43,255.24		2,162.76	894.01	
5	CONVERGE ICT SOLUTIONS INC DECEMBER	Dasmariñas City, Cavite	VAT	006-895-049-091	2,678.57	7%	133.93	53.57	
4	PLDT INC. (GUIDANCE OFFICE) - DECEMBER	Makati, City	VAI	000-488-793-000	1,159.82	7%	57.99	23.20	
15		Makati, City	VAI	000-488-793-000	1,159.82	7%	57.99	23.20	
18	, ZIREN PRINTING SHOP	Dasmariñas City, Cavite	NON-VAT	295-294-956-000	28,610.00	5%	858.30	572.20	
17	HAYME'S CATERING SERVICES	Noveleta, Cavite	NON-VAT	325-703-084-0000	49,980.00	5%	1,499.40	09.666	
100	AGUA FUENTE MANAGEMENT, INC. 1 for the period 11/11/2024 to 12/10/2024)	Cainta, Rizal	VAT	010-530-420-000	9,783.00	7%	489.15	195.66	
19		Rosario, Cavite	VAT	000-101-528-000	56,907.44				
8	_	Imus, Cavite	VAT	002-332-000-00030	4,964.29		248.21	49.64	
1	ACVI ENTERPRISES	Trece Martires, Cavite	NON-VAT	231-412-875-000	44,250.00	4%	7,327.50	442.50	
8	SHOPPAU OFFICE AND SCHOOL SUPPLIES TRADING	Muntinlupa City	VAT	444-898-011-0000	38,839.29	%9	1,941.96	388.39	
23	3 LUIGI & GERARDO TRADING	Trece Martires, Cavite	VAT	215-885-979-00000	38,531.96	%9	1,926.60	385.32	
r									

- 6	24 BIDEALLOE THE TREASURY		,	,	22,753.25	ſ		,	
-									
25	25 NANETH P. SALVADOR		,		7,440.00	ı			
3	(Postage and courier services)								
26	26 NANETH P. SALVADOR	,			1,500.00			,	
	(Mobile Load Expense)								
27	NANETH P. SALVADOR 27 [Reimbursement of salary for Job Order Personnels for the	,	35	·	32,299.91		1.		
_	period December 01 to 31, 2024]								
78	NANETH P. SALVADOR 28 IDamost for Ich Order Premium]		,	1	15,000.00	ı	1	2	
	**NOTHING FOLLOWS**								
							15 953 18	6.799.98	22,753.16
L				TOTAL			21.00.751		

Certified Correct by:

NANETH P. SALVADOR, E.



### Republic of the Philippines

### Department of Education

REGION IV-A CALABARZON
SCHOOLS DIVISION OFFICE OF GENERAL TRIAS CITY
LUIS Y. FERRER JR. NORTH NATIONAL HIGH SCHOOL
PHASE VI, WELLINGTON PLACE, PASONG CAMACHILE II, GENERAL TRIAS CITY, CAVITE

DAISY Z. MIRANDA, CESO V

Schools Division Superintendent Division of General Trias City General Trias City, Cavite

### Madam:

I have the honor to submit herewith the Cash Disbursement Register for the months of November & December 2024 and Summary of Tax Withheld from Suppliers Contractors (Goods/Services) of the above-mentioned school.

Very truly yours,

NANETH P. SALVADOR, EdD

Principal I





Address: Phase VI, Wellington Place, Pasong Camachile II,

Trias City, Cavite, Philippines 4107

Contact Numbers: (046) 884-15-68 / 09177146495

Email Address: 307823@deped.gov.ph



### Republic of the Philippines

### Department of Education

REGION IV-A CALABARZON
SCHOOLS DIVISION OFFICE OF GENERAL TRIAS CITY
LUIS Y. FERRER JR. NORTH NATIONAL HIGH SCHOOL
PHASE VI, WELLINGTON PLACE, PASONG CAMACHILE II, GENERAL TRIAS CITY, CAVITE

### NARRATIVE ON THE UTILIZATION OF MOOE OF LUIS Y. FERRER, JR. NORTH NATIONAL HIGH SCHOOL FOR THE MONTHS OF NOVEMBER & DECEMBER 2024

Our school utilized \$\mathbb{P}605,136.68 MOOE as payment for electricity bills, water bills, internet expenses, payment for November and December salary of school's Utility/Maintenance and Administrative Aide, payment for Job Order premium, training expense for the conduct of GAD seminar, procurement of tarpaulins, plaque, and other expenses for the conduct of Stakeholders' Summit, reimbursement for postage & courier expense, procurement of office supplies, other supplies and materials, and reimbursement of School Head's postpaid plan.

NANETH P. SALVADOR, EdD

Principal I





### DIVISION OF GENERAL TRIAS CITY **Entity Name**

### DISBURSEMENT VOUCHER

Fund Cluster:

01

Date: 11/05/2024

DV No.:

NO MONTH OF THE PARTY OF THE PA			NAME OF THE OWNER OF THE OWNER OF THE OWNER OF THE OWNER.	THE RESIDENCE OF THE PARTY OF T	
ode of syment	MDS Check Comme	rcial Check	ADA [	Others (Please	specify)
iyee	LUIS Y, FERRER JR. NORTH I HIGH SCHOOL	NATIONAL T	IN/Employee ?	No.: I/A	ORS/BURS No.: 2024-11-0770 - 0771
ddress	Luis Y. Ferrer Jr. North National H	igh School			
	Particulars	Res	ponsibility Center	MFO/PAP	Amount
alloc Luis	ration and additional MOOE allocation of Y. Ferrer Jr. North National High Sch for the amount of	ı to	моое	310400100003000	P 605,136.68
	Amount Due				P 605,136.68
	Printed Name,	ALMA C. CRO Administrative O Designation and	fficer V	ipervisor 2	7 NUV 2024 U
B. Accour	nting Entry:	***************************************			-
	Account Title		UACS Cod		Credit
	for Operating Expenses  National Treasury, Modified Disbursen	nent System	199010100 10104040 (		6.68
C. Certifi	ed:		D. Approve	for Payment	
S	ash available Subject to Authority to Debit Account (supporting documents complete and amroper		Six Hundred	Five Thousand O and 68	ne Hundred Thirty Six Peso /100
Signature	e all	/	Signature	12	٧
Printed Name	CHRISTINE ANN B. CO	RDERO	Printed Nam	e DAISY 2	Z. MIRANDA, CESO V
	Accountant III	RDERO	Printed Nam		Z. MIRANDA, CESO V Division Superintendent
Name	Accountant III			Schools	Division Superintendent
Name	Accountant III			Schools	Division Superintendent
Position Date	Accountant III Head, Accounting Unit/Authorize		Position	Schools	
Position Date	Accountant III Head, Accounting Unit/Authorize 11/05/2024 ot of Payment		Position  Date	Schools	Division Superintendent  Authorized Representativ  JEV No.

### CASH IN BANK REGISTER

Entity Name: <u>DEPARTMENT OF EDUCATION</u>
Sub-Office/District/Division: <u>DIVISION OF GENERAL TRIAS CITY</u>
Municipality/City/Province: <u>GENERAL TRIAS CITY</u>
Fund Cluster 1

Sheet No.: 1

Name of Disbursing Officer: NANETH P. SALVADOR, EdD

Station: LUIS Y. FERRER JR. NORTH NATIONAL HIGH SCHOOL

Bank: LANDBANK CA 2712-1034-45

Location: CEZ ROSARIO CAVITE BRANCH

Fund Cluster:	-									,	Tocation:					
										BREAKDOV	'N OF WITH	BREAKDOWN OF WITHDRAWALS/PAYMENTS	MENTS			
			CA	CASH IN BANK				MAINTENANC	MAINTENANCE AND OTHER OPERATING EXPENSES	OPERATING	EXPENSES			0	OTHERS	
Date	Check No.	Particulars				Electricity		Internet	Telephone Expenses -	Office Supplies	Other Supplies and	Training	Labor and Wages		PAC Code	Amount
			Deposits	Withdrawals/ Payments	Balance	Expenses	Expenses	Expenses	Mobile	Expenses	+	-		Account Description	OACS CORE	
						(50204020)	(50204010)	(50205030)	(5020502001)	(50203010)	(50203990)	(5020201002)	(50216010)			
		Beginning balance			532.13											
11/08/2024		Cash advance for Regular MOOE for the months of November & December 2024	605,136.68		605,668.81											
11/07/2024	0000-514-225	_		12,250.00	593,418.81							12,250.00				
	0000-514-229	Cancelled			593,418.81											
11/12/2024	0000-514-230	Payment for Converge ICT Solutions INC. internet expense		2,812.50	590,606.31			2,812.50								
11/12/2024	0000-514-231	Payment for PLDT INC. (Guidance Office)		1,217.81	589,388.50			1,217.81								
11/12/2024	0000-514-232	Payment for PLDT INC. (ICT/Computer Laboratory)		1,217.81	588,170.69			1,217.81								
11/13/2024	0000-514-233	Payment for Agua Fuente Management, Inc. for the period 10/11/2024 to 11/10/2024		9,540.30	578,630.39		9,540.30									
11/12/2024	0000-514-236	Payment for Meralco for the period of 09/29/ 2024 to 10/28/2024		14,939,94	563,690.45	14,939.94										
	0000-514-237	_			563,690.45											
11/16/2024	0000-514-238	Payment for M & C Tour Services		87,780.00	475,910.45							87,780.00				
11/25/2024	0000-514-239	Payment for MIZRAC Consumer Goods Trading		34,224.00	441,686.45					34,224.00						
11/29/2024	0000-514-240	Reimbursement for School Head's mobile expense for the month of November		1,500.00	440,186.45				1,500.00					Torrison Commission	\$021202000	22.000.00
11/29/2024	0000-514-241	Payment for Job order payroll November 01 to 30, 2024		34,000.00	406,186.45				X					Other General Services	5021299000	12,000.00
11/29/2024	0000-514-242			1,140.00	405,046.45									Accountable Form Expenses	5020302000	1,140.00
12/02/2024	0000-514-243	Payment for Meralco for the period of 10/29/ 2024 to 11/28/2024		48,677.27	356,369.18	48,677.27										
12/02/2024	0000-514-244	0000-514-244 Payment for Converge ICT Solutions INC. internet expense		2,812.50	353,556.68			2,812.50								
12/02/2024	0000-514-245	Payment for PLDT INC. (Guidance Office)		1,217.81	352,338.87			1,217.81								
12/02/2024	0000-514-246	_		1,217.81	351,121.06			1,217.81								
	0000-514-247	Cancelled		07 170 50	351,121.06						20,520.00			Printing and Publication Expenses	5029902000	6,659.50
12/06/2024	0000-514-248	Payment for Unimals Ordering Sactions		47.481.00	276 460 56							47,481.00				
12/01/2024	0000-514-249			2010161	276,460.56											
12/09/2024	0000-514-251			56,907.44	219,553.12	56,907.44										
12/09/2024	0000-514-252			5,262.15	214,290.97					5,262.15	$\perp$					
12/09/2024	0000-514-253	$\overline{}$		42,480.00	171,810.97					15,600.00	26,880.00					
12/07/2024	0000-514-254	Payment for Agua Fuente Management, Inc. for the period 11/12/2024 to 12/10/2024		10,272.15	161,538.82		10,272.15									
12/10/2024	0000-514-255	Payment for Shoppau Office and School Supplies Trading		41,169.65	120,369.17					41,169.65						
	0000-514-256	Cancelled			120,369.17									Cash. Treasury	202010100	22,753.25
12/10/2024	0000-514-257	. 0000-514-257 Cash, Treasury		22,753.25	97,615.92									,	_	

													-			
10/12//01	0000-514-258	0000-514.258 Reimbureament for noctage and courier carriose		7.440.00	90.175.92								S. P.	Postage and Course Services	5020501000	7,440.00
12/13/2024	007-110-0000	remonstrated for postage and comited services		aniotat,			-									
12/13/2024	0000-514-259	0000-514-259 Reimbursement for School Head's mobile expense for the		1,500.00	88,675.92				1,500.00							
	0.00	monu of December			00 575 00											
	0000-514-260 Cancelled	Cancelled			26.010.00								I	Sanitorial Services	5021202000	10,000.00
12/13/2024		0000-514-261 Payment for Job Order Premium		15,000.00	73,675.92								ō	Other General Services	\$021299000	5,000.00
	0,000			00 27 0 07	27 022 04					40.843.88						
12/10/2024	0000-514-262	0000-514-262 Payment for Luigi & Gerardo Trading		40,843.88	32,832.04								Ia	Services	5021202000	20,900.00
12/13/2024		0000-514-263 Payment for Job order payroll		32,299.91	532.13								8 0	Other General Services	5021299000	11,399,91
		(December 01 to 31, 2024)							-							
					532.13					2						
						-										119 292 66
			605,136.68	605,136.68	532.13	120,524.65	19,812.45	10,496.24	3,000.00	137,099.68	47,400.00	147,511.00	,			
									Ö	Certified Correct:	t:					
												,				
											Amelia Lor.	1 000				
									1	NA	NETH P. SAL	NANETH P. SALVADOR, EdD				
											DPINCIPALI	AI.I				
											INIT					

# REPORT OF ACCOUNTABILITY FOR ACCOUNTABLE FORMS For the months of NOVEMBER & DECEMBER 2024

Entity Name: LUIS Y. FERRER JR. NORTH NATIONAL HIGH SCHOOL -DIVISION OF GEN. TRIAS CITY

Fund Cluster: 101

							1			Teemo			Ending Balance	es
Accountable Forms	us		4	<b>Beginning Balance</b>	ance		Keceipt			Issuc				
				Inclusive Serial Nos.	erial Nos.		Inclusive Serial Nos.	erial Nos.		Inclusive Serial Nos.		Ouantity	Inclusive Serial Nos.	erial Nos.
Name of Form	Number	Face Value	Quantity	From	To	(Quantity	From	To	Quantity	From	To		From	To
Commercial Check Account No.			r.	514224	514300				40	514224	514263	37	514264	514300
2712-1034-45			200	573201	573400							200	573201	573400
					CERTIFICATION	ICATI	NO							

NANETH PSALVADOR, EdD
Principal I

issued and transferred by me during the period above-stated and that the beginning and ending balances are correct.

I hereby certify that the foregoing is a true statement of all accountable forms received,