

Department of Education

REGION IV-A CALABARZON SCHOOLS DIVISION OFFICE OF GENERAL TRIAS CITY LUIS Y. FERRER JR. NORTH NATIONAL HIGH SCHOOL

July 09, 2025

SCHOOL MEMORANDUM No. 070, s. 2025

CONDUCT OF FGD ON QUALITY EDUCATION REDEFINED: DEPED QMS RE-ORIENTATION AND CAPACITY BUILDING

To: All Teachers Others concerned

- 1. Pursuant to DepEd Order 009, s. 2021, the Department of Education is institutionalizing
 - a Quality Management System (QMS) across all governance levels, aligning with the National Quality Management System (NQMS). Furthermore, DepEd Memorandum 014, s. 2022, or the Procedures and Work Instructions Manual (PAWIM), outlines specific procedures for implementing QMS processes, including management review, our school will conduct an FGD on July 10, 2025, from 11:00 a.m. -1:300 p.m. at LYFJNNHS Admin Bldg. Junction Hall.
- 2. The objectives of this activity are as follows:
 - Re-orient participants with DepEd's Quality Management System.
 - Enhance understanding and strengthened commitment to quality standards.
 - Foster a culture of continuous improvement.
- 3. Enclosed herewith are the approved activity Proposal, list of participants, training matrix, TWG and TOR.
- 4. Expenses to this activity shall be charged against MOOE/Local Fund, subject to the usual accounting and auditing rules.
- 5. Immediate and widest dissemination of this memorandum is earnestly desired.

NANETH P. SALVADOR, EdD

Principal

JSA/SM No. 070, s.2025 07/09/2025



Address: Phase VI, Wellington Place, Pasong Camachile II, Trias City, Cavite, Philippines 4107

Contact Numbers: (046) 884-15-68 / 09177146495

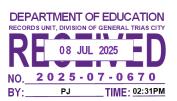
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TRAINING PROGRAM PROPOSAL

PROGRAM/TRAINING TITLE:	"Quality Education Redefined: DepEd QMS Re-Orientation and Capacity Building"	
TARGET PARTICIPANTS AND NUMBER OF PARTICIPANTS:	All Teaching Staff of Luis Y. Ferrer, Jr. North National High School Teachers Male 23 Female 53 Total 76	
PROPOSED DATE AND VENUE:	July 10, 2025 11:00 AM – 1:30:00 PM (2 hours and 30 minutes) Luis Y. Ferrer Jr. North National High School Junction Hall	
FUNDING SOURCE AND PROPOSED BUDGET	P 3,000.00 from MOOE Funds	
REGISTRATION FEE (If needed)	None	

PROPONENT AND POSITION OF PROPONENT	Naneth P. Salvador, EdD Principal II
	Erwin A. Asugui Quality Management Review Team Leader
	Jenah S. Aniban Training and Advocacy Team Leader

RATIONALE

According to DepEd Order 009, s. 2021, the Department of Education is institutionalizing a Quality Management System (QMS) across all governance







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levels, aligning with the National Quality Management System (NQMS). Furthermore, DepEd Memorandum 014, s. 2022, or the Procedures and Work Instructions Manual (PAWIM), outlines specific procedures for implementing QMS processes, including management review.

A Quality Management System (QMS) helps organizations improve and standardize processes, ensuring consistency and quality in products and services. Key benefits include:

- 1. Consistency: Standardized processes and outputs.
- 2. Efficiency: Reduced errors and improved operations.

In essence, a QMS provides a structured and systematic approach to managing quality, leading to improved customer satisfaction, process efficiency, cost reduction, regulatory compliance, employee engagement, and competitive advantage.

As a school's compliance to this mandate, our school will be conducting a seminar entitled, "Quality Education Redefined: DepEd QMS Re-Orientation and Capacity Building" on July 10, 2025, from 11:00 am – 1:30 pm at LFYJNNHS Junction Hall.

OBJECTIVES:

The objectives of this seminar are as follows:

- Re-orient participants with DepEd's Quality Management System.
- Enhance understanding and strengthened commitment to quality standards.
- · Foster a culture of continuous improvement.

I. METHODOLOGY

It is an eight-hour seminar where invited speaker shall deliver presentation and activities on reinforcing and strengthening the knowledge, skills, and attitude of teaching personnel towards career progression.

EXPECTED OUTPUT OF THE SEMINAR

At the end of the seminar, the participants are expected to:

- Develop a comprehensive Quality Control Plan
- Create a Quality Management System (QMS) Manual
- Prepare an accurate and Accomplishment Report"

II. ENCLOSURES

- a. List of Participants
- b. Proposed Budgetary Requirements
- c. Training Matrix



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- d. List of trainers
- e. List of Management Staff with Corresponding Committee Assignments
- f. Terms of Reference

A. LIST OF PARTICIPANTS

No.	Name	Designation		
	Non-Teaching Personnel			
1	Salvador, Naneth P.	Principal II		
2	Papa, Jeroel E.	Administrative Support Staff		
3	Villedo, Sharmaine M.	Administrative Assistant III		
4	Plata, Angel Mae E.	Administrative Assistant III		
	Teaching Pe			
5	Abando, Emmanuel C.	Teacher III		
6	Abueg, Ryan Edel S.	Teacher III		
7	Adenir, Imelda T.	Teacher II		
8	Adrales, Gerry G.	Teacher I		
9	Almonacid, Chrismy B.	Teacher I		
10	Ambata, Joyce Ann A.	Teacher I		
11	Aniban, Jenah S.	Teacher III		
12	Asis, Janet G.	Teacher I		
13	Asugui, Erwin A.	Master Teacher I		
14	Aticaldo, Gigi Lyn V.	Master Teacher I		
15	Ayson, Zenaida A.	Teacher I		
16	Bacares, Jorelie Anne T.	Teacher I		
17	Banning, Joy Ann M.	Teacher I		
18	Barles, Manolo L.	Teacher III		
19	Bataller, Ana Claire R.	Teacher I		
20	Baybay, Abigail N.	Teacher II		
21	Bodiit, Benjamin Jr. A.	Teacher I		
22	Buenaventura, Ferdinand A.	Teacher I		
23	Butil, Kevin P.	Teacher III		
24	Cabudoy, Ginalyn M.	Teacher III		
25	Cajelo, Larry F.	Teacher II		
26	Canillo, Apple Claire L.	Teacher I		
27	Carlon, Khristine R.	Teacher III		
28	Casajeros, Babeth G.	Teacher II		
29	Casajeros, Elmer P.	Teacher III		
30	Castor, Alain C.	Teacher I		
31	Cura, Mark Anthony B.	Teacher I		
32	Dagundon, Arsenio C.	Teacher I		
33	Dasas, Lea M.	Teacher I		
34	De Guzman, Joanalyn T.	Teacher III		



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	Teacher III
54 Mendoza Lovelyn J	Teacher I
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55 Mogol, Nadinne M.	Teacher III
56 Montaño, Genesis D.	Teacher I
57 Mundala, Via Fhaye U	J. Teacher II
58 Muñoz, Antonieta S.	Teacher I
59 Neo, Lyca Vanesa L.	Teacher II
60 Nueva España, Ma. G	iel G. Teacher II
61 Palugar, Arlan Renz P	P. Teacher I
62 Paredes, Vergie D.	Teacher III
63 Pegollo, Christopher V	V. Teacher III
64 Perez, Glydel R.	Teacher I
65 Resit, Kimberly Rose I	P. Teacher I
66 Reyes, Nancy S.	Teacher II
67 Rodriguez, Margie D.	Teacher I
68 Rojas, Arneliz S.	Teacher I
69 Rosales, Elena S.	Master Teacher I
70 Santos, Edwin P.	Teacher I
71 Sulit, Jherlynne	Teacher I
72 Sta. Rosa, Jennielyn I	
73 Teodosio, Jessa Mae T	N. Teacher I
74 Timana, Marites C.	
75 Villareal, Jogelyn A.	
76 Zapico, Jomar O.	Γ. Teacher I



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Total No. of Male Participants	23
Total No. of Female Participants	53
Total Number of Participants	76

B. PROPOSED BUDGETARY REQUIREMENTS

PARTICULARS	AMOUNT
A4 Bond Paper (200 pcs)	P 400.00
Certificate Holder (4)	400.00
Food and Refreshment	2,200.00
Total	P 3,000.00



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C. TRAINING MATRIX

PROGRAMME:

<u>Time</u>	Activities	Personnel Involved	
	Registration	Angel P. Macarandang	
11:00 AM – 11:15 AM		KMT-TL	
	National Anthem	Audio-Visual Presentation	
	Prayer	Gigilyn V. Aticaldo	
		RMT-TL	
11:15 AM – 11:20 AM	Roll Call	Jenah S. Aniban	
		TAT-TL	
11:20 AM - 11:30 AM	Welcome Remarks	Erwin A. Asugui	
		QMR-TL	
11:30 AM – 11:35 AM	Introduction of the FGD	Sharmaine M. Villedo	
	Discussant	QMS-Secretariat	
	Inspirational Message	Arlene M. Hernandez	
11:35 AM – 12:35 PM	FGD on "Quality Education Redefined: DepEd QMS Re- Orientation and Capacity Building"	Dr. Rogin O. Contemprato, CESE PSDS, Cluster 8	
12:35 PM -1:15 PM	Workshop on Implementing QMS in DepEd Offices and Schools/Quality Control Planning	Naneth P. Salvador, EdD Principal II	
1:15 PM -1:30 PM	Academic Exchange/Awarding of Certificates		
	Closing Remarks	Elena S. Rosales	
		QMR-Deputy	
	Jorelie Anne T. Bacares Master of Ceremonies		





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D. LIST OF LEARNING FACILITATORS /TRAINERS

Name of Trainers	Relevant Qualification	Topic Assignment
Dr. Rogin O. Contemprato, CESE	Public School District Supervisor-Cluster 8	"Quality Education Redefined: DepEd QMS Re- Orientation and Capacity Building"
Arlene M. Hernandez	Public School District Supervisor-Cluster 9	Evaluation and Validation of QCP's and SOP's
Naneth P. Salvador, EdD	Principal II	Implementing QMS in North High



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E. TECHNICAL WORKING GROUP

EXECUTIVE COMMITTEE

ARLENE M. HERNANDEZ

PSDS – Cluster 9

NANETH P. SALVADOR, EdD.

Principal II

Committee	Chairman	Co-Chairman	Members
Planning	Erwin A. Asugui – QMR-TL	Jenah S. Aniban – TAT TL	Elena R. Rosales – QMR- DTL
Registration and Certificates	Angel Mae P. Macarandang – KMT TL	Inky Jane E. Latumbo – IQAT Member	
Documentation (Proposal, Accomplishment Report and Photo Documentation)	Jenah S. Aniban – TAT TL	Gigilyn V. Aticaldo – RMT - TL	Marites C. Timana - IQAT Member Nancy S. Reyes - RMT - DTL
Accommodation and Technical	Ferdinand A. Buenaventura – IQAT DTL	Elmer P. Casajeros – QWP - TL	Ryan Edel S. Abueg – QWP – Member Emmanuel C. Abando - QWP – Member
Tarpaulin and Program and Invitation	Kristine R. Carlon – IQAT-TL	Larry F. Cajelo – TAT-DTL	Joyce Ann A. Ambata – TAT-Member
Food and Refreshment	Janet G. Asis Edwin Santos	Sharmaine M. Villedo- QMS- Secretariat	Sarmaine M. Villedo
QATAME	Kimberly Rose E. Manipud-IQAT Member	Ginalyn T. Cabudoy – QMS – Secretariat Member	Kimberly M. Delmundo – RMT - Member



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F. TERMS OF REFERENCE

1. Executive Committee

- Serves as overall decision and policy making body in coordination with the technical working teams.
- Monitors the timeline in the conduct of the training.

2. Planning Committee

- Drafts and submits the training proposal for approval.
- Finalizes the training matrix and communicates the same to all the teams
- Directs the flow of the Training.

3. Registration/Certificate Committee

- Provides registration sheet for all the participants.
- Checks the attendance throughout the webinar.
- Prepares certificates for the participants and the resource speaker.

4. Documentation Committee

- Records the proceedings of the training
- Compiles all the documents relative to the training
- Organizes the documents and submits the same to the executive team.
- Records the entire webinar.

5. Program Committee

• Designs and drafts program for the training.

6. Food and Refreshments

- Prepares food and refreshments for the Speakers and participants.
- Makes sure that all persons involve are provided with drinks and snacks.

7. Quality Assurance, Technical Assistance, Monitoring and Evaluation (QATAME)

- Ensures that Quality Assurance standards and regulations are met by the organizing committee in the conduct of the training
- Consolidates feedback/evaluation and submits quality assurance report of the training.



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Prepared by:

ERWIN A. ASUGUI

Quality Management Review - Team Leader

JENAH S. ANIBAN

Training and Advocacy - Team Leader

Fund Availability:

Administrative Assistant III

Noted by:

NANETH P. SALVADOR, EdD

Principal II

Approved by:

ARLENE M. HERNANDEZ

PSDS, Cluster 9

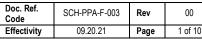


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