



Republic of the Philippines
Department of Education
REGION IV-A CALABARZON
SCHOOLS DIVISION OFFICE OF GENERAL TRIAS CITY
LUIS Y. FERRER JR. NORTH NATIONAL HIGH SCHOOL

July 20, 2025

SCHOOL MEMORANDUM
No. 077, s. 2025

CONDUCT OF QUALITY WORKPLACE ORIENTATION

To: Focal Person and Non-Teaching Personnel

1. Pursuant to **DepEd Order No. 009, s.2021**, titled *The DepEd Quality Management System (QMS) Manual and Procedures and Work and Instructions Manual (PAWIM)* which shall also be known as the DepEd wide QMS Manuals and shall serve as a reference document for the DepEd NQMS implementation, this office hereby announces the conduct of **Quality Workplace Orientation** on **July 21, 2025** from **1:00pm to 3:00pm** at the school **Junction Hall**.
2. This orientation aims to establish guidelines and procedures for maintaining a clean, organized, safe, and conducive work environment for all students, faculty, and staff, thereby enhancing productivity, efficiency, and overall well-being within Luis Y. Ferrer Jr North National High School.
3. Attendance to the said orientation shall be strictly monitored.
4. Please approach Mr. Elmer P. Casajeros QWP-TL (CP#09606487378 or email @ elmer.casajeros@depd.gov.ph) for any queries or concerns.


NANETH P. SALVADOR, EdD
Principal II

EPC/SM No. 077, s.2025
07/20/2025

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