



Republic of the Philippines
Department of Education
REGION IV-A CALABARZON
SCHOOLS DIVISION OFFICE OF GENERAL TRIAS CITY
LUIS Y. FERRER JR. NORTH NATIONAL HIGH SCHOOL

August 1, 2025

SCHOOL MEMORANDUM
No. 085, s. 2025

CONDUCT OF GrPTA and SPTA OFFICERS' TURNOVER AND OATH-TAKING CEREMONY

To: All Newly Elected HPTA Presidents
All Newly Elected GrPTA and SPTA Officers
ELECOM Members
Council Heads
All Others Concerned

1. In line with **School Memorandum No. 075, s. 2025**, titled "**Conduct of GrPTA and SPTA Election**," which is pursuant to **DepEd Order No. 013, s. 2022**, titled "**Omnibus Guidelines on the Regulation of Operations of Parent-Teacher Associations**," this office announces the conduct of the **GrPTA and SPTA Officers' Turnover and Oath-Taking Ceremony** on **Monday, August 4, 2025**, at **8:00 a.m.** at the **school conference room**.
2. The objectives of this activity are as follows:
 - a. to formally recognize and celebrate the transition of leadership within the Grade level Parent-Teacher Association (GrPTA) and School Parent-Teacher Association (SPTA), and
 - b. to uphold transparency, accountability, and continuity in service through the official turnover of responsibilities and the administration of the oath of office to newly elected officers.
3. The SPTA Officers for School Year 2024–2025 are required to prepare all essential documents for the turnover ceremony.
4. All participants are advised to wear **Filipiniana attire**.
5. Attendance at the said activity is strongly encouraged.
6. Immediate and widest possible dissemination of this memorandum is earnestly requested.

NANETH P. SALVADOR, EdD
Principal II

KRC/SM No. 085, s.2025
08/1/2025

